



## COUNCIL MEETING AGENDA

Tuesday, June 11, 2024, 8:30 a.m.

1600 2nd Street NE

Three Hills, AB T0M 2A0

<https://www.youtube.com/@kneehillcounty48>

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	<b>Pages</b>
<b>1. Call Meeting to Order</b>	
1.1 Agenda	
1.1.1 Additions to the Agenda	
1.1.2 Adoption of the Agenda	
<b>2. Approval of Minutes</b>	
2.1 Regular Council Meeting Minutes of May 28, 2024	3
<b>3. Appointments</b>	
3.1 Delegation: Kneehill Regional Family and Community Support Services Annual Report	11
Time: 9:00 a.m.	
Presenter: Shelley Jackson-Berry	
3.2 Public Hearing: Bylaw #1900 Land Use Bylaw Amendment to Local Rural Commercial	24
Time: 10:00 a.m.	
3.3 Century Farm Award Presentation: Sept Farm	35
Time: 11:00 a.m.	
<b>4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment</b>	
No Report	
<b>5. Community Services</b>	
5.1 Planning	
No Report	
5.2 Agricultural Service Board & Parks	
No Report	
5.3 Protective Services	
5.3.1 Protective Services Report June 2024	36
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No Report	
<b>6. Corporate Services</b>	
6.1 Policy #16-12, County Credit and Fuel Cards	74
6.2 Policy #16-6, Additional Named Insured Policy	82
<b>7. Legislative Services</b>	
No Report	

<b>8.</b>	<b>Disposition of Delegation &amp; Public Hearing Business</b>	
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<b>10.</b>	<b>Council Follow-Up Action List</b>	98
<b>11.</b>	<b>Closed Session</b>	
11.1	Third Party Business (Section 16)	
<b>12.</b>	<b>Motions from Closed Session</b>	
<b>13.</b>	<b>Adjourn</b>	



Kneehill County  
Regular Meeting of Council

Minutes

May 28, 2024, 8:30 a.m.  
1600 2nd Street NE  
Three Hills, AB T0M 2A0

Council Present: Faye McGhee, Councillor  
Debbie Penner, Councillor  
Jerry Wittstock, Deputy Reeve  
Carrie Fobes, Councillor  
Laura Lee Machell-Cunningham, Councillor  
Wade Christie, Councillor  
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer  
Mike Ziehr, Director of Infrastructure  
Kevin Gannon, Director of Community Services  
Theresa Cochran, Director of Corporate Services  
John McKiernan, Manager of Environmental Services  
Marika Von Mirbach, Financial Planning Coordinator  
Will Nyman, Information Management Supervisor  
Deanna Keiver, Planning and Development Officer  
Fallon Sherlock, Manager of Parks and Agricultural Services  
Mike Conkin, Project Construction Supervisor  
Wendy Gerbrandt, Economic Development Officer  
Carolyn Van der Kuil, Legislative Services Coordinator

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1. **Call Meeting to Order**

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

**Additions under Community Services: Agricultural Service Board & Parks**

5.2.3 Growing Kneehill Country Market

**Additions under Council & Committee Reports**

- 9.1 CAEP Event
- 9.2 Invite from CAEP
- 9.3 Kneehill Housing

**Additions under Closed Session**

11.1 Third Party Business (FOIP- Section 16)

1.1.2 Adoption of the Agenda

**Resolution: 148/24**

**Moved by:** Councillor Christie

That Council approve the agenda as amended.

**CARRIED UNANIMOUSLY**

**2. Approval of Minutes**

2.1 Regular Council Meeting Minutes of May 14, 2024

**Resolution: 149/24**

**Moved by:** Deputy Reeve Wittstock

That Council approves the adoption of the minutes of the May 14, 2024, Regular Meeting of Council, as amended.

**CARRIED UNANIMOUSLY**

**4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

4.1 Hamlet of Wimborne: Naturally Occurring Fluoride

The Chair called for a recess at 8:51 a.m. and called the meeting back to order at 8:53 a.m. with all previously mentioned members present.

**Resolution: 150/24**

**Moved by:** Councillor Cunningham

That Council accept the Hamlet of Wimborne Fluoride reduction study as information.

**CARRIED UNANIMOUSLY**

4.2 Capital Equipment Plan Pre-authorization - Snowplow

**Resolution: 151/24**

**Moved by:** Councillor McGhee

That Council approve the expenditure of up to \$555,000 from the Capital Equipment Replacement Reserve to fund the purchase of a Class 8 Highway Snowplow for delivery in the fall of 2024.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_Initials



**Resolution: 152/24**

**Moved by:** Deputy Reeve Wittstock

That Council direct that insurance proceeds received as a result of the totalled snowplow be contributed to the Capital Equipment Replacement Reserve.

**CARRIED UNANIMOUSLY**

**5. Community Services**

5.1 Planning

5.1.1 Bylaw 1902- Redesignation from A to R

**Resolution: 153/24**

**Moved by:** Councillor Cunningham

That Council move first reading of proposed Bylaw 1902 for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of SW 16-31-25 W4 from Agriculture District to Recreation District.

**CARRIED UNANIMOUSLY**

**Resolution: 154/24**

**Moved by:** Deputy Reeve Wittstock

That Council move to schedule the Public Hearing, as per Sections 216.4 & 692 of the Municipal Government Act, to be held on June 25, 2024, at 10:00 a.m.

**CARRIED UNANIMOUSLY**

5.2 Agricultural Service Board & Parks

5.2.1 Open Farm Days Community Event in Trochu

**Resolution: 155/24**

**Moved by:** Councillor Christie

That Council approve the allocation of \$5000 in funding to support the Open Farm Days Cluster event at the Trochu Arboretum on August 17, 2024, to be funded from the Growing Kneehill project budget.

**CARRIED UNANIMOUSLY**

5.2.2 Agricultural Fieldman Appointment

The Chair called for a recess at 9:26 a.m. and called the meeting back to order at 9:35 a.m. with all previously mentioned members present.

**Resolution: 156/24**

**Moved by:** Councillor Christie

That Council appoint Fallon Sherlock as Agricultural Fieldman for Kneehill County.

**CARRIED UNANIMOUSLY**

5.2.3 Growing Kneehill Country Market

**Resolution: 157/24**

**Moved by:** Councillor McGhee

That Council set a threshold of 15 vendors, per event, by May 31, 2024, for the Country Market and cancel any respective Country Market that does not meet this threshold.

**CARRIED UNANIMOUSLY**

**Resolution: 158/24**

**Moved by:** Councillor Cunningham

That Council direct Administration to include the Country Market in the 2025 budget for Council's consideration.

**CARRIED UNANIMOUSLY**

**Resolution: 159/24**

**Moved by:** Councillor McGhee

That Council direct Administration to conduct outreach, to potential Country Market vendors in Kneehill County, utilizing funding not to exceed \$4,000.00, currently allocated for the Country Market in the 2024 budget.

**CARRIED UNANIMOUSLY**

**6. Corporate Services**

6.1 Virtual City Hall

**Resolution: 160/24**

**Moved by:** Councillor Cunningham

That Council approve the purchase of Virtual City Hall in 2024 for \$15,000 with funds coming from Corporate Initiatives.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_Initials

**3. Appointments**

3.1 Delegation- Kneehill Housing Corporation

The Chair called for a recess at 10:28 a.m. and called the meeting back to order at 10:34 a.m. with all previously mentioned members present.

Julie Miller, the Chief Administrative Officer (CAO) of Kneehill Housing, provided Council a presentation on how the Golden Hills Lodge is funded, how rental rates are set, how municipalities are requisitioned, and the cost pressures facing the Golden Hills Lodge.

3.2 Delegation- Accurate Assessment 2024

Troy Birtles, Kris Meadows and Sean Barrett from Accurate Assessment presented highlights of Kneehill County's 2023 Assessment.

**6. Corporate Services**

6.2 Capital Project – Council Screen

The Chair called for a recess at 12:23 p.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned members present.

**Resolution: 161/24**

**Moved by:** Deputy Reeve Wittstock

That council increase the budget for the Council Screen replacement from \$44,000 to \$64,000 with funds coming from the IT reserve.

**CARRIED UNANIMOUSLY**

6.3 Town of Trochu Senior's Living Complex Borrowing Bylaw

**Resolution: 162/24**

**Moved by:** Councillor Fobes

That Council undertake the first reading of Bylaw 1898 as directed by the Council resolution on February 27th, 2024, which mandated the creation of a new bylaw to address timelines and interest rates associated with the Trochu Housing Corporation's loan guarantee agreement.

**CARRIED UNANIMOUSLY**

6.4 2025 Budget Guidelines

**Resolution: 163/24**

**Moved by:** Councillor McGhee

That the 2025 Operating and Capital Budgets, the 2026-2028 Operating Forecast, and the 2026-2030 Capital Forecast, be prepared in accordance with the following principles:

- Align with Council's Strategic Plan

\_\_\_\_\_Initials

- Sustain existing service levels
- Maintain competitive tax rates
- Review and recommend adjustments of service fees and rates as necessary
- Continue to implement and monitor a proactive infrastructure renewal strategy
- Enhance the customer experience

**CARRIED UNANIMOUSLY**

**7. Legislative Services**

7.1 Alberta Utilities Commission (AUC) Rule 007 Consultation

**Resolution: 164/24**

**Moved by:** Councillor Cunningham

That Council direct staff to prepare a written submission as part of the current AUC review of Rule 007.

**CARRIED UNANIMOUSLY**

**8. Disposition of Delegation & Public Hearing Business**

8.1 Kneehill Housing Corporation

**Resolution: 165/24**

**Moved by:** Councillor Penner

That Council receive for information the presentation provided by the Kneehill Housing Corporation.

**CARRIED UNANIMOUSLY**

8.2 Accurate Assessment Delegation

**Resolution: 166/24**

**Moved by:** Councillor Cunningham

That Council receive for information the Accurate Assessment presentation.

**CARRIED UNANIMOUSLY**

**9. Council and Committee Reports**

**Resolution: 167/24**

**Moved by:** Councillor Fobes

That Council accepts for information the Council & Committee Report, as presented.

**CARRIED UNANIMOUSLY**

9.1 Central Alberta Economic Partnership

Councillors provided an update on the Central Alberta Economic Partnership event that took place on Thursday, May 23, 2024 in Red Deer.

9.2 Central Alberta Economic Partnership Invite

Councillor McGhee provided Council an update on the webinar event that will take place on Thursday, May 30th.

9.3 Kneehill Housing Corporation

Councillor Cunningham provided an update on the Kneehill Housing Corporation.

**10. Council Follow-Up Action List**

**Resolution: 168/24**

**Moved by:** Councillor Christie

That Council receive for information the Council Follow-Up Action List as presented.

**CARRIED UNANIMOUSLY**

**11. Closed Session**

**Resolution: 169/24**

**Moved by:** Councillor Fobes

That this meeting goes into closed session at 2:45 p.m. for the following reason(s):

- Third Party Business (FOIP-Section 16)

**CARRIED UNANIMOUSLY**

**Resolution: 170/24**

**Moved by:** Councillor Christie

That Council return to open meeting at 4:19 p.m.

**CARRIED UNANIMOUSLY**

4:19 p.m. - meeting recessed to allow return of public.

4:20 p.m. - meeting resumed.

\_\_\_\_\_Initials

**13. Adjourn**

The meeting adjourned at 4:20 p.m.

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Ken King, Reeve

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Mike Haugen, CAO

Subject: **Kneehill Regional Family and Community Support Services Annual Report**

Meeting Date: Tuesday, June 11, 2024

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**ATTACHMENTS:**

Shelley Jackson-Berry is scheduled to present to Council at 9:00 a.m.

- FCSS 2023 Annual Stakeholder Report
- FCSS Cover Letter
- Delegation Form

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-





# Delegation Request Form

Please submit completed form to [carolyn.vanderkuil@kneehillcounty.com](mailto:carolyn.vanderkuil@kneehillcounty.com)

## MEETING DETAILS

**Regular Council Meeting** Date & Time: June 11, 2024 @ 9:00 a.m.

## GUIDELINES

- Presentations are not to exceed 15 minutes, including questions, unless permitted by Council.
- The Delegation Request Form and related documents will become part of the public record and will be released/published in the agenda and minutes and will be made available to the public in a variety of methods.
- Persons interested in requesting a presentation to Kneehill County Council must supply all pertinent information including handouts, PowerPoint Presentations no later than 4:00 p.m. on the Wednesday prior to the scheduled Tuesday meeting. If your material is not published in the agenda, bring ten (10) copies with you to the meeting. Note: distributed documents will become part of the public record.
- The County's Council meetings are video recorded and live-streamed on the County's website.

Please submit completed form to [carolyn.vanderkuil@kneehillcounty.com](mailto:carolyn.vanderkuil@kneehillcounty.com)

## PRESENTER DETAILS

Name: (Person Making presentation) Shelley Jackson-Berry

Company or Group Represented: Kneehill Regional Family and Community Support Services (FCSS)

Contact Number: 403-443-3800

Email: shelley@krfcss.com

Mailing Address: Box 400 Three Hills, AB T0M 2A0

**Please Note:**

*Regular Council Meetings are held the second and fourth Tuesday of every month unless otherwise posted. Please see Kneehill County Website or contact Administration for more information.*

This personal information is being collected under the authority of Section (c) of the Freedom of Information and Protection of Privacy Act and will be used in scheduling you as a delegation before Council. If you have any questions about the collection of this information, please contact the FOIP Coordinator at 403-443-5541.





# Delegation Request Form

Please submit completed form to  
carolyn.vanderkuil@kneehillcounty.com

## PRESENTATION TOPIC

Will the presentation require PowerPoint facilities?    Yes     No

The topic of the discussion is (be specific, provide details, and attach additional information, if required so that all necessary details may be considered.):

Highlights from the Kneehill Regional FCSS 2023 annual stakeholder report will be shared. As well, an update from our organization including social well-being trends we are seeing in the Kneehill area.

## PURPOSE OF PRESENTATION

Information Only     Request Action/Support     Request Funds     Other

Desired Resolution (What is the decision you are asking to make?)

Increased awareness and understanding of the Kneehill Regional FCSS program.

- *Have you included all attachments?*
- *Does your summary contain all pertinent information?*
- *Have you provided enough information to enable Council to make an informed decision?*
- *Have you reviewed your presentation to ensure that it will fit within the specified timelines?*

This personal information is being collected under the authority of Section (c) of the Freedom of Information and Protection of Privacy Act and will be used in scheduling you as a delegation before Council. If you have any questions about the collection of this information, please contact the FOIP Coordinator at 403-443-5541.



May 17, 2024

Dear Kneehill County Council:

**RE: 2023 Kneehill Regional Family & Community Support Services Annual Report**

Attached please find an electronic copy of the Kneehill Regional Family & Community Support Services (FCSS) 2023 Annual Report. This document is a summary of the program's 25<sup>th</sup> year of operation. The Kneehill Regional FCSS Board hopes this review provides adequate information regarding the services and supports provided to your residents to enhance personal, family and community well-being over the last year.

As arranged, Shelley Jackson-Berry, our director, will be coming to do a short presentation to Kneehill County Council on June 11 at 9:00 a.m. If you have any questions or comments that you would rather have me address, please do not hesitate to reach out to me.

Kind Regards,

Kenneth King, Chairperson  
Kneehill Regional FCSS Board

*Annual*  
**REPORT**  
**2023**



*Kneehill Regional Family and Community Support Services (FCSS) is a partnership between the Government of Alberta and the six participating municipalities of Acme, Carbon, Linden, Three Hills, Trochu and Kneehill County. The intent of this partnership is to promote and enhance the well-being of individuals, families, and communities throughout the Kneehill area.*



### **Staff and Board Members at the 25th Anniversary Open House**

Kneehill Regional FCSS marked its 25th anniversary in 2023! Throughout the past 25 years, there have been numerous adjustments in how Kneehill Regional FCSS delivers services, however the strong regional partnership committed to shaping the local preventive social support landscape and strengthening area residents and communities has not changed.

Our anniversary festivities highlighted the significant community support that Kneehill Regional FCSS receives for its efforts across the six municipalities. Alongside marking this milestone, we revealed a fresh logo. The new logo symbolizes our focus on working in partnership, by showcasing chevrons that together form a cog, illustrating how essential others are in the work we do.

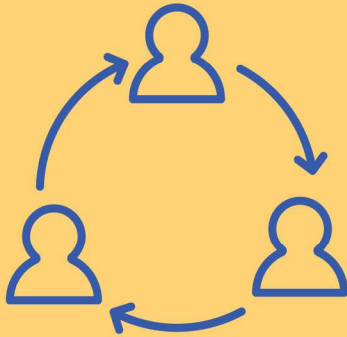
In 2023, the Alberta Government raised its share of Kneehill Regional FCSS funding, a move that was well received by the Board as provincial funding over the past six years had not changed. This increase did not affect the municipal requisition, as the six participating municipalities have voluntarily contributed beyond the mandatory 80/20 split since 2006 to assist local residents.

The volunteers, community partners and social programming staff continue to be the backbone of Kneehill Regional FCSS. Their support, commitment and passion have a positive impact on the social well-being of individuals, families, and our communities. We look forward to all we can accomplish together as Kneehill Regional FCSS looks towards our next milestone.





# TRENDS IN 2023



*There was an increase from 2022 in referrals made to Alberta Supports and local food, clothing, and furniture banks, as residents faced challenges meeting their basic needs.*

*Requests for counseling support were notable in 2023. For those who didn't qualify for the Kneehill Family and Marriage Counseling program, recommendations included Alberta Health Services Mental Health and Addictions, free online programs, subsidized counseling, and/or private counseling. Despite the difficulties residents faced in addressing emotional issues, it was encouraging to see them seeking help.*



*The Kneehill area experienced housing challenges as seen throughout Alberta, with many residents requesting housing referrals; limited options were available.*



## FINANCIAL OVERVIEW

Provincial  
\$362, 216.71



Municipal  
\$147,763.00



Reserves  
\$20,228.53



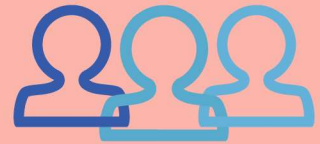
Additional  
Revenue/Donations  
\$12,557.36



# PROGRAM OVERVIEW

5222

*Individuals  
Benefitted  
from  
Programs*



121

*Volunteers*

3708.5

*Volunteer Hours*



*Volunteer Hours Valued at*

*\$74,170.00*



# THE DIFFERENCE FCSS MAKES

## SUPPORTING INDIVIDUALS

- 92% of 431 respondents enhanced their resilience, self-esteem, competence, optimism, autonomy, meaning/purpose or capacity to meet their needs.
- 97.1 % of 208 respondents felt supported by staff or programs they participated in and enhanced their social connections.
- 91.1 % of 817 children and youth felt supported and developed interpersonal competencies.

