



Kneehill County
Regular Meeting of Council
Minutes

November 28, 2023, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0

Council Present: Faye McGhee, Councillor
Jerry Wittstock, Deputy Reeve (Video Conference)
Carrie Fobes, Councillor
Laura Lee Machell-Cunningham, Councillor
Wade Christie, Councillor
Kenneth King, Reeve

Council Absent: Debbie Penner, Councillor

Staff Present: Mike Haugen, Chief Administrative Officer
Mike Ziehr, Director of Infrastructure
Kevin Gannon, Director of Community Services
John McKiernan, Manager of Environmental Services
Barb Hazelton, Manager of Planning and Development
Marika Von Mirbach, Financial Planning Coordinator
Fallon Sherlock, Manager of Parks and Agricultural Service Board
Carolyn Van der Kuil, Legislative Services Coordinator
Mary Lou Willis, Recording Secretary
Mike Conkin, Project Construction Supervisor

1. Call Meeting to Order

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Additions under Appointments

3.2 Capstone Infrastructure Corporation @ 11:00 a.m.

Removed from Closed Session

11.1 Third Party Business (FOIP-Section 16) @ 11:00 a.m.

Additions under Legislative Services

7.9 Cancellation of December 5, 2023 Committee of the Whole Meeting

Additions to Planning

5.1 Bylaw 1889 Clarifications

Additions to Council & Committee Reports

- 9.1 Division 7 Report
- 9.2 Drumheller Solid Waste Association
- 9.3 Town Hall

Additions under Closed Session

- 11.3 Advice from Officials (FOIP-Section 24)

1.1.2 Adoption of the Agenda

Resolution: 408/23

Moved by: Councillor Christie

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of November 14, 2023

Resolution: 409/23

Moved by: Councillor McGhee

That Council approves the adoption of the minutes of the November 14, 2023, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment

4.1 Policy #14-12, New Water Connections to Existing Rural Waterlines

Resolution: 410/23

Moved by: Councillor Cunningham

That Council approve Policy 14-12, New Water Connection to Existing Rural Waterlines, as presented.

CARRIED UNANIMOUSLY

4.2 Policy #14-10, Long Service Connections

Resolution: 411/23

Moved by: Deputy Reeve Wittstock

That Council delete existing Policy 14-10, Long Service Connections, as presented.

CARRIED UNANIMOUSLY

4.3 Bridge File #13477 - STIP Application

Resolution: 412/23

Moved by: Councillor McGhee

That Council approve the application to the Strategic Transportation Infrastructure Program (STIP) to help fund the construction of BF #13477.

CARRIED UNANIMOUSLY

5. Community Services

5.1 Planning

5.1.1 Bylaw 1889 Clarifications (Addition to Agenda)

Resolution: 413/23

Moved by: Councillor McGhee

That Council accepts this report for information as presented.

CARRIED UNANIMOUSLY

6. Corporate Services

6.1 2024 Budget Responses to Questions & Information Requests

The Chair called for a recess at 9:48 a.m. and called the meeting back to order at 10:01 a.m. with all previously mentioned members present.

3. Appointments

3.1 Travel Drumheller and Travel Alberta

Julia Fleding from Drumheller Tourism and Andi Dziliams from Alberta Tourism presented to Council an outline of the work undertaken by Travel Drumheller and the importance of Tourism to the region. Also, the creation of Tourism Development Zones by Travel Alberta and their work on achieving the provincial target of doubling tourism revenue by 2035.

The Chair called for a recess at 10:44 a.m. and called the meeting back to order at 11:00 a.m. with all previously mentioned members present.

3.2 Capstone Infrastructure Corporation

Andrea Kausel, Najee Elbaroudi, Juliane Kniebel-Huebner from Capstone Infrastructure Corporation presented to Council information regarding Capstone Infrastructure & Lone Pine Wind Farm.

6. Corporate Services

6.1 2024 Budget Responses to Questions & Information Requests Continued

The Chair called for a recess at 12:28 p.m. and called the meeting back to order at 1:15 p.m. with all previously mentioned members present.

Resolution: 414/23

Moved by: Councillor Christie

That this meeting goes into closed session at 2:00 p.m. for the following reason:

- Advice from Officials (FOIP- Section 24).

CARRIED UNANIMOUSLY

Resolution: 415/23

Moved by: Councillor Christie

That Council return to open meeting at 2:44 p.m.

CARRIED UNANIMOUSLY

2:44 p.m. - meeting recessed to allow return of public.

2:44 p.m.- meeting resumed.

Resolution: 416/23

Moved by: Deputy Reeve Wittstock

That Council use the Revenue Stabilization program to fund the \$516,804 shortfall to balance the proposed 2024 Budget.

