






Subject: **2023 Appointment of Auditors**
 Meeting Date: Tuesday, December 12, 2023
 Prepared By: Ashley Olson, Financial Controller
 Presented By: Ashley Olson (Financial Controller)/ Mike Haugen (CAO)

RECOMMENDED MOTION:

Motion 1: That Council appoint BDO Canada LLP – Red Deer as Kneehill County’s Auditors for the fiscal year ended December 31, 2023.

Motion 2: That Council [request/forego] an audit planning meeting with the appointed auditors for the 2023 audit at a future meeting date

STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

RELEVANT LEGISLATION:

Provincial (cite)- Municipal Government Act (MGA), section 280(1)

Council Bylaw/Policy (cite)- N/A

BACKGROUND/PROPOSAL:

In accordance with Section 280(1) of the Municipal Government Act (MGA), Council must appoint auditors for Kneehill County. With the conclusion of the previous 5-year audit term in 2022, a new appointment is required. Administration proposes a one-year extension to facilitate the issuance of a Request for Proposal (RFP) for auditors covering the next 5-year term starting in the 2024 fiscal year. BDO Canada LLP – Red Deer (BDO) has been Kneehill County’s auditors for approximately 23 years (fiscals 2000–2022), securing the most recent 5-year term (2018–2022) through a successful RFP process. Administration recommends a one-year extension, followed by a new RFP process for the auditors in the 2024 fiscal year.

Additionally, Council may choose to request or forego an audit planning meeting with the appointed auditors for the 2023 audit. If desired, this meeting will be scheduled for a future meeting date, allowing the appointed auditors to present and discuss the audit plan for the 2023 fiscal year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

Benefits:

- BDO Staff are familiar with the County and have a good knowledge of County business.
- Good relationship between BDO and County staff and Council.
- Experienced and well-trained with Municipalities and practices.

FINANCIAL & STAFFING IMPLICATIONS:

Financial: Annual audit fees are already included in the presented operating budget.

Staffing: None.



RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)

Tools:

Individual Notification

Other:

ATTACHMENTS:

N/A

COUNCIL OPTIONS:

1. The Council appoints BDO Canada LLP – Red Deer as Auditors for the 2023 audit year.
2. The Council requests a planning meeting with appointed Auditors at a future meeting date.
3. The Council forgoes a planning meeting with appointed Auditors at a future meeting date.
4. The Council receives for information.

FOLLOW-UP ACTIONS:

If requested, an audit planning meeting with the appointed auditors will be scheduled for a future meeting date.

APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved- 