### Family Wellness Program

2

Family Wellness Workers

6

Schools

108

ongoing clients

77

single session



Summer Camp



Kindness Campaign Finalists



Kneehill Community Coach Programs

### Individual Wellbeing Programs

3

programs

113

participants

### Community Volunteer Income Tax Program

334

Tax Returns

10

Volunteers

\$ 2,328,132.00

in credits, benefits and refunds for CVITP clients

### Child and Youth Programs

39

children and youth programs

340

participants

*Community Volunteer Income Tax Program, Stress Sessions, Just in Case, Benefits and Forms Support, Rainbows Summer Camp, Kneehill Community Coach Programs, Playschool SEL Sessions, Kindness Campaign, Fountain of Health, Minds in Motion, Seniors Resource Bags for CVITP Clients, Kneehill Family Wellness Workers, Seniors Outreach*



# SUPPORTING FAMILIES

- 91.5 % of 82 caregivers reported improved family communication and parenting skills.



Trochu Men, Kids and Mayhem



Tools for School Volunteers

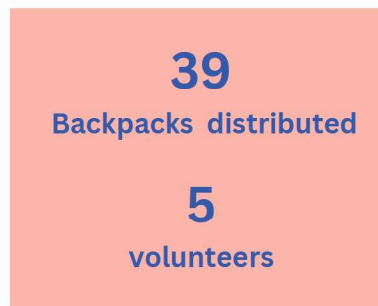


Linden Men, Kids and Mayhem

## Kneehill Family and Marriage Counselling



## Tools for School



## Parent Education Programs



Trochu Family Fun Fair

# SUPPORTING COMMUNITY

- 99 % of 104 respondents felt connected to community resources.
- 100 % of 75 agencies reported feeling more informed, having stronger relationships with other agencies, leading to better serving Kneehill area residents.



**Red Rose Campaign**

**180**  
Kneehill Community Services Directories distributed

**306**  
referrals made to outside resources



**2023 Volunteer Nomination Finalists**



**Community Volunteer Income Tax Program Volunteer**

**81**  
agencies gathered to share information and supports to best serve area residents (Kneehill Interagency and Kneehill Child and Youth Working Group)



**Christmas Care Packages**



**Volunteer Forum**

**1089**  
attended a resource fair to create awareness of services and supports available

**32**  
Volunteer Kneehill Nominations were received



**Trochu Community Discovery Night**

*Kneehill Interagency, Community Discovery Nights (Three Hills, Trochu, Carbon, Acme and Linden), Rural Mental Health, Volunteer Week, Volunteer Nominations, Volunteer Kneehill, Volunteer Newsletter, Volunteer Forum, Kneehill Community Services Directory, Information/Referral, Dementia Friendly Communities, Community Connection and Collaboration, Kneehill Child and Youth Working Group, Family Violence Awareness*



# **KNEEHILL REGIONAL FCSS BOARD AND STAFF**

*Kneehill Regional FCSS is made up of one (1) councillor from each our participating municipalities.*

## **BOARD MEMBERS**

***Kenneth King*** - Kneehill County (Chairperson)  
***Sonia Ens*** - Village of Linden (Vice Chairperson)  
***Jason Bates*** - Village of Acme  
***Jaime Martel*** - Town of Trochu  
***Trina Anderson*** - Village of Carbon  
***Marilyn Sept*** - Town of Three Hills

## **STAFF**

***Shelley Jackson-Berry*** - Director  
***Angie Stewart*** - Program Coordinator  
***Yvonne Wilson*** - Family Wellness Worker  
(Three Hills and Carbon)  
***Kaylee Schultz/Keara McGhee*** - Family Wellness Workers  
(Acme, Linden and Trochu)  
***Michaela Clark*** - Community Support Coach  
***Rochelle Christie*** - Community Volunteer Income Tax Program  
Coordinator  
***Marsha Klassen*** - Program Assistant

**CONTACT US**  
**KNEEHILL REGIONAL FCSS**  
**779 2ND ST NE, BOX 400**  
**THREE HILLS, AB TOM 2A0**  
**WWW.KRFCSS.COM**  
**403-443-3800**



# PUBLIC HEARING REPORT

**Subject:** Bylaw 1900 Land Use Bylaw Amendment to Local Rural Commercial  
**Meeting Date:** Tuesday, June 11, 2024  
**Prepared By:** Brandy Hay-Morgan, Planning & Development Officer  
**Presented By:** Brandy Hay-Morgan, Planning & Development Officer  
**Link to Strat Plan:** Improving Fiscal Sustainability

<p>Background/ Proposal</p>	<p>Brenden Ramsay (Authorized Agent: Laura Ramsay) has applied to redesignate a 2.29-acre (±) portion of SW 13-29-25 W4M, Plan 861 0569, Blk 2 from Agriculture to Local Rural Commercial District for a future development of a special events venue.</p>
<p>Discussion/ Options/ Benefits/ Disadvantages:</p>	<p>Under the Municipal Government Act (MGA), applications for the redesignation of lands require a public hearing to be held prior to adopting the bylaw creating the new district. First reading to a proposed bylaw is the mechanism to get an application in the queue.</p> <p>All information and questions regarding the application are to be brought forward at the public hearing so it can be heard by everyone. The public hearing process is a legislated process. As per the MGA, Council must hear any person, or group of persons who claim to be affected by the proposed bylaw. Any landowner who feels they will be impacted by a proposed development either positively or negatively will have an opportunity to speak about the matter directly at the public hearing. Affected parties can also submit their comments in writing. These comments will be included in the public hearing package for Council consideration.</p> <p>Participating in the public hearing is the legislated method to provide comments to Council for consideration. Once this public hearing is closed, no additional information should be considered in the decision-making process. Redesignations are about the proposed use. It is not a permit to develop. If successful in their redesignation, specific details regarding the development will be required to be submitted with their application to develop.</p> <p>The subject parcel is bound by Rge Rd 251 on the west and is located approximately two miles south of Hwy 575.</p> <p>The applicants have indicated that they want to utilize existing buildings (quonset and grain bins), for an event venue for the focus to be weddings and may entertain other events if suitable for their location. It has an approximate capacity of 150 people and they intend to have camping available, and in the future the addition of timber framed cabins for overnight accommodation for guests only. The proposed use has warranted redesignation. No subdivision is proposed; therefore, this would be rezoning only the areas of the parcel that will contain the new uses.</p>

Permitted Uses	
(a) Accessory Building	(j) Public or Quasi-public Use
(b) Automotive and Recreational Vehicle Sales and Rentals	(k) Public Utility Building
(c) Culinary Herb Production	(l) Restaurant
(d) Cut Flower Market	(m) Retail Store
(e) Eating and Drinking Establishment	(n) Security Suite
(f) Gas Bar	(o) Solar, Private – Ground Mounted
(g) Motor Vehicle Servicing Repair & Storage – Service Station	(p) Temporary Second Dwelling
(h) Office	(q) Tourist Information Services & Facilities
(i) Personal Services Facility	(r) Tree Farm
	(s) U-Pick
	(t) Veterinary Clinic
Discretionary Uses	
(a) Accessory Use(s)	(u) Greenhouse, Commercial
(b) Agricultural Processing	(v) Hemp Processing
(c) Agricultural Support Service	(w) Hotel
(d) Agricultural Tourism	(x) Housing, Employee
(e) Animal Shelter	(y) Landscaping, Commercial
(f) Auction Mart	(z) Liquor Sales
(g) Auction Mart, Livestock	(aa) Market Garden
(h) Brewery/Distillery & Sales	(bb) Meat Market / Butcher
(i) Bulk Fuel Depot	(cc) Motel
(j) Campground/RV Park	(dd) Portable Storage Container
(k) Cannabis Retail Sales – Medical & Non-medical	(ee) Recreational, Minor
(l) Car/Truck Wash	(ff) Recycling Collection Point
(m) Cheese Processing	(gg) Recycling Depot
(n) Commercial Kennel	(hh) Storage Rental Facilities
(o) Commercial Storage	(ii) Riding Arena, Commercial
(p) Drive-Through Business	(jj) RV Storage – Major
(q) Equipment Rentals	(kk) RV Storage – Minor
(r) Farm and Industrial Equipment and Machinery Sales and Service	(ll) Sign
(s) Financial Service	(mm) Veterinary Hospital
(t) Funeral Home	(nn) Warehousing
	(oo) Wind Energy Conversion System, Private
	(pp) Wool Processing

## BYLAW NO 1900

TITLE OF BYLAW FROM AGRICULTURE DISTRICT TO LOCAL RURAL COMMERCIAL

A BYLAW OF KNEEHILL COUNTY, IN THE PROVINCE OF ALBERTA, TO AMEND

LAND USE BYLAW 1808

**WHEREAS**, pursuant to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended, a Municipal Council has authority to govern and to pass bylaws respecting the municipality;

**WHEREAS**, it is deemed necessary and expedient to amend Bylaw No. 1808 in the manner hereinafter.

**NOW THEREFORE**, the Council of Kneehill County, in the Province of Alberta, duly assembled, and under the powers conferred upon it by the Municipal Government Act, RSA 2000, Chapter M-26, and amendment thereto, enacts as follows:

### 1. INTRODUCTION

THAT in PART XIV – LAND USE MAPS, the relevant 2.29 ± acres (0.926± ha) of SW 13-29-25-W4, Plan 861 0569, Block 2 as shown on the sketch below are to be redesignated from A – Agriculture District to LRC - Local Rural Commercial.



**2. EFFECTIVE DATE**

(1) This bylaw comes into effect upon third reading.

**READ** a first time on this 14<sup>th</sup> day of May, 2024.

**PUBLIC HEARING** on this \_\_\_\_\_ day of \_\_\_\_\_, 2024

**READ** a second time on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**READ** a third time and final time of this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

Reeve

Kenneth King

---

Chief Administrative Officer

Mike Haugen

---

Date Bylaw Signed

**101. LRC – Local Rural Commercial**

Purpose

To provide for commercial development within the County, including tourist uses which charge a fee.

Permitted Uses	
(a) Accessory Building	(j) Public or Quasi-public Use
(b) Automotive and Recreational Vehicle Sales and Rentals	(k) Public Utility Building
(c) Culinary Herb Production	(l) Restaurant
(d) Cut Flower Market	(m) Retail Store
(e) Eating and Drinking Establishment	(n) Security Suite
(f) Gas Bar	(o) Solar, Private – Ground Mounted
(g) Motor Vehicle Servicing Repair & Storage – Service Station	(p) Temporary Second Dwelling
(h) Office	(q) Tourist Information Services & Facilities
(i) Personal Services Facility	(r) Tree Farm
	(s) U-Pick
	(t) Veterinary Clinic
Discretionary Uses	
(a) Accessory Use(s)	(u) Greenhouse, Commercial
(b) Agricultural Processing	(v) Hemp Processing
(c) Agricultural Support Service	(w) Hotel
(d) Agricultural Tourism	(x) Housing, Employee
(e) Animal Shelter	(y) Landscaping, Commercial
(f) Auction Mart	(z) Liquor Sales
(g) Auction Mart, Livestock	(aa) Market Garden
(h) Brewery/Distillery & Sales	(bb) Meat Market / Butcher
(i) Bulk Fuel Depot	(cc) Motel
(j) Campground/RV Park	(dd) Portable Storage Container
(k) Cannabis Retail Sales – Medical & Non-medical	(ee) Recreational, Minor
(l) Car/Truck Wash	(ff) Recycling Collection Point
(m) Cheese Processing	(gg) Recycling Depot
(n) Commercial Kennel	(hh) Storage Rental Facilities
(o) Commercial Storage	(ii) Riding Arena, Commercial
(p) Drive-Through Business	(jj) RV Storage – Major
(q) Equipment Rentals	(kk) RV Storage – Minor
(r) Farm and Industrial Equipment and Machinery Sales and Service	(ll) Sign
(s) Financial Service	(mm) Veterinary Hospital
(t) Funeral Home	(nn) Warehousing
	(oo) Wind Energy Conversion System, Private
	(pp) Wool Processing

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- (1) Subdivision Regulations
  - (a) Minimum Lot Area: 1 acre (0.4 ha)
  - (b) Minimum Lot Width: 30.5 m (100 ft.)
- (2) Development Regulations
  - (a) Maximum Lot Coverage: Sixty Percent (60%)
  - (b) Maximum Height of any Principal or Accessory Structure: 12.0 m (39.4 ft.)
- (3) Siting Regulations
  - (a) Minimum Yard, Front Setback from the rights-of-way of Roads other than primary Highways: 30.5 m (98.4 ft.)
  - (b) Minimum Yard, Front Setback from Primary Highways: as required by Alberta Transportation
  - (c) Minimum Yard, Side Setback: 7.6 m (25 ft.)
  - (d) Minimum Yard, Rear Setback: 7.6 m (25 ft.)
- (4) Parking
  - (a) Onsite parking requirements shall be determined by the Development Authority based on the evaluation of each individual application.
- (5) Special Requirements
  - (a) The exterior finish of any building shall be to the satisfaction of the Development Authority.
- (6) For development in the Local Rural Commercial District, the following criteria shall apply to each application:
  - (a) The development shall be located adjacent to a road that meets the standard local road or art road County standard.
  - (b) The access location shall be approved by the Development Authority in consultation with the County's Transportation Department.
  - (c) The development shall have good access to any highway. If multiple enterprises are included in one site an Outline Plan or Area Structure Plan will be required.
  - (d) The development shall have suitable access and/or service roads so as not to interfere with traffic, or create a hazard to traffic.
  - (e) In approving any developments that require upgrading of municipal roads to give proper access to the development, the applicant shall pay for the upgrading of the road in compliance with the County's current road building policy or GMSS.
  - (f) The development shall have adequate sewage disposal systems and available water supplies as required by appropriate authorities.
  - (g) If required by the Development Authority, the development shall also obtain approval under the Special Events Bylaw for specific events.

- (7) In addition to the regulations listed above, other regulations may apply. These include Part VII – General Land Use Regulations, Part VIII – Specific Land Use Regulations, Part IX – Landscaping, Fencing and Screening, Part X – Parking and Loading Regulations, and Part XI – Sign Regulations.

# Raven's View Acres Inc.

---

Dear Kneehill County members,

We are writing to provide you with our letter of intent regarding our business, Raven's View Acres Inc. (referenced as RVA in the remainder of the letter).

RVA is intended to be an event venue with a focus on rustic weddings.

Incorporated on the property, we intend to have timber framed cabins on skids for overnight accommodations. These will be done down the road. However the land in question would be available for tent camping usage in the interim. This would only be for wedding guests. Not open as a public camping option. Existing grain bins in the redesignated area will also be converted to a bridal suite and honeymoon suite at a later date.

The finished venue space will include a commercial kitchen, to be added at a later date to the backside of the existing quonset.

The quonset to be redesignated will be used for the reception space / indoor rental space. The quonset will have new shingles and new concrete floor poured. New stairs at the back entrance will be added as well as exit signs where needed and ample fire extinguishers as needed to code. No structural changes will be needed for the quonset space. New doors will be added to the front of the quonset.

Bathroom spaces will start as rented trailer washrooms. Once established we will look at permanent structured washrooms or outhouses.

Ceremony space and outdoor spaces for congregating, will include extensive landscaping including new trees and a timber wedding arch/ alter space, however no new permanent structures.

RVA is committed to partnering with local businesses where possible to further promote and support Kneehill county. Current business relationships include, DJ's, florists, caterers, labor workers and farmers, photographers. Given the central location of our venue, we are marketing to a geographical clientele of Calgary to Edmonton, and everyone in between.

Given the diverse nature of the property and facilities that will be available, our prices will reflect the event itself and current market asking prices.

Sincerely,

Brenden Ramsay and Laura Ramsay

Office Use Only			
File #:	Date Complete:	Fee:	Decision:

The following information is required in order to facilitate the review of the application for redesignation. It is collected under the authorization of the subdivision and development regulations, AB reg. 44/2002, as needed.

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application or by a person authorized to act on the registered owners' behalf.

Name of Registered Owner(s):

Brenden Ramsay

Name of Agent Authorized to Act on Behalf of Owner:

Laura Ramsay

1. LEGAL DESCRIPTION & AREA OF LAND TO BE REDESIGNATED

Choose One: NE NW SE SW Section 13 TWP 29 RGE 25 W4

(Lot \_\_\_ Block 2 Plan 8610569) Certificate of Title #: \_\_\_\_\_

Land Use Bylaw Designation (zoning) Ag

Rural Address (blue sign): 292017 RR251

2. IS SUBJECT LAND ADJACENT TO:

Another Municipal boundary? Yes [ ] No [x] If yes, please indicate: \_\_\_\_\_

A primary or secondary highway? Yes [ ] No [x] If yes, please indicate number: \_\_\_\_\_

A river, stream, lake, canal, drainage ditch or other watercourse? Yes [ ] No [x] If yes, please indicate name: \_\_\_\_\_

Is the land to be redesignated within:

- Yes [ ] No [x] 450 m of an operating or non-operating landfill or hazardous waste facility
- Yes [ ] No [x] 300 m from land currently being used for wastewater processing
- Yes [ ] No [x] 1.5 km of a sour gas facility
- Yes [ ] No [x] 1.6 km of a confined feeding operation
- Yes [ ] No [x] 100 m of an oil well or pipeline

**3. DESCRIBE EXISTING & PROPOSED USE OF LAND TO BE REDESIGNATED:**

Current land designation:

Ag / Residential

Proposed land redesignation:

Sections to be LRC

Explain, in detail, reasons for redesignation (can attach separate sheet):

Sheet attached.

**4. EXISTING DEVELOPMENT ON THE LAND TO BE REDESIGNATED**

Describe any buildings and/or structures on the land:

Quonset, Grain Bins, Future: Cabins

List any to be removed:

—

**5. RIGHT-OF-ENTRY**

The characteristics of the land must be considered when redesignation applications are reviewed. A visual inspection of the area proposed for redesignation is necessary to determine these characteristics. **By submitting an application I am allowing right-of-entry for inspection purposes.** I hereby make application and acknowledge all plans and information submitted are, to the best of my knowledge, true and accurate.

I am (we are) the registered owner(s) or registered owner

I am the agent authorized to act on behalf of the

[Signature]  
Applicants Signature

APRIL 10/2024  
Date

Applicants Signature

Date

**6. AUTHORIZATION, IF APPLICABLE, TO ACT ON BEHALF OF THE REGISTERED OWNER(S)**

I (We) hereby authorize Laura Ramsay to act on my (our) behalf on matters pertaining to this application for redesignation.

