

Process for oral submission participation

To Mike Haugen, Kneehill County:

Thank you for registering to participate in the Alberta Utilities Commission's (AUC) upcoming oral submissions as part of its inquiry into the ongoing economic, orderly and efficient development of electricity generation in Alberta.

Process and schedule for oral submission

Exhibit 28501-X0456 (attached) was issued on December 4, 2023, and assigns you a timeslot to make an oral submission to a panel of three AUC Commission members. When it is time for you speak, the panel chair will invite you to make your submission. The AUC appreciates your co-operation in adhering to the established time frame to ensure that all stakeholders have an equal opportunity to contribute.

On the day you are scheduled to speak, please use the Zoom link below to join the virtual session at the start of your scheduled time. Please do not share this link with any other party outside of any members of a group you may be participating with.

<https://us02web.zoom.us/j/89245952615>

On days when you are not speaking, you can observe the oral submissions on the AUC's public YouTube channel:

<https://www.youtube.com/playlist?list=PLxLCGOtuvAwOkmoHzyKeGXnnLg7nAJ3na>

When you click on the link to join the session you will be placed in a virtual waiting room and will be admitted to the session when the panel is ready to hear your submission. Please note that you may be in the virtual waiting room for a period of time before the panel is ready to hear your submission. While the AUC will adhere to the timelines as best as possible, you may be called on to speak at any point during your assigned timeslot. The virtual waiting room will be continuously monitored by AUC staff. Please ensure that you are participating in the virtual session using the same name that you registered with (the same name identified at the top of this letter). The AUC will not admit participants who are not registered and will deny participation to any name that does not correspond with a registered party.

Day of the virtual session

Joining the Zoom session

- Participants may join the session from any desktop or laptop computer, tablet or smartphone that is equipped with a video camera. Participants without video conferencing capability may join the virtual session by telephone only. The teleconference numbers are listed below:

For Audio Conference:
Dial by your location

- 855 703 8985 Canada Toll-free
- +1 780 666 0144 Northern Alberta
- +1 587 328 1099 Southern Alberta

Meeting ID: 89245952615

- Participants are asked to join the virtual session from a quiet, secure location with reliable connectivity.
- Participants should ensure that they are positioned centrally on their screen with adequate lighting.
- Participants are to keep their microphones muted when not speaking.

Procedures

- The panel chair will open and close the virtual session.
- All participants will be asked to identify themselves orally before presenting their oral submission or responding to questions.
- Questioning of experts will take place under oath or affirmation. Oaths or affirmations will be administered virtually by the court reporter.

Recording and transcription

- A court reporter will transcribe the virtual session. For the purposes of obtaining an accurate transcript, please speak slowly and clearly. Participants are requested to refrain from speaking at the same time.
- An audio and/or video broadcast of the virtual session will be archived on the AUC's YouTube channel until the proceeding record is closed.
- For this proceeding, the AUC will purchase access rights to the written transcript and make it available through the AUC's eFiling System.

Troubleshooting

- If a participant's audio or video connection to the virtual session fails, the participant is directed to contact Laura Johnson immediately by email or phone call at laura.johnson@auc.ab.ca or 403-592-4388. The panel chair will be notified.

We appreciate your commitment to making these sessions productive and collaborative. If you have any questions or require assistance with the registration process, please contact any of the AUC staff below:

- Laura Johnson, program manager, laura.johnson@auc.ab.ca, 403-592-4388
- Rob Watson, Commission counsel, rob.watson@auc.ab.ca, 403-592-4360
- Victor Choy, lead application officer, victor.choy@auc.ab.ca, 403-592-4439

Yours truly,

Laura Johnson
Program Manager, Regulatory