For (4): Councillor McGhee, Deputy Reeve Wittstock, Councillor Christie, and Reeve King

Against (2): Councillor Fobes, and Councillor Cunningham

Absent (1): Councillor Penner

CARRIED (4 to 2)

Resolution: 417/23

Moved by: Councillor Christie

That Council approve the Reserve Funded Projects proposed in the 2024 Budget Book, as presented, with further discussion to occur regarding the Growing Kneehill Event.

CARRIED

7. Legislative Services

7.1 Policy #15-1, Century Farm and Ranch Award

Resolution: 418/23

Moved by: Deputy Reeve Wittstock

That Council approve Policy #15-1, Century Farm and Ranch Award, as presented.

CARRIED UNANIMOUSLY

7.2 "New" Policy #15-4, Rural Community Hall Capital Grant

Resolution: 419/23

Moved by: Councillor Fobes

That Council approve Policy #15-4, Rural Community Hall Capital Grant, as presented.

CARRIED UNANIMOUSLY

7.3 Policy #15-13, Rural Community Halls

Resolution: 420/23

Moved by: Councillor McGhee

That Council approve Policy #15-13, Rural Community Halls, as presented.

CARRIED UNANIMOUSLY

7.4 Policy #15-3, Community Grants to Non-Profit Organizations

Resolution: 421/23

Moved by: Councillor Cunningham

That Council approve Policy #15-3, Community Grants to Non-Profit Organizations, as presented.

CARRIED UNANIMOUSLY

7.5 Policy #15-7, Recreation, Community, Arts & Cultural Events

Resolution: 422/23

Moved by: Councillor McGhee

That Council approve Policy #15-7, Community Enrichment Support Program, as presented.

CARRIED UNANIMOUSLY

7.6 "New" Policy #15-8, Rural Resident Connections Grant

Resolution: 423/23

Moved by: Councillor Fobes

That Council approve Policy #15-8, Rural Resident Connections Grant, as presented.

CARRIED UNANIMOUSLY

7.7 Policy #15-10, Youth Event Sponsorship Grant

Resolution: 424/23

Moved by: Councillor McGhee

That Council approve Policy #15-10, Youth Event Sponsorship Grant, as presented.

CARRIED UNANIMOUSLY

7.8 Alberta Utilities Commission Review

Resolution: 425/23

Moved by: Councillor McGhee

That Council direct Administration to register with the Alberta Utilities Commission for the purposes of conducting an oral presentation as part of the AUC review of power generation.

CARRIED UNANIMOUSLY

7.9 Cancellation of December 5, 2023 Committee of the Whole Meeting

Council decided to proceed with December 5, 2023, Committee of the Whole meeting.

8. Disposition of Delegation & Public Hearing Business

8.1 Travel Alberta Destination Development Plan

Resolution: 426/23

Moved by: Councillor Cunningham

That Council receive the Travel Alberta Destination Development Plan presentation as information.

CARRIED UNANIMOUSLY

8.2 Capstone Infrastructure Corporation

Resolution: 427/23

Moved by: Councillor Christie

That Council receive the Capstone Infrastructure presentation as information.

CARRIED UNANIMOUSLY

9. Council and Committee Reports

Resolution: 428/23

Moved by: Councillor Fobes

That Council accepts for information the Council & Committee Report, as presented.

CARRIED UNANIMOUSLY

9.1 Division 7 Report

A report was provided by Reeve King.

9.2 Drumheller Solid Waste Association

A verbal report was provided by Councillor Christie on the meeting he attended.

9.3 Town Hall

Councillor Christie presented a verbal report on the recent Town Hall that was hosted by John Conrad, Assistant Deputy Minister of Agriculture.

10. Council Follow-Up Action List

Resolution: 429/23

Moved by: Councillor Cunningham

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

11. Closed Session

The Chair called for a recess at 3:58 p.m. and called the meeting back to order at 4:03 p.m. with all previously mentioned members present.

Resolution: 430/23

Moved by: Councillor McGhee

That Council defer agenda item 11.2, Confidential Evaluations to the December 5th, 2023, Committee of the Whole meeting.

CARRIED UNANIMOUSLY

Resolution: 431/23

Moved by: Councillor Christie

That this meeting goes into closed session at 4:04 p.m. for the following reason(s):

- Advice from Officials (FOIP- Section 24)

CARRIED UNANIMOUSLY

Resolution: 432/23

Moved by: Councillor Christie

That Council return to open meeting at 4:24 p.m.

CARRIED UNANIMOUSLY

4:24 p.m. - meeting recessed to allow return of public.

4:24 p.m. - meeting resumed.

13. Adjourn

The meeting adjourned at 4:25 p.m.

Ken King, Reeve

Mike Haugen, CAO