[Signature]  
Signature of Owner(s)

APRIL 10/2024  
Date

Subject: **Century Farm Award Presentation- Sept Farm**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Carolyn Van der Kuil, Legislative Services Coordinator  
 Presented By: Reeve King

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**ATTACHMENTS:**

Kneehill County has a Century Farm and Ranch Award program designed to recognize families who have continuously owned and actively operated the same land within Kneehill County for 100 years or more. To qualify for this award, applicants must have already received the Provincial Alberta Century Farm and Ranch Award for the land in question. When applying the applicant can choose the preferred method of the presenting the plaque, and the Sept family have chosen to have the award presented at a regular Council meeting.

Today, we are pleased to recognize the South Half of 6-32-25 W4, a piece of land purchased by Jacob Schafer in 1892 and maintained by his family ever since. The current landowner, the late Vern Sept, is honored posthumously through this award. His nephew, Nathan Sept, who completed the application, will accept the plaque on behalf of the family. Mr. Nathan Sept and his family are present at today's meeting to receive this recognition.

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer Approved-





Subject: **Protective Services Report June 2024**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Debra Grosfield, CLGM, Protective Services Manager  
 Presented By: Debra Grosfield, CLGM, Protective Services Manager

**RECOMMENDED MOTION:**

That Council accepts the Protective Services Report June 2024 as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A  
 Council Bylaw/Policy (cite)- N/A

**BACKGROUND/PROPOSAL:**

As part of the Protective Services Report, we are including statistics from RCMP detachments, Enforcement Officer statistics and events, Emergency Management and Fire Services updates.

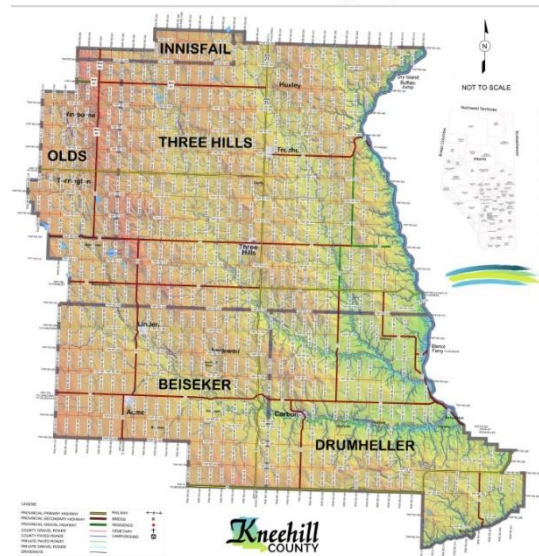
Kneehill County has 5 RCMP detachments serving our area; Three Hills, Innisfail, Drumheller, Beiseker, and Olds. Four detachments provide Quarterly Reports that they have based on Council's priorities for our community. Innisfail provides reporting; however, it is not applicable to Kneehill County as theirs is a very small area.

**Community Priorities for RCMP set by Council in March 2024:**

- Rural Crime Prevention
- Community safety focus
- Presence in rural communities
- Road Safety
- Partnering with Kneehill CPO's in enforcement, education and engagement.

Each year Council sets the Priorities for RCMP.

2021 RCMP Boundary Map





**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:****Section 1: RCMP Reporting January 1 to March 31, 2024**

As part of their accountability to our community, RCMP are providing Council's with reporting on statistics, community engagement, and community priorities. These are attached.

**Section 2: Enforcement Services January to May 15, 2024*****Enforcement within Kneehill County:***

- Citations: 16 Warnings, 2 Violation Tickets
- 8 Animal Control Files
- 21 Other Bylaw files
- 2 School events – Bike rodeos in Acme, Trochu, Linden, PCA (2 to be rescheduled due to rain)
- 7 Assist other Departments – Public hearing attendance, 1 Document Service, Fire ban sign flips, fire scene traffic, planning inspections
  
- ***Within Contracted Municipalities (we charge for hours):***
  - 13 Contracted bylaw files.
  - 42 Contracted patrol hours.
  
- ***Road Ban Report:***
  - 65 Targeted Patrols on Road Banned Roads
  - 12 trucks were stopped, 3 had over-weight exemption permits, 9 were empty.
  - 14 exemption permits were approved through the Transportation Department, totaling approval for 540 over-weight exempted loads on various banned roads.

**Section 3: Emergency Management January to May 15, 2024**

- Hosted 3 Kneehill Regional Emergency Management Agency Meetings (Jan, Mar, May). We had our local hospital representative attend as a partner agency at our May meeting. Alberta Emergency Management Agency attended our March meeting and discussed Alberta Drought concerns.
- Hosted an Incident Command System 200 Course with 13 attendees from our area (internally taught by Dan Marsellus). This course provides training and resources for personnel to operate efficiently during and incident or event.
- Continued work in the organization on the Business Continuity Plan – next meeting is set for end of May. Hazards and triggers for enacting our BCP are being created
- Deployment “All Hands On Deck” presentation at All Staff Day.
- Spring preparedness meetings with Fire Chiefs and Kneehill County Emergency Management Team.
- Emergency Preparedness Week was from May 5-11. Each municipality within our region shared important preparedness information with residents on social media channels. Emergency Social Services Coordinator, Shelley Jackson-Berry, also hosted a Just In Case Workshop. More preparedness activities to occur over the summer.
- Numerous workshops and training sessions are being planned over the next couple of months. These are developed internally as part of our continued practice for emergency management events that may occur in the region.



### Section 4: Fire Services January to May 15, 2024

- Hosted 2 Fire Chiefs Committee meetings (Jan, Apr).
- Held a spring preparedness meeting with Fire Chiefs on drought conditions and farmers helping with equipment. We issued a joint news release on this and shared it amongst all municipalities in the area.
- Repairs – Trochu's Tender (100% KC) was repaired and back in service end of April.
- Pump training and station visits – Rural Fire Chief Marsellus attended 1 of Carbon and Three Hills practices to go over pump operations. Would like to jump in a training night for each department this year to give preventative tips on pump maintenance and pump operations.
- Acme Tender has been ordered through our CANOE purchasing system for \$711,000. This purchase was completed in collaboration with the Village of Acme and the Acme Fire Department to ensure it meets the needs of their community and ours. The truck is expected to be delivered in 2025.
- Three Hills/Kneehill County Engine (30/70% split) final inspection at the manufacturing plant is to be completed in mid-June. Expected delivery by end of the summer.



- 9 Fire Investigations under the Fire Safety Codes Accreditation. These include incident reports to the Fire Commissioners Office for vehicle fires, structure fires, and explosions (anything that have a dollar loss).
- 6 Fire Inspections under the Fire Safety Codes Accreditation. These include occupancy loads for businesses or non-profits in Kneehill County or within our partner municipalities.



**FINANCIAL & STAFFING IMPLICATIONS:**

We include the Provincial Policing Requisition in the Operating Budget.

Kneehill County has Enforcement Services Contracts with Three Hills that includes patrol hours, and contracts with Acme, Carbon, Linden, and Trochu that are an on-call basis only for bylaw enforcement or targeted patrol areas within their jurisdiction.

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Individual Notification	Other:	
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**ATTACHMENTS:**

For Drumheller, Olds, Three Hills, and Beiseker Detachments each:

- Provincial Policing Report
- Quarterly Statistical reporting
- Community Letter (included only 1, they were all the same)

**COUNCIL OPTIONS:**

1. That Council approves the Protective Services Report June 2024 as presented.
2. Amend the recommendations as presented.
3. Administration to come back with other more information.

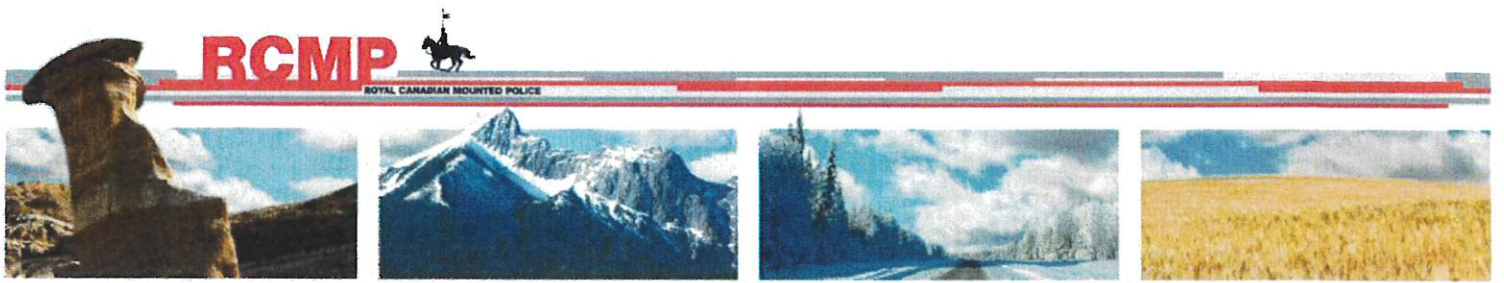
**FOLLOW-UP ACTIONS:**

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-





May 15<sup>th</sup>, 2024

Inspector Lauren Weare  
Officer in Charge  
Airdrie/Beiseker, Alberta

Dear Mayor and Council,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Kneehill County.

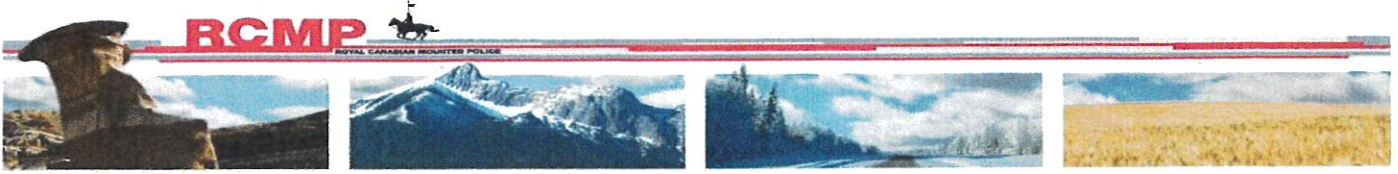
I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drug Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

*Lauren Weare*

Inspector Lauren Weare (M.O.M.)  
Officer in Charge  
Airdrie/Beiseker Detachments





## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Beiseker Provincial - Kneehill County

Name of Detachment Commander

Insp. Lauren WEARE

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-05-15

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-02-02

Meeting Type

Community Connection

Topics Discussed (this field expands)

Community event

Notes /Comments (this field expands)

2 Beiseker Members attended the Linden COP wrap up party in Three Hills and presented the COP president with a certificate.

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-02-26

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Regular reporting and Information sharing

Notes /Comments (this field expands)

NCO i/c attended and presented Quarterly report at Village Council meeting

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-03-04

Meeting Type

Town Hall

Topics Discussed (this field expands)

Policing Priorities and Initiatives

Notes /Comments (this field expands)

Town Hall Meeting Hosted at RVC and Virtually for all communities served by the Integrated Rural Unit.

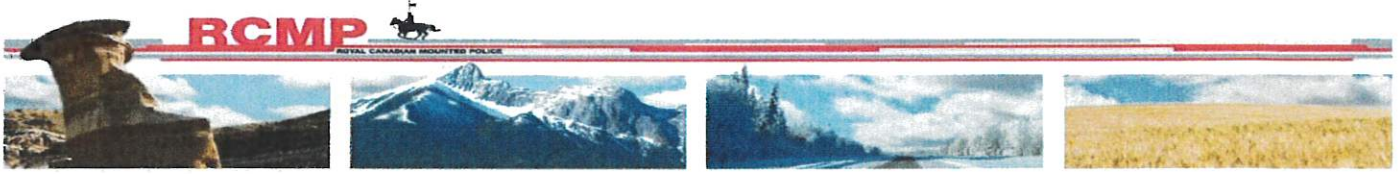
#### Consultation No. 4

Date (yyyy-mm-dd)

2024-03-12

Meeting Type

Meeting with Elected Officials

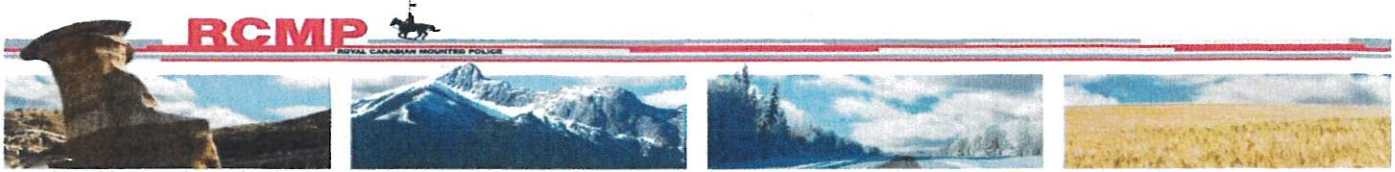


Topics Discussed (this field expands)

Regular reporting and information sharing

Notes /Comments (this field expands)

NCOi/c along with Commanders from neighboring detachments attended and presented at the Kneehill County Council Meeting



## Community Priorities

### Priority No. 1

Priority (this field expands)

Crime Reduction - Project AirOW

Current Status and Results (this field expands)

Airdrie / Beiseker integrated Rural using Project AirOW have been monitoring 5 subjects in the rural area - 4 of these subjects were added during the reporting period.

One of the subjects has relocated to another detachment area during the reporting period and another of the subjects spent a portion of the reporting period in Custody.

There have been approximately 36 checks on these subjects.

Compliance checks have revealed no breaches of conditions.

### Priority No. 2

Priority (this field expands)

Community Engagement

Current Status and Results (this field expands)

Members work to maintain an increased visibility and accessibility in Beiseker. The Rural Sgt. meets regularly with Community Staff and the CPOs. The relationships remain strong with excellent communication.

2 Beiseker Members attended the Linden COP wrap up party and presented COP president with a certificate recognizing service in relation to a significant event in the community which occurred before Christmas.

NCOi/c IRU took part in the Kneehill County Council meeting along with Commanders from Three Hills, Olds and Drumheller. General discussion on priorities and initiatives in support of those priorities. This was the first meeting of this sort for this detachment and the council was given details on the current status and operation of the Airdrie/Beiseker IRU.

Airdrie/Beiseker Detachment Leadership presented at the RCMP Rural Town Hall meeting which was hosted in person at the Rocky View County Council Chambers and simultaneously held virtually so that residents from all communities could participate.

### Priority No. 3

Priority (this field expands)

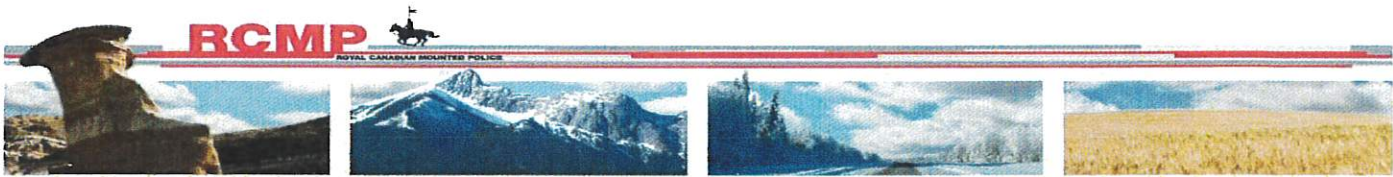
Road Safety

Current Status and Results (this field expands)

Members working with the Airdrie / Beiseker detachment area conduct regular patrols and enforce traffic laws as applicable. In this quarter there have been at least 44 traffic enforcement activities which include tickets and warnings.

3 check stops were conducted in the various areas/communities of the detachment area and there 7 Impaired driving driving related investigations resulting in either suspension or Impaired sanctions.





## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

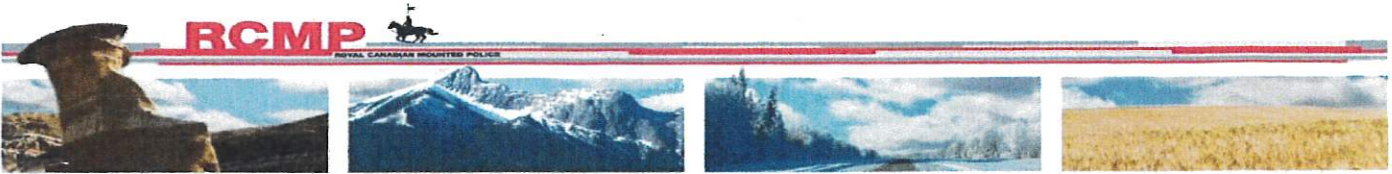
Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	15	19	27.00%	78	53	-32.00%
Property Crime	45	39	-13.00%	218	194	-11.00%
Other Criminal Code	11	14	27.00%	33	34	3.00%
<b>Total Criminal Code</b>	<b>71</b>	<b>72</b>	<b>1.00%</b>	<b>329</b>	<b>281</b>	<b>-15.00%</b>
<b>Drugs Offences</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>	<b>3</b>	<b>2</b>	<b>-33.00%</b>
<b>Other Federal Acts</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>	<b>4</b>	<b>4</b>	<b>0.00%</b>
<b>Other Provincial Acts</b>	<b>22</b>	<b>15</b>	<b>-32.00%</b>	<b>119</b>	<b>103</b>	<b>-13.00%</b>
<b>Municipal By-Laws</b>	<b>1</b>	<b>1</b>	<b>0.00%</b>	<b>10</b>	<b>12</b>	<b>20.00%</b>
<b>Motor Vehicle Collisions</b>	<b>43</b>	<b>27</b>	<b>-37.00%</b>	<b>168</b>	<b>147</b>	<b>-12.00%</b>
Provincial Code Traffic	74	39	-47.00%	425	285	-33.00%
Other Traffic	0	0		1	2	100.00%
Criminal Code Traffic	4	3	-25.00%	9	13	44.00%
<b>Total Traffic Offences</b>	<b>78</b>	<b>42</b>	<b>-46.00%</b>	<b>435</b>	<b>300</b>	<b>-31.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

### Trend / Points of Interest (this field expands)

Crime stats noted above are reflective of totals in the Provincial service area for the Beiseker Detachment and indicate an increase in persons crime. Actual Kneehill County specific stats indicate a marginal decrease in persons crime. Kneehill County specific stats indicate that property crime has decreased marginally.





## Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	5	4	1	0
Detachment Support	2	1	1	0

2. Data extracted on March 31, 2024 and is subject to change.

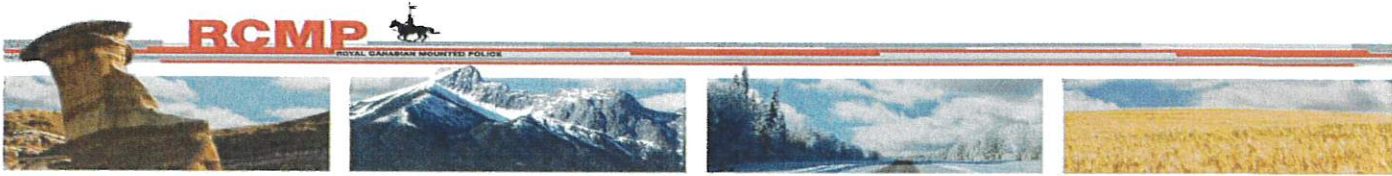
3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments (this field expands)**

Police Officers: Of the five established positions, four officers are currently working. There is one officer on special leave (Medical).

Detachment Support: Of the two established positions, one resource is currently working. There is one resource on special leave (Leave without Pay). Staffing actions underway for a TERM position for the leave without pay soft vacancy.



# RCMP Provincial Policing Report

## Detachment Information

Name of Detachment

Three Hills

Name of Detachment Commander

Sgt. Jamie DAY

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

- Municipal Policing Report Under
- Municipal Policing Report Over
- PPSA
- Coaldale

## Community Consultations

### Consultation No. 1

Date (yyyy-mm-dd)

2024-01-10

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Education Session, Crime Reduction Initiatives, Annual Planning

Notes /Comments (this field expands)

NCO i/c shared Three Hills OSB crime stats with mayor/Reeve and councils from each area

### Consultation No. 2

Date (yyyy-mm-dd)

2024-01-19

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Education Session, Crime Reduction Initiatives, Persons Crimes

Notes /Comments (this field expands)

Member attended COP meeting

### Consultation No. 3

Date (yyyy-mm-dd)

2024-01-24

Meeting Type

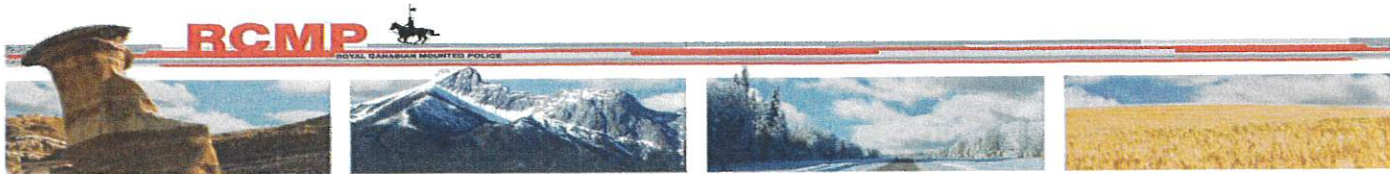
Community Connection

Topics Discussed (this field expands)

Mental Health

Notes /Comments (this field expands)

NCO i/c and Members at staff from the Three Hills participated in mental health awareness and shared it to the Detachment FB page.



#### Consultation No. 4

Date (yyyy-mm-dd) Meeting Type  
2024-02-23 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Education Session, Crime Reduction Initiatives, Regular reporting information sharing

Notes /Comments (this field expands)  
Three Hills Detachment Commander attended Police Advisory Meeting and presented quarterly police report .

#### Consultation No. 5

Date (yyyy-mm-dd) Meeting Type  
2024-03-06 Meeting with Stakeholder(s)

Topics Discussed (this field expands)  
Education Session, Victim Services, Regular reporting information sharing

Notes /Comments (this field expands)  
NCO i/c attended quarterly VSU meeting

#### Consultation No. 6

Date (yyyy-mm-dd) Meeting Type  
2024-03-12 Meeting with Elected Officials

Topics Discussed (this field expands)  
Regular reporting information sharing, Education Session, Annual Planning

Notes /Comments (this field expands)  
NCO i/c attended council meeting to discuss 2024-2025 APP priorities. 2024-03-12: Trochu, Kneehill County, Village of Delburne. 2024-03-13: Village of Elnora. 2024-03-25: Three Hills.

#### Consultation No. 7

Date (yyyy-mm-dd) Meeting Type  
2024-03-13 Community Connection

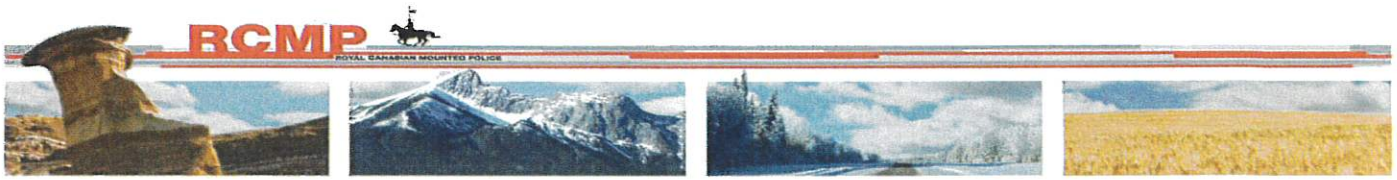
Topics Discussed (this field expands)  
Youth, Crime Reduction Initiatives

Notes /Comments (this field expands)  
Three Hills NCO i/c provided a police escort around town for the high school girls basketball team to help celebrate their success and to send them off to Provincials

#### Consultation No. 8

Date (yyyy-mm-dd) Meeting Type  
2024-03-14 Community Connection





Topics Discussed (this field expands)

Education Session, Crime Reduction Initiatives

Notes /Comments (this field expands)

NCO i/c attended Council community event to talk about Fraud prevention

**Consultation No. 9**

Date (yyyy-mm-dd)

Meeting Type

2024-03-18

Community Connection

Topics Discussed (this field expands)

Education Session, Youth

Notes /Comments (this field expands)

NCO i/c attended Trochu School and delivered a presentation about the upcoming RCMP Youth Academy to grades 7 - 12

**Consultation No. 10**

Date (yyyy-mm-dd)

Meeting Type

2024-03-22

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Education session, Annual Planning, Regular reporting information sharing

Notes /Comments (this field expands)

NCO i/c attended Red Deer County for a Tabletop Exercise

**Consultation No. 11**

Date (yyyy-mm-dd)

Meeting Type

2024-03-24

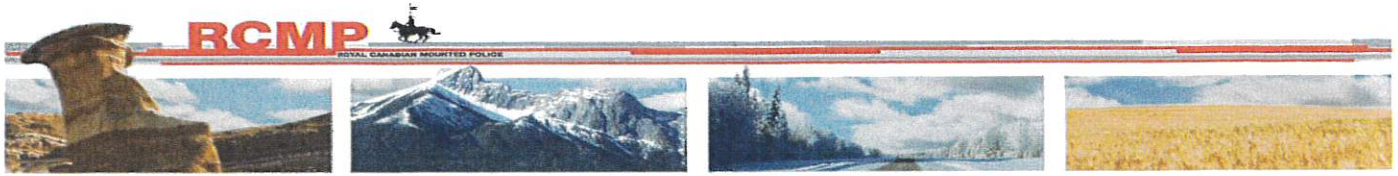
Community Connection

Topics Discussed (this field expands)

Education Session, Crime Reduction Initiatives, Youth

Notes /Comments (this field expands)

Three Hills RCMP participated in the Three Hills First Responders Hockey Game. Three Hills member organized the event to raise money for a youth community centre. Event rased over \$17,000 for new youth centre in Three Hills.



## Community Priorities

### Priority No. 1

Priority (this field expands)  
Mental Health

#### Current Status and Results (this field expands)

Three Hills RCMP received 15 primary MHA files and 1 assist EMS MHA file over this reporting period. One person was apprehended under form 10 and transported to a designated facility. 1 RPACT referral was completed for follow up. NCO i/c has continued a close relationship with the local hospital due to a past history issues with hospital staff and members. No form 8's were received over this reporting period.

### Priority No. 2

Priority (this field expands)  
Crime Prevention

#### Current Status and Results (this field expands)

Three Hills Members continue to be active with apprehending individuals on outstanding warrants. Three Hills NCO i/c requested members to focus on some of their traffic duties. This in return increased in a number of warrant apprehensions. Three Hills assisted Drumheller GIS with one of their crime reduction projects which lead to individuals being charged. Bait items continue to be an issue to obtain. Members are completing curfew checks. CPTED is posted on the Detachments FB page.

### Priority No. 3

Priority (this field expands)  
Road Safety

#### Current Status and Results (this field expands)

NCO i/c requested members to increase their traffic duties with the decrease in calls. This has show an increase in traffic tickets and alcohol related offences.

### Priority No. 4

Priority (this field expands)  
Communication/Correspondence with Police

#### Current Status and Results (this field expands)

Three Hills has an excellent relationships with its stakeholders. Members and staff are well reported on communities policed by the Three Hills RCMP. Councils are happy with the reporting and NCO i/c met with each Council to end this years APP with an update on the progress. Councils very happy with the community engagement from the Detachment.



## Crime Statistics<sup>1</sup>

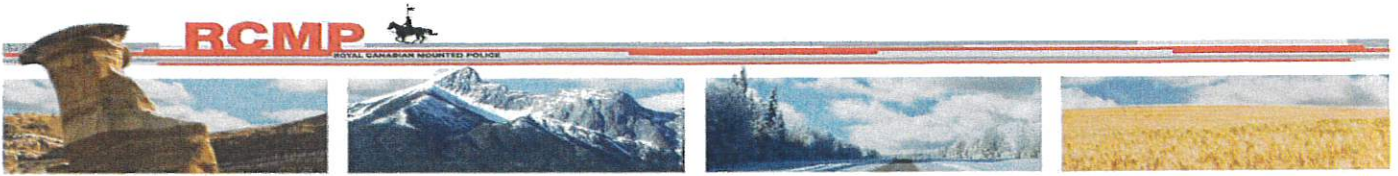
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	69	43	-38.00%	297	246	-17.00%
Property Crime	129	99	-23.00%	666	560	-16.00%
Other Criminal Code	59	39	-34.00%	223	196	-12.00%
<b>Total Criminal Code</b>	<b>257</b>	<b>181</b>	<b>-30.00%</b>	<b>1,186</b>	<b>1,002</b>	<b>-16.00%</b>
<b>Drugs Offences</b>	<b>11</b>	<b>3</b>	<b>-73.00%</b>	<b>26</b>	<b>29</b>	<b>12.00%</b>
<b>Other Federal Acts</b>	<b>16</b>	<b>5</b>	<b>-69.00%</b>	<b>38</b>	<b>43</b>	<b>13.00%</b>
<b>Other Provincial Acts</b>	<b>102</b>	<b>82</b>	<b>-20.00%</b>	<b>344</b>	<b>440</b>	<b>28.00%</b>
<b>Municipal By-Laws</b>	<b>6</b>	<b>15</b>	<b>150.00%</b>	<b>18</b>	<b>77</b>	<b>328.00%</b>
<b>Motor Vehicle Collisions</b>	<b>56</b>	<b>51</b>	<b>-9.00%</b>	<b>206</b>	<b>235</b>	<b>14.00%</b>
Provincial Code Traffic	249	298	20.00%	772	964	25.00%
Other Traffic	3	1	-67.00%	11	8	-27.00%
Criminal Code Traffic	25	15	-40.00%	99	92	-7.00%
<b>Total Traffic Offences</b>	<b>277</b>	<b>314</b>	<b>13.00%</b>	<b>882</b>	<b>1,064</b>	<b>21.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)





### Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	7	5	0	2
Detachment Support	2	2	0	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments (this field expands)**

**Police Officers:** Of the seven established positions, five officers are currently working with none on special leave. There are two hard vacancies at this time.

**Detachment Support:** Of the two established positions, two resources are currently working. There is no hard vacancy at this time.



## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Drumheller

Name of Detachment Commander

S/Sgt. Robert HARMS

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-05-03

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-01-10

Meeting Type

Community Connection

Topics Discussed (this field expands)

Youth, Regular reporting information sharing

Notes /Comments (this field expands)

Member attended Carbon School for updates with school staff and interact with students. 2nd visit on 2024-02-12.

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-01-18

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Annual Planning, Crime Reduction Initiatives

Notes /Comments (this field expands)

Members met with the Drumheller Rural Crime Watch Group for updates, information sharing, and consultation regarding next years Detachment Priorities.

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-01-26

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Annual Planning, Crime Reduction Initiatives

Notes /Comments (this field expands)

Members attended the Drumheller COP meeting for updates, information sharing and consultation regarding next years detachment priorities.



**Consultation No. 4**

**Date (yyyy-mm-dd)**      **Meeting Type**  
2024-02-08              Town Hall

**Topics Discussed (this field expands)**

Regular reporting information sharing, Annual Planning, Education Session

**Notes /Comments (this field expands)**

Detachment attended and held a Town Hall Meeting with the public of Delia and surrounding areas. Included Public Consultation regarding Detachment Priority setting.

**Consultation No. 5**

**Date (yyyy-mm-dd)**      **Meeting Type**  
2024-02-14              Town Hall

**Topics Discussed (this field expands)**

Regular reporting information sharing, Annual Planning, Education Session

**Notes /Comments (this field expands)**

5 Members and staff held and facilitated a Town Hall Meeting with the public. Meeting included updates, Q & A, and public consultation regarding setting new Detachment Priorities.

**Consultation No. 6**

**Date (yyyy-mm-dd)**      **Meeting Type**  
2024-02-19              Community Connection

**Topics Discussed (this field expands)**

Education Session

**Notes /Comments (this field expands)**

2 Members attended the Drumheller Dragons hockey Skills Competition and provided radar services for slap shot competition.

**Consultation No. 7**

**Date (yyyy-mm-dd)**      **Meeting Type**  
2024-02-28              Community Connection

**Topics Discussed (this field expands)**

Youth, Crime Reduction Initiatives

**Notes /Comments (this field expands)**

A member attended Carbon School and did presentation on bullying.

**Consultation No. 8**

**Date (yyyy-mm-dd)**      **Meeting Type**  
2024-03-11              Community Connection





**Topics Discussed (this field expands)**

Education Session, Crime Reduction Initiatives, Youth

**Notes /Comments (this field expands)**

A member attended the Morrin school and gave a presentation of on-line safety.

**Consultation No. 9**

**Date (yyyy-mm-dd)**

**Meeting Type**

2024-03-12

Meeting with Elected Officials

**Topics Discussed (this field expands)**

Regular reporting information sharing, Annual Planning, Education Session

**Notes /Comments (this field expands)**

Detachment Commander from Drumheller, along with Commanders from other detachments (3), met with Kneehill County Council to discuss Q3 2023 2024 Report, consultation for setting new detachment priorities, and general updates and Q&A.

**Consultation No. 10**

**Date (yyyy-mm-dd)**

**Meeting Type**

2024-03-12

Meeting with Stakeholder(s)

**Topics Discussed (this field expands)**

Education Session, Regular reporting information sharing, Family Violence

**Notes /Comments (this field expands)**

Detachment Commander and 3 members attended the Drumheller VSU Launch and Learn; presented on domestic violence and Q&A.

**Consultation No. 11**

**Date (yyyy-mm-dd)**

**Meeting Type**

2024-03-18

Meeting with Stakeholder(s)

**Topics Discussed (this field expands)**

Regular reporting information sharing, Education Session

**Notes /Comments (this field expands)**

Detachment Commander met with the regional Chief Deputy Crown Prosecutor for general update and information sharing. Also included discussion about potential joint meetings with elected officials.



## Community Priorities

### Priority No. 1

Priority (this field expands)

Property Crime - Crime Reduction

Current Status and Results (this field expands)

The detachment observed mixed results in Q4 and ultimately with year end results. In Q4, an impressive 389 compliance checks were done on persons bound by court conditions but the total year end results fell short of the annual target; this was because the annual target was set unrealistically high; the detachment completed an impressive 1044 checks in the fiscal year. Fraud awareness and Operation Street Sweeps also fell short of targets and is due to personnel issues and operational challenges in Q4. Property Crime initiatives far exceeded the annual target. For the most part, the Detachment Commander is satisfied with the overall results in this category.

- \* Compliance Checks/monitoring of prolific offenders: 389 QTD & 1044 YTD. Annual Target is 1800 (Did not meet target).
- \* Fraud Awareness Presentations: 0 QTD & 5 YTD. Annual Target is 6 (Did not meet target).
- \* Property Crime Proactive Initiatives: 1 QTD & 27 YTD. Annual Target is 6 (Met target).
- \* Operation Street Sweep / Suppression: 0 QTD & 3 YTD. Annual Target is 4 (Did not meet target).

### Priority No. 2

Priority (this field expands)

Community Engagement - Visibility, Transparency, and Engagement

Current Status and Results (this field expands)

Mostly positive results were achieved in this category with both Q4 and year end results including exceeding the annual targets for number of Town Hall meetings, Media Releases and Public events. The annual target for Mocha with a Mountie was not achieved due to personnel issues and police operations conflicting with schedules and ability to hold these. The Detachment Commander is satisfied with the overall results in this category.

- \* Town Hall Meetings: 2 QTD & 5 YTD. Annual Target is 4 (Met target).
- \* Media Releases: 10 QTD & 73 YTD. Annual Target is 20 (Met target).
- \* Red Serge and Public Appearances: 2 QTD & 22 YTD. Annual target is 10 (Met target).
- \* Mocha with a Mountie: 1 QTD & 4 YTD. Annual Target is 6 (Did not meet target).

### Priority No. 3

Priority (this field expands)

Substance Abuse - Drug

Current Status and Results (this field expands)

The detachment has performed well in this category and has surpassed the year end target goals in all initiatives. The detachment continues to excel in proactive drug investigations and the partnership with the Drumheller Correctional Service of Canada has strengthened it's quantity of drug seizures and investigations. The Drumheller GIS unit has assisted other members in learning to write judicial authorizations in relation to CDSA investigations. Cst. Lajeunesse instructed to 4 Hutterite colonies with a focus on drug awareness. Cst. Clarry provided a drug



awareness lecture to Morrin School.

\* Drug Enforcement Operations: 28 QTD & 106 YTD. Annual Target is 100 (Met target).

\* Drug Training Exposures of members: 20 QTD & 105 YTD. Annual Target is 40 (Met target).

\* Drug Awareness Presentations: 4 QTD & 12 YTD. Annual Target is 8 (Met target).

