



**Kneehill County
Regular Meeting of Council
Minutes**

**December 12, 2023, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Councillor
Debbie Penner, Councillor
Jerry Wittstock, Deputy Reeve
Carrie Fobes, Councillor
Laura Lee Machell-Cunningham, Councillor
Kenneth King, Reeve

Council Absent: Wade Christie, Councillor

Staff Present: Mike Haugen, Chief Administrative Officer
Mike Ziehr, Director of Infrastructure
Kevin Gannon, Director of Community Services
Debra Grosfield, Manager of Protective Services
Barb Hazelton, Manager of Planning and Development
Marika Von Mirbach, Financial Planning Coordinator
Carolyn Van der Kuil, Legislative Services Coordinator
Ashley Olson, Financial Controller

1. Call Meeting to Order

Reeve King called the meeting to order at 8:31 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Additions under Council & Committee Reports

9.1 Kneehill Housing

9.2 Police Advisory Committee

9.3 Division 7 Report

1.1.2 Adoption of the Agenda

Resolution: 433/23

Moved by: Councillor Penner

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of November 28, 2023

Resolution: 434/23

Moved by: Councillor McGhee

That Council approves the adoption of the minutes of the November 28, 2023, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment

4.1 Mount Vernon Booster Station Purchase

Resolution: 435/23

Moved by: Deputy Reeve Wittstock

That Council authorize the Chief Administrative Officer to sign the Mount Vernon Booster Station Purchase Agreement.

For (4): Councillor McGhee, Councillor Penner, Deputy Reeve Wittstock, and Reeve King

Against (2): Councillor Fobes, and Councillor Cunningham

Absent (1): Councillor Christie

CARRIED (4 to 2)

5. Community Services

5.3 Protective Services

5.3.1 RCMP Quarterly Report and County Enforcement Report

The Chair called for a recess at 8:58 a.m. and called the meeting back to order at 9:16 a.m. with all previously mentioned members present.

Resolution: 436/23

Moved by: Councillor Cunningham

That Council accepts the RCMP Quarterly Report and County Enforcement Report for information as presented.

CARRIED UNANIMOUSLY

6. Corporate Services

6.1 2023 Appointment of Auditors

Resolution: 437/23

Moved by: Councillor Penner

That Council appoint BDO Canada LLP – Red Deer as Kneehill County’s Auditors for the fiscal year ended December 31, 2023.

CARRIED UNANIMOUSLY

Resolution: 438/23

Moved by: Councillor McGhee

That Council request an audit planning meeting with the appointed auditors for the 2023 audit at a future meeting date.

CARRIED UNANIMOUSLY

6.2 2024 Operating and Capital Budget Approval

The Chair called for a recess at 9:46 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned members present.

The Chair tabled this agenda item to hold the Public Hearing for Bylaw 1889 that was scheduled at 10:00 a.m.

3. Appointments

3.1 Public Hearing- Bylaw 1889 Amendment to Land Use Bylaw 1808

Resolution: 439/23

Moved by: Deputy Reeve Wittstock

That the Public Hearing for Bylaw 1889 be opened at 10:00 a.m.

CARRIED UNANIMOUSLY

Person(s) who presented: Barb Hazelton, Planning and Development Manager
Person(s) who spoke: John Hamm, Will Andries, Kelly Tainsh, Leo Brietzke, Byrne Lammle, Mary Clarkson, Francis Simpson, Pat Kusch, Melissa Hoosan, Najee Elbaroudi, Dennis Wickersham, Shirley Adams

Resolution: 440/23

Moved by: Councillor Fobes

That Council move that the Public Hearing for Bylaw 1889 be closed at 11:06 a.m.

CARRIED UNANIMOUSLY

_____Initials

7. Legislative Services

7.2 AUC Review – Oral Presentation

Resolution: 441/23

Moved by: Councillor McGhee

That Council confirm the oral presentation to be delivered to the Alberta Utilities Commission as part of their review on renewable energy development.

CARRIED UNANIMOUSLY

6. Corporate Services

6.3 2024 Operating and Capital Budget Approval Continued

The Chair called for a recess at 12:09 p.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned members present.

Resolution: 442/23

Moved by: Councillor McGhee

That the 2024 Operating Budget in the amount of \$30,497,413, as detailed in Appendix A, be approved.

CARRIED

Resolution: 443/23

Moved by: Councillor Penner

That the transfers from reserves and contributions to reserves, as detailed in Appendix B, be approved.

CARRIED

Resolution: 444/23

Moved by: Deputy Reeve Wittstock

That the 2024 Operating Projects and funding sources in the amount of \$364,100, as detailed in Appendix C, be approved.

CARRIED

Resolution: 445/23

Moved by: Deputy Reeve Wittstock

That the 2024 Capital Budget and funding sources in the amount of \$5,944,272, as detailed in Appendix D, be approved.

CARRIED

_____Initials

Resolution: 446/23

Moved by: Councillor McGhee

That the 2025-2027 Operating Forecast (Appendix E) and 2025-2029 Capital and Project Forecast (Appendix F), be approved.

CARRIED

8. Disposition of Delegation & Public Hearing Business

8.1 Bylaw 1889 – Land Use Bylaw 1808 Amendment

Reeve King left the meeting at 1:50 p.m. and Deputy Reeve Wittstock took over the position of Chair.

Resolution: 447/23

Moved by: Councillor McGhee

That Council give second reading to Bylaw 1889 as presented for the amendments to replace sections 71 and 74 of Land Use Bylaw 1808.

CARRIED UNANIMOUSLY

Resolution: 448/23

Moved by: Councillor McGhee

That Council direct administration to bring back an update on Bylaw 1889 to the January 16, 2024, Committee of the Whole and bring back a further discussion to the February 13, 2024, Council Meeting.

CARRIED UNANIMOUSLY

7. Legislative Services

7.1 Subdivision and Development Appeal Board Member at Large

Resolution: 449/23

Moved by: Councillor Penner

That Council appoint Ruth Purves-Smith and Jenny Scott as Members at Large to the Subdivision and Development Appeal Board until the next Kneehill County Organizational Meeting.

CARRIED UNANIMOUSLY

10. Council Follow-Up Action List

The Chair called for a recess at 2:35 p.m. and called the meeting back to order at 2:44 p.m. with all previously mentioned members present including Reeve King who resumed the role as Chair.

Resolution: 450/23

Moved by: Councillor Cunningham

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

9. Council and Committee Reports

Resolution: 451/23

Moved by: Councillor McGhee

That Council accepts for information the Council & Committee Report, as presented.

CARRIED UNANIMOUSLY

9.1 Kneehill Housing Corporation

A verbal report was provided by Councillor Cunningham on the Christmas Lighting at the Golden Hills Lodge.

9.2 Police Advisory Committee

A verbal report was provided by Councillor Cunningham on the meeting she attended.

9.3 Division 7 Report

Reeve King provided an update on the meetings he has attended.

11. Closed Session

Resolution: 452/23

Moved by: Councillor Fobes

That this meeting goes into closed session at 2:58 p.m. for the following reason:

Confidential Evaluations (FOIP-Section 19)

CARRIED UNANIMOUSLY

Resolution: 453/23

Moved by: Councillor Cunningham

That Council return to open meeting at 4:28 p.m.

CARRIED UNANIMOUSLY

_____Initials

4:28 p.m. - meeting recessed to allow return of public.

4:31 p.m. - meeting resumed.

13. Adjourn

The meeting adjourned at 4:31 p.m.

Ken King, Reeve

Mike Haugen, CAO