**Priority No. 4**

**Priority (this field expands)**  
Traffic Safety

**Current Status and Results (this field expands)**

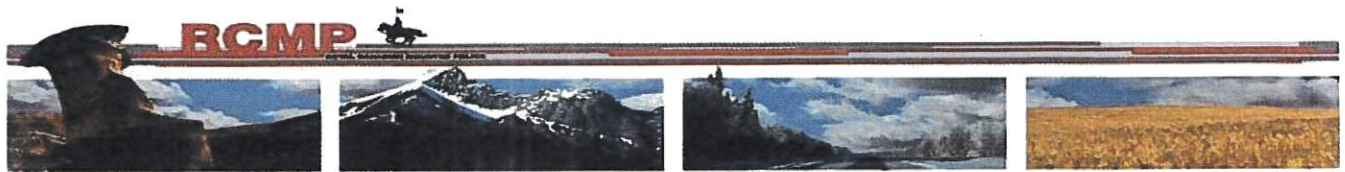
The detachment performed well in this category in Q4 and ultimately with year end results. All Annual targets were exceeded and great job to members. Checkstops still remains a major contributor to locating and intervening with impaired drivers.

\* Traffic Interventions: 105 QTD & 949 YTD. Annual Target is 720 (Met target).

\* Impaired Driver Interventions: 7 QTD & 47 YTD. Annual Target is 40 (Met target).

\* Alberta Checkstop Operations: 6 QTD & 38 YTD. Annual Target is 24 (Met target).





### Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	7	5	-29.00%	48	57	19.00%
Property Crime	20	26	30.00%	167	126	-25.00%
Other Criminal Code	8	8	0.00%	37	44	19.00%
<b>Total Criminal Code</b>	<b>35</b>	<b>39</b>	<b>11.00%</b>	<b>252</b>	<b>227</b>	<b>-10.00%</b>
Drugs Offences	3	0	-100.00%	6	10	67.00%
Other Federal Acts	5	3	-40.00%	10	13	30.00%
Other Provincial Acts	10	10	0.00%	47	66	40.00%
Municipal By-Laws	0	2		6	6	0.00%
Motor Vehicle Collisions	33	25	-24.00%	182	174	-4.00%
Provincial Code Traffic	229	179	-22.00%	911	983	8.00%
Other Traffic	0	0		4	4	0.00%
Criminal Code Traffic	4	2	-50.00%	11	15	36.00%
<b>Total Traffic Offences</b>	<b>233</b>	<b>181</b>	<b>-22.00%</b>	<b>926</b>	<b>1,002</b>	<b>8.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

#### Trend / Points of Interest (this field expands)

Q4 Results are mixed when compared to Q4 last year; 29% reduction was observed in Persons Crime, 30% Increase in Property Crime, and no change in Other Criminal Code; this balances out to an 11% increase in Total Criminal Code. Also noteworthy in Q4 is a 24% reduction in vehicle collisions.

2023 full year results are also mixed when compared to 2022 in that we observed a 19% increase in Persons Crime, 25% reduction in Property Crime, and a 19% increase in Other Criminal Code for a total of 10% reduction in Total Criminal Code. It is also noteworthy that a 4% reduction was noted in vehicle collisions.



**Provincial Service Composition<sup>2</sup>**

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
<b>Police Officers</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>
<b>Detachment Support</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments (this field expands)**

**Police Officers:** Of the four established positions, four officers are currently working with none on special leave. There is no hard vacancy at this time.

**Detachment Support:** Of the one established position, one resource is currently working. There is no hard vacancy at this time.



## Drumheller Provincial Detachments Crime Gauge

2022 vs. 2023  
January to December

### Criminal Code Offences



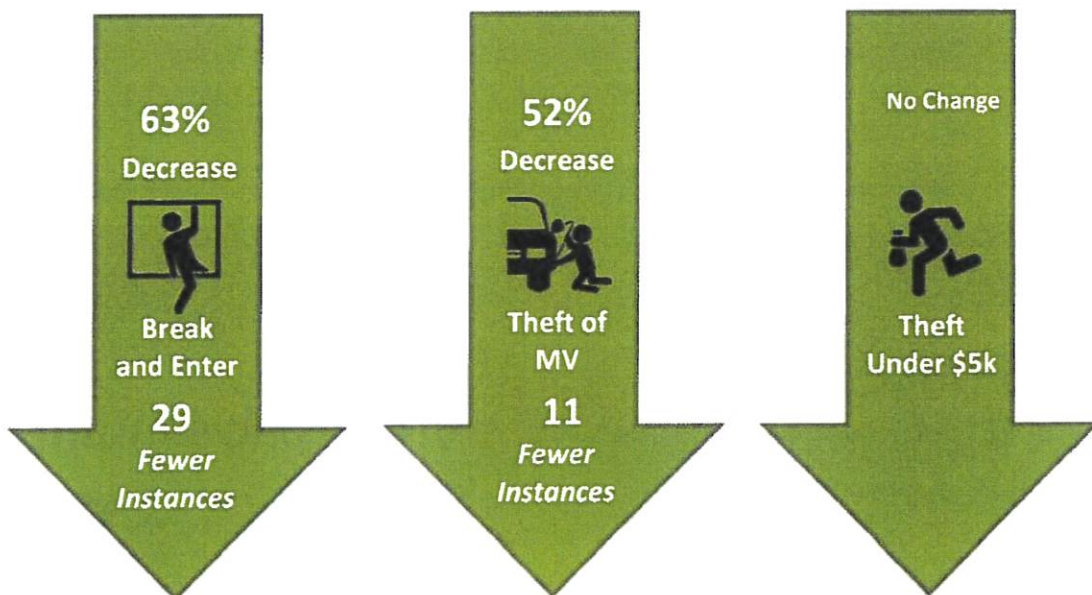
**Total  
Criminal Code  
Offences:**

# 10%

**Decrease**

When compared to  
January to December, 2022

### Select Property Crime



**NOTE: If in both 2022 and 2023 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.**



## Three Hills Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	1	5	3	N/A	-40%	1.1
Robbery		0	3	0	3	2	N/A	-33%	0.4
Sexual Assaults		17	5	15	13	9	-47%	-31%	-0.8
Other Sexual Offences		18	2	11	14	6	-67%	-57%	-1.2
Assault		82	60	76	147	102	24%	-31%	12.7
Kidnapping/Hostage/Abduction		1	2	2	6	6	500%	0%	1.4
Extortion		0	0	0	17	9	N/A	-47%	3.5
Criminal Harassment		19	29	36	55	49	158%	-11%	8.6
Uttering Threats		33	26	36	37	60	82%	62%	6.5
<b>TOTAL PERSONS</b>		<b>170</b>	<b>127</b>	<b>177</b>	<b>297</b>	<b>246</b>	<b>45%</b>	<b>-17%</b>	<b>32.2</b>
Break & Enter		88	75	97	142	121	38%	-15%	13.3
Theft of Motor Vehicle		59	36	45	41	27	-54%	-34%	-5.9
Theft Over \$5,000		14	17	21	19	10	-29%	-47%	-0.6
Theft Under \$5,000		137	107	127	159	137	0%	-14%	5.2
Possn Stn Goods		48	31	63	61	51	6%	-16%	3.6
Fraud		78	47	54	53	70	-10%	32%	-1.0
Arson		3	8	4	6	5	67%	-17%	0.2
Mischief - Damage To Property		31	80	91	135	88	184%	-35%	16.9
Mischief - Other		102	39	33	50	51	-50%	2%	-9.1
<b>TOTAL PROPERTY</b>		<b>560</b>	<b>440</b>	<b>535</b>	<b>666</b>	<b>560</b>	<b>0%</b>	<b>-16%</b>	<b>22.6</b>
Offensive Weapons		10	13	21	20	28	180%	40%	4.3
Disturbing the peace		19	35	17	14	21	11%	50%	-1.7
Fail to Comply & Breaches		78	66	85	134	84	8%	-37%	8.0
<b>OTHER CRIMINAL CODE</b>		<b>21</b>	<b>30</b>	<b>46</b>	<b>55</b>	<b>63</b>	<b>200%</b>	<b>15%</b>	<b>10.9</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>128</b>	<b>144</b>	<b>169</b>	<b>223</b>	<b>196</b>	<b>53%</b>	<b>-12%</b>	<b>21.5</b>
<b>TOTAL CRIMINAL CODE</b>		<b>858</b>	<b>711</b>	<b>881</b>	<b>1,186</b>	<b>1,002</b>	<b>17%</b>	<b>-16%</b>	<b>76.3</b>





## Three Hills Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	7	14	9	12	200%	33%	1.8
Drug Enforcement - Trafficking		4	4	17	17	17	325%	0%	3.9
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>8</b>	<b>11</b>	<b>32</b>	<b>26</b>	<b>29</b>	<b>263%</b>	<b>12%</b>	<b>5.7</b>
Cannabis Enforcement		4	7	7	5	6	50%	20%	0.2
Federal - General		6	2	10	7	8	33%	14%	0.9
<b>TOTAL FEDERAL</b>		<b>18</b>	<b>20</b>	<b>49</b>	<b>38</b>	<b>43</b>	<b>139%</b>	<b>13%</b>	<b>6.8</b>
Liquor Act		5	11	20	24	25	400%	4%	5.3
Cannabis Act		0	3	4	2	3	N/A	50%	0.5
Mental Health Act		67	79	99	126	164	145%	30%	24.1
Other Provincial Stats		81	125	172	192	248	206%	29%	40.1
<b>Total Provincial Stats</b>		<b>153</b>	<b>218</b>	<b>295</b>	<b>344</b>	<b>440</b>	<b>188%</b>	<b>28%</b>	<b>70.0</b>
Municipal By-laws Traffic		2	6	1	8	7	250%	-13%	1.2
Municipal By-laws		19	29	17	10	70	268%	600%	8.3
<b>Total Municipal</b>		<b>21</b>	<b>35</b>	<b>18</b>	<b>18</b>	<b>77</b>	<b>267%</b>	<b>328%</b>	<b>9.5</b>
Fatals		3	0	2	0	0	-100%	N/A	-0.6
Injury MVC		12	20	18	12	19	58%	58%	0.6
Property Damage MVC (Reportable)		144	120	173	169	177	23%	5%	11.5
Property Damage MVC (Non Reportable)		28	46	7	25	39	39%	56%	0.1
<b>TOTAL MVC</b>		<b>187</b>	<b>186</b>	<b>200</b>	<b>206</b>	<b>235</b>	<b>26%</b>	<b>14%</b>	<b>11.6</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	17	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>750</b>	<b>792</b>	<b>784</b>	<b>772</b>	<b>964</b>	<b>29%</b>	<b>25%</b>	<b>40.8</b>
<b>Other Traffic</b>		<b>6</b>	<b>14</b>	<b>6</b>	<b>11</b>	<b>8</b>	<b>33%</b>	<b>-27%</b>	<b>0.1</b>
<b>Criminal Code Traffic</b>		<b>59</b>	<b>49</b>	<b>109</b>	<b>99</b>	<b>92</b>	<b>56%</b>	<b>-7%</b>	<b>11.6</b>
<b>Common Police Activities</b>									
False Alarms		49	32	46	45	33	-33%	-27%	-1.9
False/Abandoned 911 Call and 911 Act		39	37	2	4	3	-92%	-25%	-10.5
Suspicious Person/Vehicle/Property		103	115	6	26	38	-63%	46%	-21.9
Persons Reported Missing		9	7	15	29	13	44%	-55%	3.0
Search Warrants		10	10	12	30	12	20%	-60%	2.4
Spousal Abuse - Survey Code (Reported)		105	86	97	114	115	10%	1%	4.8
Form 10 (MHA) (Reported)		0	5	9	12	9	N/A	-25%	2.5





## Three Hills Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	1	1	0	0	N/A	N/A	-0.1
Robbery		3	0	0	2	1	-67%	-50%	-0.2
Sexual Assaults		0	0	2	3	1	N/A	-67%	0.5
Other Sexual Offences		1	2	5	5	4	300%	-20%	0.9
Assault		19	13	34	27	19	0%	-30%	1.4
Kidnapping/Hostage/Abduction		0	1	0	2	0	N/A	-100%	0.1
Extortion		0	0	7	3	1	N/A	-67%	0.5
Criminal Harassment		3	9	20	14	13	333%	-7%	2.5
Uttering Threats		5	7	7	13	4	-20%	-69%	0.4
<b>TOTAL PERSONS</b>		<b>31</b>	<b>33</b>	<b>76</b>	<b>69</b>	<b>43</b>	<b>39%</b>	<b>-38%</b>	<b>6.0</b>
Break & Enter		18	21	33	37	14	-22%	-62%	0.8
Theft of Motor Vehicle		7	9	8	4	5	-29%	25%	-0.9
Theft Over \$5,000		2	3	4	3	3	50%	0%	0.2
Theft Under \$5,000		34	34	42	29	30	-12%	3%	-1.3
Possn Stn Goods		7	19	10	19	7	0%	-63%	0.0
Fraud		19	18	15	17	14	-26%	-18%	-1.1
Arson		4	2	2	1	0	-100%	-100%	-0.9
Mischief - Damage To Property		15	13	22	13	14	-7%	8%	-0.2
Mischief - Other		12	6	12	6	12	0%	100%	0.0
<b>TOTAL PROPERTY</b>		<b>118</b>	<b>125</b>	<b>148</b>	<b>129</b>	<b>99</b>	<b>-16%</b>	<b>-23%</b>	<b>-3.4</b>
Offensive Weapons		1	5	2	6	3	200%	-50%	0.5
Disturbing the peace		4	5	1	8	4	0%	-50%	0.3
Fail to Comply & Breaches		22	10	33	32	16	-27%	-50%	1.0
<b>OTHER CRIMINAL CODE</b>		<b>10</b>	<b>6</b>	<b>9</b>	<b>13</b>	<b>16</b>	<b>60%</b>	<b>23%</b>	<b>1.9</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>37</b>	<b>26</b>	<b>45</b>	<b>59</b>	<b>39</b>	<b>5%</b>	<b>-34%</b>	<b>3.7</b>
<b>TOTAL CRIMINAL CODE</b>		<b>186</b>	<b>184</b>	<b>269</b>	<b>257</b>	<b>181</b>	<b>-3%</b>	<b>-30%</b>	<b>6.3</b>



## Three Hills Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	2	2	2	0%	0%	0.1
Drug Enforcement - Trafficking		1	6	6	9	1	0%	-89%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>7</b>	<b>8</b>	<b>11</b>	<b>3</b>	<b>0%</b>	<b>-73%</b>	<b>0.4</b>
Cannabis Enforcement		0	5	1	3	1	N/A	-67%	0.0
Federal - General		0	4	2	2	1	N/A	-50%	0.0
<b>TOTAL FEDERAL</b>		<b>3</b>	<b>16</b>	<b>11</b>	<b>16</b>	<b>5</b>	<b>67%</b>	<b>-69%</b>	<b>0.4</b>
Liquor Act		2	2	8	4	5	150%	25%	0.8
Cannabis Act		1	1	1	1	2	100%	100%	0.2
Mental Health Act		23	16	25	49	27	17%	-45%	4.1
Other Provincial Stats		19	31	53	48	48	153%	0%	7.5
<b>Total Provincial Stats</b>		<b>45</b>	<b>50</b>	<b>87</b>	<b>102</b>	<b>82</b>	<b>82%</b>	<b>-20%</b>	<b>12.6</b>
Municipal By-laws Traffic		0	0	3	1	2	N/A	100%	0.5
Municipal By-laws		3	4	3	5	13	333%	160%	2.1
<b>Total Municipal</b>		<b>3</b>	<b>4</b>	<b>6</b>	<b>6</b>	<b>15</b>	<b>400%</b>	<b>150%</b>	<b>2.6</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	6	1	4	7	600%	75%	1.0
Property Damage MVC (Reportable)		43	35	41	43	37	-14%	-14%	-0.4
Property Damage MVC (Non Reportable)		13	3	6	9	7	-46%	-22%	-0.6
<b>TOTAL MVC</b>		<b>57</b>	<b>44</b>	<b>48</b>	<b>56</b>	<b>51</b>	<b>-11%</b>	<b>-9%</b>	<b>0.0</b>
Roadside Suspension - Alcohol (Prov)		0	1	12	5	8	N/A	60%	2.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
<b>Total Provincial Traffic</b>		<b>152</b>	<b>193</b>	<b>241</b>	<b>249</b>	<b>298</b>	<b>96%</b>	<b>20%</b>	<b>34.8</b>
Other Traffic		1	0	4	3	1	0%	-67%	0.3
<b>Criminal Code Traffic</b>		<b>10</b>	<b>17</b>	<b>23</b>	<b>25</b>	<b>15</b>	<b>50%</b>	<b>-40%</b>	<b>1.8</b>
<b>Common Police Activities</b>									
False Alarms		9	9	11	11	6	-33%	-45%	-0.4
False/Abandoned 911 Call and 911 Act		19	0	3	1	2	-89%	100%	-3.3
Suspicious Person/Vehicle/Property		38	0	5	12	3	-92%	-75%	-5.8
Persons Reported Missing		2	1	2	5	4	100%	-20%	0.8
Search Warrants		1	2	4	3	0	-100%	-100%	-0.1
Spousal Abuse - Survey Code (Reported)		17	17	34	21	25	47%	19%	2.0
Form 10 (MHA) (Reported)		1	3	3	3	1	0%	-67%	0.0





## Drumheller Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	1	0	1	N/A	N/A	0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	1	0	1	N/A	N/A	0.1
Other Sexual Offences		1	0	0	0	0	-100%	N/A	-0.2
Assault		1	3	6	5	2	100%	-60%	0.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	2	3	1	1	N/A	0%	0.1
Uttering Threats		1	0	2	1	0	-100%	-100%	-0.1
<b>TOTAL PERSONS</b>		<b>3</b>	<b>6</b>	<b>13</b>	<b>7</b>	<b>5</b>	<b>67%</b>	<b>-29%</b>	<b>0.5</b>
Break & Enter		12	7	5	1	3	-75%	200%	-2.4
Theft of Motor Vehicle		0	4	6	0	2	N/A	N/A	0.0
Theft Over \$5,000		1	2	2	0	5	400%	N/A	0.6
Theft Under \$5,000		5	8	5	2	5	0%	150%	-0.6
Possn Stn Goods		3	1	2	5	1	-67%	-80%	0.0
Fraud		3	3	8	6	5	67%	-17%	0.7
Arson		1	0	0	0	0	-100%	N/A	-0.2
Mischief - Damage To Property		0	6	2	4	1	N/A	-75%	0.0
Mischief - Other		2	4	4	2	4	100%	100%	0.2
<b>TOTAL PROPERTY</b>		<b>27</b>	<b>35</b>	<b>34</b>	<b>20</b>	<b>26</b>	<b>-4%</b>	<b>30%</b>	<b>-1.7</b>
Offensive Weapons		0	0	0	0	0	N/A	N/A	0.0
Disturbing the peace		0	1	0	3	3	N/A	0%	0.8
Fail to Comply & Breaches		1	2	6	3	1	0%	-67%	0.1
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>0</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>N/A</b>	<b>100%</b>	<b>1.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>1</b>	<b>3</b>	<b>10</b>	<b>8</b>	<b>8</b>	<b>700%</b>	<b>0%</b>	<b>1.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>21</b>	<b>44</b>	<b>57</b>	<b>37</b>	<b>39</b>	<b>20%</b>	<b>11%</b>	<b>0.7</b>





## Drumheller Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	1	3	0	N/A	-100%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		0	0	1	3	0	N/A	-100%	0.3
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		3	1	1	2	2	-33%	0%	-0.1
<b>TOTAL FEDERAL</b>		3	1	2	5	3	0%	-40%	0.4
Liquor Act		1	0	0	0	1	0%	N/A	0.0
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		1	7	2	1	2	100%	100%	-0.4
Other Provincial Stats		15	11	10	8	7	-53%	-13%	-1.9
<b>Total Provincial Stats</b>		17	18	12	10	10	-41%	0%	-2.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	2	2	0	2	100%	N/A	0.0
<b>Total Municipal</b>		1	2	2	0	2	100%	N/A	0.0
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		0	1	2	1	2	N/A	100%	0.4
Property Damage MVC (Reportable)		32	21	31	29	16	-50%	-45%	-2.4
Property Damage MVC (Non Reportable)		3	4	7	3	6	100%	100%	0.5
<b>TOTAL MVC</b>		35	26	40	33	25	-29%	-24%	-1.3
Roadside Suspension - Alcohol (Prov)		0	1	2	4	2	N/A	-50%	0.7
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		266	133	245	229	179	-33%	-22%	-7.8
Other Traffic		1	0	0	0	0	-100%	N/A	-0.2
<b>Criminal Code Traffic</b>		7	4	2	4	2	-71%	-50%	-1.0
<b>Common Police Activities</b>									
False Alarms		3	2	5	2	1	-67%	-50%	-0.4
False/Abandoned 911 Call and 911 Act		6	7	7	5	12	100%	140%	1.0
Suspicious Person/Vehicle/Property		16	17	11	13	11	-31%	-15%	-1.4
Persons Reported Missing		0	0	0	0	1	N/A	N/A	0.2
Search Warrants		0	0	0	1	1	N/A	0%	0.3
Spousal Abuse - Survey Code (Reported)		1	5	13	9	6	500%	-33%	1.4
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Drumheller Provincial Detachment  
Crime Statistics (Actual)  
January to December: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

February 1, 2024

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	1	0	N/A	-100%	0.1
Robbery		0	1	0	0	N/A	N/A	-0.1
Sexual Assaults		1	8	4	1	0%	-75%	-0.4
Other Sexual Offences		1	5	1	2	100%	100%	-0.1
Assault		18	21	21	38	111%	81%	6.0
Kidnapping/Hostage/Abduction		2	2	0	1	-50%	N/A	-0.5
Extortion		0	0	0	1	N/A	N/A	0.3
Criminal Harassment		3	8	8	7	133%	-13%	1.2
Uttering Threats		11	5	13	7	-36%	-46%	-0.4
<b>TOTAL PERSONS</b>		<b>36</b>	<b>50</b>	<b>48</b>	<b>57</b>	<b>58%</b>	<b>19%</b>	<b>6.1</b>
Break & Enter		32	19	46	17	-47%	-63%	-1.8
Theft of Motor Vehicle		3	8	21	10	233%	-52%	3.4
Theft Over \$5,000		4	7	1	5	25%	400%	-0.3
Theft Under \$5,000		34	27	31	31	-9%	0%	-0.5
Possn Stn Goods		8	3	10	10	25%	0%	1.3
Fraud		7	21	24	13	86%	-46%	2.1
Arson		2	1	0	2	0%	N/A	-0.1
Mischief - Damage To Property		20	31	19	21	5%	11%	-0.9
Mischief - Other		8	15	15	17	113%	13%	2.7
<b>TOTAL PROPERTY</b>		<b>118</b>	<b>132</b>	<b>167</b>	<b>126</b>	<b>7%</b>	<b>-25%</b>	<b>5.9</b>
Offensive Weapons		3	1	2	10	233%	400%	2.2
Disturbing the peace		9	5	8	11	22%	38%	0.9
Fail to Comply & Breaches		2	23	18	11	450%	-39%	2.2
<b>OTHER CRIMINAL CODE</b>		<b>5</b>	<b>14</b>	<b>9</b>	<b>12</b>	<b>140%</b>	<b>33%</b>	<b>1.6</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>19</b>	<b>43</b>	<b>37</b>	<b>44</b>	<b>132%</b>	<b>19%</b>	<b>6.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>173</b>	<b>225</b>	<b>252</b>	<b>227</b>	<b>31%</b>	<b>-10%</b>	<b>18.9</b>



**Drumheller Provincial Detachment  
Crime Statistics (Actual)  
January to December: 2020 - 2023**

All categories contain "Attempted" and/or "Completed"

February 1, 2024

CATEGORY	Trend	2020	2021	2022	2023	% Change 2020 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	2	1	2	100%	100%	0.2
Drug Enforcement - Trafficking		2	1	5	8	300%	60%	2.2
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>3</b>	<b>3</b>	<b>6</b>	<b>10</b>	<b>233%</b>	<b>67%</b>	<b>2.4</b>
Cannabis Enforcement		1	7	0	0	-100%	N/A	-1.0
Federal - General		4	9	4	3	-25%	-25%	-0.8
<b>TOTAL FEDERAL</b>		<b>8</b>	<b>19</b>	<b>10</b>	<b>13</b>	<b>63%</b>	<b>30%</b>	<b>0.6</b>
Liquor Act		N/A	N/A	0	3	N/A	N/A	0.0
Cannabis Act		N/A	N/A	1	1	N/A	0%	0.0
Mental Health Act		N/A	N/A	11	18	N/A	64%	-4.0
Other Provincial Stats		N/A	N/A	35	44	N/A	26%	15.0
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>47</b>	<b>66</b>	<b>N/A</b>	<b>40%</b>	<b>11.0</b>
Municipal By-laws Traffic		N/A	N/A	4	1	N/A	-75%	0.5
Municipal By-laws		N/A	N/A	2	5	N/A	150%	2.5
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>6</b>	<b>6</b>	<b>N/A</b>	<b>0%</b>	<b>3.0</b>
Fatals		0	0	1	0	N/A	-100%	0.1
Injury MVC		8	4	10	5	-38%	-50%	-0.3
Property Damage MVC (Reportable)		N/A	N/A	145	150	N/A	3%	56.0
Property Damage MVC (Non Reportable)		N/A	N/A	26	19	N/A	-27%	9.0
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>182</b>	<b>174</b>	<b>N/A</b>	<b>-4%</b>	<b>65.5</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	5	11	N/A	120%	-1.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	1	N/A	N/A	0.5
<b>Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>911</b>	<b>983</b>	<b>N/A</b>	<b>8%</b>	<b>447.0</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>4</b>	<b>4</b>	<b>N/A</b>	<b>0%</b>	<b>2.0</b>
<b>Criminal Code Traffic</b>		<b>19</b>	<b>12</b>	<b>11</b>	<b>15</b>	<b>-21%</b>	<b>36%</b>	<b>-1.3</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	12	13	N/A	8%	6.5
False/Abandoned 911 Call and 911 Act		N/A	N/A	38	42	N/A	11%	20.5
Suspicious Person/Vehicle/Property		N/A	N/A	57	70	N/A	23%	35.0
Persons Reported Missing		N/A	N/A	3	1	N/A	-67%	0.5
Search Warrants		N/A	N/A	0	1	N/A	N/A	1.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	45	30	N/A	-33%	-15.0
Form 10 (MHA) (Reported)		N/A	N/A	1	0	N/A	-100%	-1.0

**Olds Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	1	1	0	0	-100%	N/A	-0.3
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		1	2	5	2	1	0%	-50%	0.0
Other Sexual Offences		0	0	6	0	0	N/A	N/A	0.0
Assault		10	6	14	4	6	-40%	50%	-1.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	1	2	3	2	-50%	-33%	-0.2
Uttering Threats		3	5	5	2	3	0%	50%	-0.3
<b>TOTAL PERSONS</b>		<b>19</b>	<b>16</b>	<b>33</b>	<b>11</b>	<b>12</b>	<b>-37%</b>	<b>9%</b>	<b>-1.9</b>
Break & Enter		10	10	12	12	3	-70%	-75%	-1.2
Theft of Motor Vehicle		4	5	4	4	2	-50%	-50%	-0.5
Theft Over \$5,000		1	9	0	2	0	-100%	-100%	-0.9
Theft Under \$5,000		23	22	20	10	5	-78%	-50%	-4.8
Possn Strn Goods		22	4	11	3	1	-95%	-67%	-4.3
Fraud		7	9	6	6	6	-14%	0%	-0.5
Arson		0	1	2	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		7	24	18	5	3	-57%	-40%	-2.7
Mischief - Other		8	5	4	4	2	-75%	-50%	-1.3
<b>TOTAL PROPERTY</b>		<b>82</b>	<b>89</b>	<b>77</b>	<b>46</b>	<b>22</b>	<b>-73%</b>	<b>-52%</b>	<b>-16.3</b>
Offensive Weapons		5	3	5	2	0	-100%	-100%	-1.1
Disturbing the peace		2	5	1	2	1	-50%	-50%	-0.5
Fail to Comply & Breaches		4	7	2	0	1	-75%	N/A	-1.3
<b>OTHER CRIMINAL CODE</b>		<b>6</b>	<b>3</b>	<b>6</b>	<b>1</b>	<b>2</b>	<b>-67%</b>	<b>100%</b>	<b>-1.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>17</b>	<b>18</b>	<b>14</b>	<b>5</b>	<b>4</b>	<b>-76%</b>	<b>-20%</b>	<b>-3.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>118</b>	<b>123</b>	<b>124</b>	<b>62</b>	<b>38</b>	<b>-68%</b>	<b>-39%</b>	<b>-22.1</b>



**Olds Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	0	2	0	0	-100%	N/A	-0.4
Drug Enforcement - Trafficking		0	0	0	3	1	N/A	-67%	0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>-50%</b>	<b>-67%</b>	<b>0.1</b>
Cannabis Enforcement		0	0	1	1	0	N/A	-100%	0.1
Federal - General		0	2	0	0	2	N/A	N/A	0.2
<b>TOTAL FEDERAL</b>		<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>50%</b>	<b>-25%</b>	<b>0.4</b>
Liquor Act		3	1	1	6	2	-33%	-67%	0.3
Cannabis Act		7	1	2	0	0	-100%	N/A	-1.5
Mental Health Act		4	12	6	9	4	0%	-56%	-0.3
Other Provincial Stats		18	14	18	12	13	-28%	8%	-1.2
<b>Total Provincial Stats</b>		<b>32</b>	<b>28</b>	<b>27</b>	<b>27</b>	<b>19</b>	<b>-41%</b>	<b>-30%</b>	<b>-2.7</b>
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		2	1	3	2	1	-50%	-50%	-0.1
<b>Total Municipal</b>		<b>2</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>-50%</b>	<b>-50%</b>	<b>-0.1</b>
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		8	4	6	6	6	-25%	0%	-0.2
Property Damage MVC (Reportable)		79	46	86	68	69	-13%	1%	0.2
Property Damage MVC (Non Reportable)		11	10	27	9	19	73%	111%	1.5
<b>TOTAL MVC</b>		<b>98</b>	<b>60</b>	<b>119</b>	<b>83</b>	<b>95</b>	<b>-3%</b>	<b>14%</b>	<b>1.7</b>
Roadside Suspension - Alcohol (Prov)		0	6	3	2	2	N/A	0%	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>1,059</b>	<b>761</b>	<b>521</b>	<b>266</b>	<b>351</b>	<b>-67%</b>	<b>32%</b>	<b>-191.1</b>
<b>Other Traffic</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>200%</b>	<b>50%</b>	<b>0.5</b>
<b>Criminal Code Traffic</b>		<b>12</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>9</b>	<b>-25%</b>	<b>-18%</b>	<b>-0.5</b>
<b>Common Police Activities</b>									
False Alarms		2	4	3	2	2	0%	0%	-0.2
False/Abandoned 911 Call and 911 Act		11	7	4	4	1	-91%	-75%	-2.3
Suspicious Person/Vehicle/Property		51	27	15	23	16	-69%	-30%	-7.4
Persons Reported Missing		1	2	1	3	1	0%	-67%	0.1
Search Warrants		2	1	0	0	0	-100%	N/A	-0.5
Spousal Abuse - Survey Code (Reported)		10	7	22	1	5	-50%	400%	-1.6
Form 10 (MHA) (Reported)		0	2	0	0	2	N/A	N/A	0.2

**Olds Provincial Detachment  
Crime Statistics (Actual)  
March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	1	0	0	0	-100%	N/A	-0.3
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	1	0	1	0%	N/A	-0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		7	3	7	3	4	-43%	33%	-0.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	2	1	1	-50%	0%	-0.2
Uttering Threats		2	0	3	0	0	-100%	N/A	-0.4
<b>TOTAL PERSONS</b>		<b>13</b>	<b>6</b>	<b>13</b>	<b>4</b>	<b>6</b>	<b>-54%</b>	<b>50%</b>	<b>-1.6</b>
Break & Enter		1	2	8	0	1	0%	N/A	-0.2
Theft of Motor Vehicle		1	0	1	1	1	0%	0%	0.1
Theft Over \$5,000		0	4	0	1	0	N/A	-100%	-0.3
Theft Under \$5,000		7	3	9	2	1	-86%	-50%	-1.3
Possn Stn Goods		3	1	4	0	0	-100%	N/A	-0.7
Fraud		4	3	3	2	2	-50%	0%	-0.5
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		1	1	6	2	2	100%	0%	0.3
Mischief - Other		2	3	1	0	1	-50%	N/A	-0.5
<b>TOTAL PROPERTY</b>		<b>19</b>	<b>18</b>	<b>32</b>	<b>8</b>	<b>8</b>	<b>-58%</b>	<b>0%</b>	<b>-3.2</b>
Offensive Weapons		3	0	1	1	0	-100%	-100%	-0.5
Disturbing the peace		0	2	0	0	0	N/A	N/A	-0.2
Fail to Comply & Breaches		1	1	0	0	0	-100%	N/A	-0.3
<b>OTHER CRIMINAL CODE</b>		<b>3</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>-67%</b>	<b>N/A</b>	<b>-0.4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>7</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>-86%</b>	<b>0%</b>	<b>-1.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>39</b>	<b>27</b>	<b>48</b>	<b>13</b>	<b>15</b>	<b>-62%</b>	<b>15%</b>	<b>-6.2</b>



**Olds Provincial Detachment  
Crime Statistics (Actual)  
March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	1	N/A	N/A	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.2</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	0	N/A	N/A	-0.1
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.1</b>
Liquor Act		3	1	1	0	1	-67%	N/A	-0.5
Cannabis Act		1	0	0	0	0	-100%	N/A	-0.2
Mental Health Act		3	1	1	4	3	0%	-25%	0.3
Other Provincial Stats		4	4	6	8	8	100%	0%	1.2
<b>Total Provincial Stats</b>		<b>11</b>	<b>6</b>	<b>8</b>	<b>12</b>	<b>12</b>	<b>9%</b>	<b>0%</b>	<b>0.8</b>
Municipal By-laws Traffic		0	0	1	0	0	N/A	N/A	0.0
Municipal By-laws		2	0	2	1	1	-50%	0%	-0.1
<b>Total Municipal</b>		<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>-50%</b>	<b>0%</b>	<b>-0.1</b>
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		2	1	4	1	1	-50%	0%	-0.2
Property Damage MVC (Reportable)		11	17	25	21	30	173%	43%	4.2
Property Damage MVC (Non Reportable)		2	2	5	2	3	50%	50%	0.2
<b>TOTAL MVC</b>		<b>15</b>	<b>20</b>	<b>34</b>	<b>24</b>	<b>35</b>	<b>133%</b>	<b>46%</b>	<b>4.4</b>
Roadside Suspension - Alcohol (Prov)		0	2	2	1	1	N/A	0%	0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>313</b>	<b>260</b>	<b>177</b>	<b>90</b>	<b>118</b>	<b>-62%</b>	<b>31%</b>	<b>-56.0</b>
<b>Other Traffic</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.1</b>
<b>Criminal Code Traffic</b>		<b>8</b>	<b>6</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>-63%</b>	<b>-25%</b>	<b>-1.2</b>
<b>Common Police Activities</b>									
False Alarms		1	2	1	0	1	0%	N/A	-0.2
False/Abandoned 911 Call and 911 Act		8	0	1	0	1	-88%	N/A	-1.4
Suspicious Person/Vehicle/Property		13	13	2	10	9	-31%	-10%	-1.1
Persons Reported Missing		0	1	0	3	0	N/A	-100%	0.2
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		3	4	8	0	0	-100%	N/A	-1.0
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



## Kneehill County - Beiseker Detachment Crime Statistics (Actual) January to March: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

April 3, 2024

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	0	2	N/A	N/A	0.5
Other Sexual Offences		0	0	0	1	N/A	N/A	0.3
Assault		1	5	5	3	200%	-40%	0.6
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	2	1	0	N/A	-100%	-0.1
Uttering Threats		0	2	2	1	N/A	-50%	0.3
<b>TOTAL PERSONS</b>		<b>1</b>	<b>10</b>	<b>8</b>	<b>7</b>	<b>600%</b>	<b>-13%</b>	<b>1.6</b>
Break & Enter		0	2	3	3	N/A	0%	1.0
Theft of Motor Vehicle		0	1	1	0	N/A	-100%	0.0
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		2	9	9	6	200%	-33%	1.2
Possn Stn Goods		0	0	0	0	N/A	N/A	0.0
Fraud		5	3	0	4	-20%	N/A	-0.6
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	7	6	4	N/A	-33%	1.1
Mischief - Other		1	0	2	3	200%	50%	0.8
<b>TOTAL PROPERTY</b>		<b>8</b>	<b>22</b>	<b>21</b>	<b>20</b>	<b>150%</b>	<b>-5%</b>	<b>3.5</b>
Offensive Weapons		0	0	0	1	N/A	N/A	0.3
Disturbing the peace		1	0	3	0	-100%	-100%	0.0
Fail to Comply & Breaches		0	1	1	6	N/A	500%	1.8
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>N/A</b>	<b>200%</b>	<b>1.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>1</b>	<b>1</b>	<b>5</b>	<b>10</b>	<b>900%</b>	<b>100%</b>	<b>3.1</b>
<b>TOTAL CRIMINAL CODE</b>		<b>10</b>	<b>33</b>	<b>34</b>	<b>37</b>	<b>270%</b>	<b>9%</b>	<b>8.2</b>





## Kneehill County - Beiseker Detachment Crime Statistics (Actual) January to March: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

April 3, 2024




CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	1	N/A	N/A	0.3
Drug Enforcement - Trafficking		0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>N/A</b>	<b>0%</b>	<b>0.4</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	0	0	N/A	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>N/A</b>	<b>0%</b>	<b>0.4</b>
Liquor Act		0	0	0	0	N/A	N/A	0.0
Cannabis Act		0	0	0	0	N/A	N/A	0.0
Mental Health Act		3	5	5	3	0%	-40%	0.0
Other Provincial Stats		1	11	4	4	300%	0%	0.2
<b>Total Provincial Stats</b>		<b>4</b>	<b>16</b>	<b>9</b>	<b>7</b>	<b>75%</b>	<b>-22%</b>	<b>0.2</b>
Municipal By-laws Traffic		0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	1	1	0	N/A	-100%	0.0
<b>Total Municipal</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>0.0</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		2	1	1	3	50%	200%	0.3
Property Damage MVC (Reportable)		7	10	7	8	14%	14%	0.0
Property Damage MVC (Non Reportable)		1	1	2	2	100%	0%	0.4
<b>TOTAL MVC</b>		<b>10</b>	<b>12</b>	<b>10</b>	<b>13</b>	<b>30%</b>	<b>30%</b>	<b>0.7</b>
Roadside Suspension - Alcohol (Prov)		0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>37</b>	<b>31</b>	<b>14</b>	<b>17</b>	<b>-54%</b>	<b>21%</b>	<b>-7.7</b>
<b>Other Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Criminal Code Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>0.0</b>
<b>Common Police Activities</b>								
False Alarms		6	6	3	8	33%	167%	0.3
False/Abandoned 911 Call and 911 Act		0	2	0	1	N/A	N/A	0.1
Suspicious Person/Vehicle/Property		11	9	5	9	-18%	80%	-1.0
Persons Reported Missing		0	0	0	0	N/A	N/A	0.0
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	2	7	N/A	250%	5.0
Form 10 (MHA) (Reported)		N/A	N/A	1	0	N/A	-100%	-1.0

Subject: **Update to 16-12 County Credit and Fuel Cards Policy**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Ashley Olson, Financial Controller  
 Presented By: Ashley Olson, Financial Controller

**RECOMMENDED MOTION:**

That Council approve the revised Policy, 16-2 County Credit and Fuel Cards, as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A  
 Council Bylaw/Policy (cite)- 16-12 County Credit and Fuel Cards

**BACKGROUND/PROPOSAL:**

This policy has been reviewed and updated as part of an ongoing regular policy review process to ensure its continued relevance and effectiveness, as well as to ensure alignment with the direction set by the Council.

Highlights of changes made:

- **Delegation of authority:** Authority to authorize credit card usage has been delegated to the CAO, with a new credit card authorization process being administered. This enhances efficiency and accountability in the approval process.
- **Removal of reference to debit cards:** Debit cards have been removed as the County does not establish debit cards, simplifying the card issuance process.
- **Total authorized card limit removal:** The prior policy's restriction of a total corporate council-approved limit of \$40,000 has been removed, allowing for a more inclusive approach to card authorization.
- **Focus:** The policy aims to set standards for issuing, using, and monitoring credit and fuel cards. It emphasizes the importance of responsible spending practices, with detailed guidelines on appropriate usage provided in other procedure documents.





**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

The *County Credit and Fuel Cards* policy has undergone revisions aimed at optimizing procurement processes and enhancing organizational flexibility. This update brings several advantages:

- **Streamlined Purchasing:** Expanding access to corporate credit cards for more staff members streamlines the purchasing process, ensuring efficient payment and timely procurement of goods and services.
- **Increased Flexibility:** Empowering additional employees with corporate credit cards enables swift responses to unforeseen business needs, bypassing traditional procurement delays.
- **Emergency Preparedness:** Broadening card issuance enhances the County's readiness for emergencies, enabling prompt procurement of essential goods or services without approval delays.

**FINANCIAL & STAFFING IMPLICATIONS:**

There are no direct financial costs associated with this policy change. The revised policy will enhance purchasing power among staff, streamlining procurement processes.

Administering an expanded program will necessitate staff time, but improved processes and administrative support will facilitate this seamlessly.

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)			
Tools:	Public Notification	Other:	

Once approved by Council, the updated policy will be made publicly available via the County's website/

**ATTACHMENTS:**

- Revised Policy – 16-12 County Credit and Fuel Cards
- Existing Policy – 16-12 County Credit, Debit and Fuel Cards 2018

**COUNCIL OPTIONS:**

1. Council approve the policy as presented.
2. Council approve the policy with amendments
3. Council maintains the existing policy.

**FOLLOW-UP ACTIONS:**

After approval, the revised policy on credit card usage will be officially signed and subsequently published on the County's website. Administration will then proceed to administer the policy accordingly.



**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-





<b>Section</b> Financial	<b>Policy No.</b> 16-12	<b>Page</b> 1 of 2
<b>Policy Title</b> <u>County Credit and Fuel Cards 16-12</u> <u>County Credit and Fuel Cards.docx</u>	<b>Date:</b> [Keywords]	<b>Motion No.</b> [Category]

**Purpose:**

This policy establishes standards for issuing, using, and monitoring corporate credit and fuel cards, aiming to ensure fiscal responsibility, transparency, and compliance with County policies and procedures.

**Scope:**

This policy applies to all eligible County Council members and county employees, including those wishing to receive corporate credit and fuel cards or be granted access to them for County-related activities.

**Policy Guidelines:**

**Credit Cards**

1. Card Issuance
  - 1.1. The Chief Administrative Officer (CAO) is delegated the authority to authorize the issuance of credit cards for County business needs.
  - 1.2. Corporate credit cards will be issued only to employees whose job duties necessitate business-related purchases, with prior approval required from their designated supervisor and the Director of their respective department.
2. Authorized Use
  - 2.1. Corporate credit cards are to be used strictly for official County business-related expenses, in alignment with other related County policies and procedures for purchasing and credit card usage. Personal use of the card is strictly prohibited.
3. Spending Limits
  - 3.1. A standard spending limit of \$5,000 will be set for all cardholders within the County as the default limit. The CAO must approve exceptions to the standardized spending limit for individuals with roles requiring higher spending thresholds.
  - 3.2. Regular reviews will ensure that credit card limits align with the organization's requirements. The CAO may approve adjustments based on changes in responsibilities, business needs, or other pertinent factors.
4. Temporary Limit Increase
  - 4.1. A temporary increase may be requested for one-time purchases exceeding an individual's assigned spending limit.
  - 4.2. Requests must be submitted in writing to the CAO, specifying the justification, amount, and duration of the temporary increase.
  - 4.3. Approved temporary increases will be documented, communicated, and monitored for compliance by the Corporate Services department.



Section <b>Financial</b>	Policy No. <b>16-12</b>	Page <b>2 of 2</b>
Policy Title <b><u>County Credit and Fuel Cards</u>16-12 County <u>Credit and Fuel Cards.docx</u></b>	Date: [Keywords]	Motion No. [Category]

## Fuel Cards

5. Card Issuance
  - 5.1. Corporate fuel cards will be issued to employees whose job duties involve the operation of County vehicles or require frequent travel where fuel expenses are incurred.
  - 5.2. The authority to authorize the issuance of fuel cards for County business needs is delegated to the CAO.
  - 5.3. Upon issuance of fuel cards, individuals will be informed of any specific usage guidelines and restrictions.
6. Authorized Use
  - 6.1. Corporate fuel cards are to be used strictly for fuel expenses related to official County business activities.
  - 6.2. Personal use of fuel cards is strictly prohibited.

## Monitoring and Compliance

The County will actively monitor payment card usage to ensure compliance with relevant County policies and procedures. Failure to comply with this policy may result in disciplinary action, including the revocation of corporate credit card usage privileges, mandatory reimbursement of non-compliant purchases, and disciplinary measures up to and including termination of employment. Adherence to these policies is crucial to maintain transparency, accountability, and responsible financial management.

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Kenneth King,  
Reeve

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Mike Haugen,  
CAO

Approved: March 30, 2006 138/06  
 Amended: May 11, 2010 231/10  
 Amended: August 20, 2013 373/13  
 Amended: February 27, 2018 60/18  
 Amended: [Keywords] [Category]  
**Review Date: June 2028**







Section <b>Financial</b>	Policy No. <b>16-12</b>	Page <b>1 of 3</b>
Policy Title <b>County Credit, Debit and Fuel Cards</b>	Date: <b>February 27, 2018</b>	Resolution No. <b>60/18</b>

**Purpose:**

To establish a policy and procedures for the acquisition and use of credit cards and debit cards in the name of the Kneehill County for Authorized Holders.

**Objective:**

To set out reasonable and responsible parameters for the use of Kneehill County credit, debit and fuel cards and to ensure users are aware of the privileges and duty of care associated with such use.

**Policy Statement:**

The Council recognizes the importance of providing controls to ensure all financial transactions are properly accounted for and administered in a timely manner to reduce liability exposure to Kneehill County and Authorized Holders of County credit cards and debit cards.

**Definitions:**

**Authorized Holder** means any person who holds the position of Reeve, Chief Administrative Officer (CAO), or any Director and includes any other person authorized by the CAO or, Directors, or Senior Manager of Transportation and Facilities for the use of cards.

**Card** means a credit card, debit card or fuel card.

**County** means Kneehill County, a municipal corporation in the Province of Alberta.

**Credit Card** means any card issued by a financial institution, bank or corporation to the County for any Authorized Holder, authorizing the holder to buy goods or services on credit on behalf of the County.

**Debit Card** means any card issued by a financial institution or bank to the County for any Authorized Holder, authorizing the holder to buy goods or services by electronic withdrawal of funds on deposit in a bank on behalf of the County.

**Goods and Services** means any goods or services which would normally be required by the Authorized Holder as part of normal County operations as approved within the annual County Budget, but does not include cash withdrawals.

**Procedures:**

1. The total corporate Council approved limit is \$40,000. The following positions will be eligible as Authorized Holders of a County card for payment or charge of legitimately budgeted items with the following limits:

# POLICY

Section <b>Financial</b>	Policy No. <b>16-12</b>	Page <b>2 of 3</b>
Policy Title <b>County Credit, Debit and Fuel Cards</b>	Date: <b>February 27, 2018</b>	Resolution No. <b>60/18</b>

<u>Card Type</u>	<u>Department</u>	<u>Position</u>	<u>Limit</u>
<b>Credit/Debit Card</b>	Legislative Administration	Reeve	\$2,500.00
		CAO	\$10,000.00
	Operations	Director of Municipal Services	\$8,000.00
		Director of Corporate Services	\$5,500.00
		Executive Assistant	\$5,500.00
		Senior Manager of Transportation and Facilities	\$6,000.00
	Manager of Parks & Agricultural Services	\$2,500.00	
<b>Fuel Cards</b>	Administration	CAO, Director of Municipal Services, Senior Manager of Transportation and Facilities, Director of Corporate Services	Per Corporate Agreement

2. The charge or purchase of personal expenses, alcoholic beverages or any item or event not related to County duties or employment is not allowed.
3. Authorized Holders will be responsible to:
  - a. safeguard any card issued to them by the County from use by unauthorized individuals;
  - b. abide by the terms and conditions of this policy and procedures and any agreement required by a financial institution, bank or corporation for a card;
  - c. turn credit slips and debit slips, along with an appropriate vendor invoice, complete with GST number, into the Accounts Payable Clerk after the expense is incurred if it was local or upon return from a workshop, conference or convention.
  - d. review and sign any agreements required by the County or a financial institution, bank or corporation for the card;
  - e. provide any personal information as required by a financial institution, bank or corporation, within the limits of any Provincial or Federal law which may apply, for the card;
  - f. forfeit the card upon:
    - i) suspension or termination of employment with the County
    - ii) failure to adhere to the terms and conditions of use of a County card.

# POLICY

Section <b>Financial</b>	Policy No. <b>16-12</b>	Page <b>3 of 3</b>
Policy Title <b>County Credit, Debit and Fuel Cards</b>	Date: <b>February 27, 2018</b>	Resolution No. <b>60/18</b>

4. The CAO, or designate, will cause an investigation upon any allegation of inappropriate expenditure or charge. Use of the card is considered a privilege and all Authorized Holders will respect the fact the card provides access to public funds. The Council, CAO, or designate, may take any of the following actions in the event any expenditure is found to be inappropriate:

- g. issue a warning and seek reimbursement;
- h. suspend or terminate employment;
- i. proceed with legal action in a court of jurisdiction;
- j. recall the card.



Al Hoggan  
CAO



Jerry Wittstock  
Reeve






Approved: March 30, 2006 138/06  
Amended: May 11, 2010 231/10  
Amended: August 20, 2013 373/13  
Amended: February 27, 2018 60/18  
**Review Date: February 2021**

Subject: **Additional Named Insured Policy**  
 Meeting Date: Tuesday, March 26, 2024  
 Prepared By: Will Nyman  
 Presented By: Will Nyman

**RECOMMENDED MOTION:**

That Council approve Policy #16-6, Additional Named Insured Policy as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- N/A

**BACKGROUND/PROPOSAL:**

At the Council meeting on May 14th, administration was instructed to develop a policy enabling community organizations to join Kneehill County’s insurance. This policy will establish the guidelines and criteria for these organizations to be designated as Additional Named Insured under Kneehill County’s insurance policy.

There was a request from a community organization prior to this policy that has been approved and there may be more requests coming the future, given that fact a policy on handling these requests is required.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

The County currently has other ANIs: Swalwell Community Hall Association, Hesketh Community Hall Association, and Kneehill Adult Learning Society. Each of these ANI’s have benefited from this offering for some time and in 2023, the Wimborne Community Centre was added.

The only potential risk to the County is that any claims made by an Additional Named Insured (ANI) could impact the County’s insurance premiums, as these claims are treated as claims under Kneehill County. However, in over 20 years of providing this service, RMA has never encountered an ANI claim that resulted in an increase in premiums for the municipality.

**FINANCIAL & STAFFING IMPLICATIONS:**

There is no financial impact as the premiums charged by the County’s insurance provider are billed back directly to the community organization.

There are staffing implications, including the collection of required paperwork, drafting agreements, and coordinating with our insurance provider. While these tasks are not currently burdensome, a rise in requests could significantly impact staff time.





**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)

Tools:

Individual Notification

Other:

**ATTACHMENTS:**

Policy 16-6, Additional Named Insured Policy

**COUNCIL OPTIONS:**

1. Council may approve the new Additional Name Insured Policy #16-6.
2. Council may make amendments and approve the new Additional Named Insured policy as amended.
3. Council may request additional information.

**FOLLOW-UP ACTIONS:**

Sign new policy

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved- 



<i>Section</i>	<i>Policy No.</i>	<i>Page</i>
<b>Financial</b>	<b>16-6</b>	<b>1 of 2</b>
<i>Policy Title</i>	<i>Date:</i>	<i>Motion No.:</i>
<b>Additional Named Insured Policy</b>	[Keywords]	[Category]

**Purpose:**

At the discretion of the Kneehill County Council, community, not-for-profit organizations which 1) own and/or operate public facilities in Kneehill County, and or 2) provide services to Kneehill County residents, may be authorized to obtain insurance as an “Additional Named Insured” on Kneehill County’s policies.

**Policy Guidelines:**

Notwithstanding the above, community and not-for-profit organizations utilizing facilities owned by another municipality are required to first request insurance coverage from said municipality prior to submitting any request to Kneehill County.

Organizations wishing to obtain insurance coverage through Kneehill County must submit their request in writing and provide the following information:

- Formal name of the organization and facilities.
- Address of the organization.
- Name and phone number of a contact person.
- Society registration number.
- Description of the facility, service, operations and activities that are to be insured.
- Legal land description of the property on which the facility to be insured is located.
- Building and contents value of any facilities to be insured.
- Listing of any special events or activities that may be considered high risk (i.e.: rodeo, skiing).
- Requested insurance commencement date.
- Any other information required by the insurer.

In addition to the existing guidelines outlined in the policy for obtaining insurance coverage through Kneehill County, it is expected that all community and not-for-profit organizations, especially those providing food services or working with vulnerable populations, adhere to best practices to mitigate risks associated with such activities.

1. Food Services: Organizations providing food services are expected to follow best practices, which may include but are not limited to:
  - Certification by Alberta Health or relevant local health authorities.
  - Ensuring food handlers have appropriate training and certification.
  - Compliance with food safety regulations and standards.
  - Implementation of proper hygiene and sanitation practices.



<i>Section</i> <b>Financial</b>	<i>Policy No.</i> <b>16-6</b>	<i>Page</i> <b>2 of 2</b>
<i>Policy Title</i> <b>Additional Named Insured Policy</b>	<i>Date:</i> [Keywords]	<i>Motion No.:</i> [Category]

2. Volunteer Screening: Organizations working with vulnerable populations are required to conduct a thorough screening of volunteers, which may include:
  - Completion of security clearances for volunteers working with vulnerable populations.
  - Verification of volunteers' credentials and qualifications.
  - Obtaining drivers' abstracts for individuals driving others to appointments or events as volunteers.

These measures aim to minimize potential risks to the community, ensuring the safety and well-being of all individuals involved in activities and services provided by community organizations. Community Organizations approved to obtain insurance coverage through Kneehill County will be responsible for all premiums related to them being an "Additional Named Insured."

All requests for insurance coverage are subject to the approval of Kneehill County's insurance carrier.

**Policy Procedure:**

1. Interest must be initiated by the Community Group by contacting Kneehill County's Corporate Services Insurance Representative.
2. The Community Group must complete an application provided by the Corporate Services Insurance Representative to receive an insurance quote.
3. Upon receipt of a quote, the Community Group needs to approve the insurance quote by writing a letter to Kneehill County stating the Quote has been accepted.
4. The accepted quote and all required information must be supplied to Kneehill County.
5. The Corporate Services Insurance Representative will present a Request for Decision on the Community Group's behalf to Council; Council can approve or deny any Community Group's bid to be an Additional Named Insured.
6. If approved, the Corporate Services Insurance Representative will provide the insurance company with the approved Council minutes and an agreement for the Chief administrative officer to sign.
7. At this time a letter will be sent to the Community Group communicating the approval and attaching an agreement to be signed by the group's representative.

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Kenneth King,  
Reeve

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Mike Haugen,  
CAO

Approved: [Keywords] [Category]  
**Review Date: Date four years from last approval date**







Subject: **Kneehill Regional Family & Community Support Services Delegation**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Carolyn Van der Kuil, Legislative Services Coordinator  
 Presented By: Mike Haugen, CAO

**RECOMMENDED MOTION:**

That Council receive for information the Kneehill Regional Family and Community Support Services Annual Report and presentation.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A  
 Council Bylaw/Policy (cite)- N/A

**BACKGROUND/PROPOSAL:**

The Kneehill Regional Family & Community Support Services Delegation was scheduled at today's meeting at 9:00 a.m.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

The desired objective of their presentation is for information only.

**FINANCIAL & STAFFING IMPLICATIONS:**

There are no financial implications by approving the recommended motion.

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)			
Tools:	Individual Notification	Other:	

**ATTACHMENTS:**

2023 Annual Report

**COUNCIL OPTIONS:**

1. That Council receive for information the KRFCSS Annual Report
2. That Council direct administration to provide further information.





**FOLLOW-UP ACTIONS:**

N/A

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-



*Annual*  
**REPORT**  
**2023**



*Kneehill Regional Family and Community Support Services (FCSS) is a partnership between the Government of Alberta and the six participating municipalities of Acme, Carbon, Linden, Three Hills, Trochu and Kneehill County. The intent of this partnership is to promote and enhance the well-being of individuals, families, and communities throughout the Kneehill area.*



### **Staff and Board Members at the 25th Anniversary Open House**

Kneehill Regional FCSS marked its 25th anniversary in 2023! Throughout the past 25 years, there have been numerous adjustments in how Kneehill Regional FCSS delivers services, however the strong regional partnership committed to shaping the local preventive social support landscape and strengthening area residents and communities has not changed.

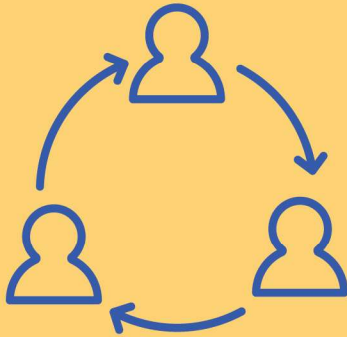
Our anniversary festivities highlighted the significant community support that Kneehill Regional FCSS receives for its efforts across the six municipalities. Alongside marking this milestone, we revealed a fresh logo. The new logo symbolizes our focus on working in partnership, by showcasing chevrons that together form a cog, illustrating how essential others are in the work we do.

In 2023, the Alberta Government raised its share of Kneehill Regional FCSS funding, a move that was well received by the Board as provincial funding over the past six years had not changed. This increase did not affect the municipal requisition, as the six participating municipalities have voluntarily contributed beyond the mandatory 80/20 split since 2006 to assist local residents.

The volunteers, community partners and social programming staff continue to be the backbone of Kneehill Regional FCSS. Their support, commitment and passion have a positive impact on the social well-being of individuals, families, and our communities. We look forward to all we can accomplish together as Kneehill Regional FCSS looks towards our next milestone.

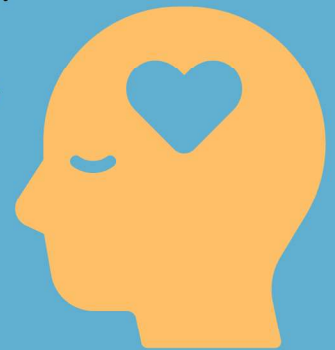


# TRENDS IN 2023



*There was an increase from 2022 in referrals made to Alberta Supports and local food, clothing, and furniture banks, as residents faced challenges meeting their basic needs.*

*Requests for counseling support were notable in 2023. For those who didn't qualify for the Kneehill Family and Marriage Counseling program, recommendations included Alberta Health Services Mental Health and Addictions, free online programs, subsidized counseling, and/or private counseling. Despite the difficulties residents faced in addressing emotional issues, it was encouraging to see them seeking help.*



*The Kneehill area experienced housing challenges as seen throughout Alberta, with many residents requesting housing referrals; limited options were available.*





## FINANCIAL OVERVIEW

Provincial  
\$362, 216.71



Municipal  
\$147,763.00



Reserves  
\$20,228.53



Additional  
Revenue/Donations  
\$12,557.36



# PROGRAM OVERVIEW

5222

*Individuals  
Benefitted  
from  
Programs*



121

*Volunteers*

3708.5

*Volunteer Hours*



*Volunteer Hours Valued at*

*\$74,170.00*

# THE DIFFERENCE FCSS MAKES

## SUPPORTING INDIVIDUALS

- 92% of 431 respondents enhanced their resilience, self-esteem, competence, optimism, autonomy, meaning/purpose or capacity to meet their needs.
- 97.1 % of 208 respondents felt supported by staff or programs they participated in and enhanced their social connections.
- 91.1 % of 817 children and youth felt supported and developed interpersonal competencies.

### Family Wellness Program

2

Family Wellness Workers

6

Schools

108

ongoing clients

77

single session



Summer Camp



Kindness Campaign Finalists



Kneehill Community Coach Programs

### Individual Wellbeing Programs

3

programs

113

participants

### Community Volunteer Income Tax Program

334

Tax Returns

10

Volunteers

\$ 2,328,132.00

in credits, benefits and refunds for CVITP clients

### Child and Youth Programs

39

children and youth programs

340

participants

*Community Volunteer Income Tax Program, Stress Sessions, Just in Case, Benefits and Forms Support, Rainbows Summer Camp, Kneehill Community Coach Programs, Playschool SEL Sessions, Kindness Campaign, Fountain of Health, Minds in Motion, Seniors Resource Bags for CVITP Clients, Kneehill Family Wellness Workers, Seniors Outreach*



# SUPPORTING FAMILIES

- 91.5 % of 82 caregivers reported improved family communication and parenting skills.



Trochu Men, Kids and Mayhem



Tools for School Volunteers

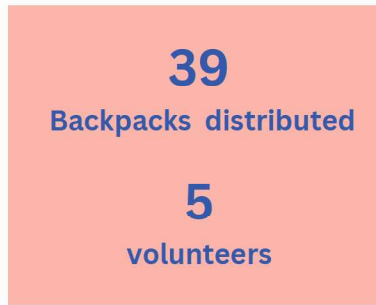


Linden Men, Kids and Mayhem

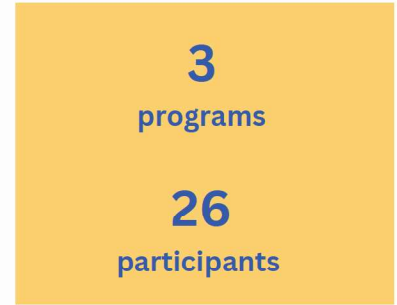
## Kneehill Family and Marriage Counselling



## Tools for School



## Parent Education Programs



Trochu Family Fun Fair

Triple P FearLess, Triple P Transitions, True Parenting, Tools for School, Men, Kids and Mayhem, Family Fun Fair, Kneehill Family and Marriage Counselling



# SUPPORTING COMMUNITY

- 99 % of 104 respondents felt connected to community resources.
- 100 % of 75 agencies reported feeling more informed, having stronger relationships with other agencies, leading to better serving Kneehill area residents.



**Red Rose Campaign**

**180**  
Kneehill Community  
Services Directories  
distributed

**306**  
referrals made to  
outside resources



**2023 Volunteer Nomination  
Finalists**



**Community Volunteer  
Income Tax Program  
Volunteer**

**81**  
agencies gathered to  
share information and  
supports to best serve  
area residents (Kneehill  
Interagency and  
Kneehill Child and Youth  
Working Group)



**Christmas Care  
Packages**



**Volunteer Forum**

**1089**  
attended a resource fair  
to create awareness of  
services and supports  
available

**32**  
Volunteer Kneehill  
Nominations  
were received



**Trochu Community  
Discovery Night**

*Kneehill Interagency, Community Discovery Nights (Three Hills, Trochu, Carbon, Acme and Linden), Rural Mental Health, Volunteer Week, Volunteer Nominations, Volunteer Kneehill, Volunteer Newsletter, Volunteer Forum, Kneehill Community Services Directory, Information/Referral, Dementia Friendly Communities, Community Connection and Collaboration, Kneehill Child and Youth Working Group, Family Violence Awareness*

# **KNEEHILL REGIONAL FCSS BOARD AND STAFF**

*Kneehill Regional FCSS is made up of one (1) councillor from each our participating municipalities.*

## **BOARD MEMBERS**

***Kenneth King*** - Kneehill County (Chairperson)  
***Sonia Ens*** - Village of Linden (Vice Chairperson)  
***Jason Bates*** - Village of Acme  
***Jaime Martel*** - Town of Trochu  
***Trina Anderson*** - Village of Carbon  
***Marilyn Sept*** - Town of Three Hills

## **STAFF**

***Shelley Jackson-Berry*** - Director  
***Angie Stewart*** - Program Coordinator  
***Yvonne Wilson*** - Family Wellness Worker  
(Three Hills and Carbon)  
***Kaylee Schultz/Keara McGhee*** - Family Wellness Workers  
(Acme, Linden and Trochu)  
***Michaela Clark*** - Community Support Coach  
***Rochelle Christie*** - Community Volunteer Income Tax Program  
Coordinator  
***Marsha Klassen*** - Program Assistant



**CONTACT US**  
**KNEEHILL REGIONAL FCSS**  
**779 2ND ST NE, BOX 400**  
**THREE HILLS, AB TOM 2A0**  
**WWW.KRFCSS.COM**  
**403-443-3800**

Subject: **Council & Committee Report**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Carolyn Van der Kuil, Legislative Services Coordinator  
 Presented By: Mike Haugen, CAO

**RECOMMENDED MOTION:**

That Council accepts for information the Council & Committee Report, as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A  
 Council Bylaw/Policy (cite)- N/A

**BACKGROUND/PROPOSAL:**

The purpose of the Council and Committee Reports is to provide each member with the opportunity to bring forward any matter of general interest to Council or the County.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

Council reports will be included on the agenda when requested by Council and reports may be either in writing, verbal, or a combination of both.

**FINANCIAL & STAFFING IMPLICATIONS:**

The recommended motion does not have any financial implication.

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Individual Notification	Other:	
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**ATTACHMENTS:**

Council & Committee Reports

**COUNCIL OPTIONS:**

1. That Council accepts the Council and Committee report.

**FOLLOW-UP ACTIONS:**

N/A

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-



Subject: **Council Follow-Up Action List**  
 Meeting Date: Tuesday, June 11, 2024  
 Prepared By: Carolyn Van der Kuil, Legislative Services Coordinator  
 Presented By: Mike Haugen, CAO

**RECOMMENDED MOTION:**

That Council receive for information the Council Follow-up Action List as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- N/A

**BACKGROUND/PROPOSAL:**

To request Council's acceptance of the Council Follow-Up Action List.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

Please find attached the Council Follow-up Action List. The Council Follow-up Action List is a list of items from Council meetings that require follow-up. This document is regularly reviewed and updated after each Council meeting.

**FINANCIAL & STAFFING IMPLICATIONS:**

The recommended motion does not have any financial implications.

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Individual Notification	Other:	
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**ATTACHMENTS:**

Council Follow-up Action List.

**COUNCIL OPTIONS:**

- To receive the report regarding the Council Follow-up Action List for information.
- Council provide further direction or required changes/amendments.

**FOLLOW-UP ACTIONS:**

N/A

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-





## Council Action Items

Meeting Date	Motion #	Description/Motion	Action Required	Assigned To	Due Date	Status
30-May-23	208/23	Councillor Penner moved that Council authorize the use of \$10,000 from the 2023 Operating Budget – Strategic initiatives for a regional economic development project at the Three Hills Airport in partnership with the Town of Three Hills and Prairie College.		Mike Haugen	2024 Q2	Hiring in Process (via Prairie) has stalled and requires follow up. Additional grant funding has been received allowing the project to expand once someone is in place.
26-Sep-23	308/23	That Council defer the Grader and Gravel Services Policy #13-2 discussion to a future Committee of the Whole meeting.		Mike Ziehr	2024 Q2	Policy #13-2 will be reviewed concurrently with the upcoming Policy #13-36 Dirt Trails review.
13-Feb-24	026/24	That Council direct Administration to request Council presentations from the NRCB, AUC, and knowledgeable expert on Alberta electrical grid regarding processes, setbacks, and other information relevant to municipalities.		Mike Haugen/Carolyn Va	2024-03-01	NRCB- May 14th Council Meeting AUC-April 16 COW Meeting
27-Feb-24	038/24	That Council move to replace the Braconnier Campground Picnic Shelter in 2025 and for administration to include a detailed project plan in the 2025 budget for approval.		Fallon Sherlock	Q3 2024	Parks Infrastructure Standard to be brought for approval in the fall. Braconnier structure replacement project to be included in 2025 budget.
27-Feb-24	045/24	That Council direct Administration to take the necessary steps to modify the Town of Trochu, Guaranteeing Loan Agreement timelines and interest rates, as per Trochu Housing Corporation's request.		Theresa Cochran	Q2 2024	On the May 28th, Council Agenda. Once the Bylaw is passed (advertising required) the Agreement will follow.
12-Mar-24	052/24	That Council approve the funding and installation of two new streetlights in the Hamlet of Huxley as presented to be funded from the 2024 Operating Budget.		Mike Ziehr	Q3 2024	In Progress
12-Mar-24	055/24	That Council moves to host 3 Country Markets at Horseshoe Canyon in 2024 with a budget of \$34,000 as part of the Growing Kneehill Project.		Kevin Gannon	Q3 2024	In Progress
12-Mar-24	056/24	That Council direct staff to seek partnership opportunities with the Cluster Group Event organized by the Open Farm Days in place of a County led celebration of agriculture event.		Kevin Gannon	Q3 2024	In progress. funding contribution request to come to a future Council meeting
09-Apr-24	094/24	That Council approves to host Ratepayer Evenings in Three Hills and Sunnyslope in June 2024. ;		Christine Anderson	Q2 2024	Sunnyslope: Wednesday, June 12 Three Hills: Thursday, June 20
23-Apr-24	113/24	That Council add the Unsightly Bylaw to the May 21st, 2024, Committee of the Whole Agenda.	Completed	Deb Grosfield		On the May 21st Agenda
14-May-24	122/24	That Council approve and accept a value of \$15,500 for approximately 5.651 +/- acres of the undeveloped road allowance on the west side of the west half of section 25-33-25 W4.		Barb Hazelton		In Progress
14-May-24	126/24	That Council move to schedule the Public Hearing, for Bylaw 1900 as per Sections 216.4 & 692 of the Municipal Government Act, to be held on June 11, 2024, at 10:00 a.m.		Barb Hazelton		On the June 11 Agenda
14-May-24	135/24	That Council direct Administration to develop criteria and a policy for the management of additional named insured applications within Kneehill County. ;				On the June 11 Agenda
14-May-24	140/24	That Council directs Administration to coordinate a community engagement session with Huxley residents to present the findings of the wastewater study.			Q2 2024	In Progress, Community meeting to take place on June 26th at the Community Hall
14-May-24	147/24	That Council approve, in principle, the participation in the proposed Stabilization Program and proceed with development of a formal Memorandum of Understanding.		Mike Haugen	Q2 2024	
28-May-24	150/24	That Council accept the Hamlet of Wimborne Fluoride reduction study as information.	Complete			
28-May-24	151/24	That Council approve the expenditure of up to \$555,000 from the Capital Equipment Replacement Reserve to fund the purchase of a Class 8 Highway Snowplow for delivery in the fall of 2024.				Tender currently open



## Council Action Items

Meeting Date	Motion #	Description/Motion	Action Required	Assigned To	Due Date	Status
28-May-24	152/24	That Council direct that insurance proceeds received as a result of the totalled snow plow be contributed to the Capital Equipment Replacement Reserve.	Complete			
28-May-24	153/24	That Council move first reading of proposed Bylaw 1902 for the purpose of amending Land Use Bylaw 1808 by redesignating a portion of SW 16-31-25 W4 from Agriculture District to Recreation District.	Complete			
28-May-24	154/24	That Council move to schedule the Public Hearing, as per Sections 216.4 & 692 of the Municipal Government Act, to be held on June 25, 2024 at 10:00 a.m.		Barb Hazelton		On the June 25th Agenda.
28-May-24	155/24	That Council approve the allocation of \$5000 in funding to support the Open Farm Days Cluster event at the Trochu Arboretum on August 17, 2024 to be funded from the Growing Kneehill project budget.				
28-May-24	156/24	That Council appoint Fallon Sherlock as Agricultural Fieldman for Kneehill County.	Complete			
28-May-24	157/24	That Council set a threshold of 15 vendors, per event, by May 31, 2024, for the Country Market and cancel any respective Country Market that does not meet this threshold.				
28-May-24	158/24	That Council direct Administration to include the Country Market in the 2025 budget for Council's consideration.				
28-May-24	159/24	That Council direct Administration to conduct outreach, to potential Country Market vendors in Kneehill County, utilizing funding not to exceed \$4,000.00, currently allocated for the Country Market in the 2024 budget.				
28-May-24	160/24	That Council approve the purchase of Virtual City Hall in 2024 for \$15,000 with funds coming from Corporate Initiatives.	Complete			
28-May-24	161/24	That council increase the budget for the Council Screen replacement from \$44,000 to \$64,000 with funds coming from the IT reserve.	Complete			
28-May-24	162/24	That Council undertake the first reading of Bylaw 1898 as directed by the Council resolution on February 27th, 2024, which mandated the creation of a new bylaw to address timelines and interest rates associated with the Trochu Housing Corporation's loan guarantee agreement.				
28-May-24	163/24	That the 2025 Operating and Capital Budgets, the 2026-2028 Operating Forecast, and the 2026-2030 Capital Forecast, be prepared in accordance with the following principles: Align with Councils Strategic Plan Sustain existing service levels Maintain competitive tax rates Review and recommend adjustments of service fees and rates as necessary Continue to implement and monitor a proactive infrastructure renewal strategy Enhance the customer experience				
28-May-24	164/24	That Council direct staff to prepare a written submission as part of the current AUC review of Rule 007.				
28-May-24	165/24	That Council receive for information the presentation provided by the Kneehill Housing Corporation.	Complete			
28-May-24	166/24	That Council receive for information the Accurate Assessment presentation.	Complete			