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Policy Title <b>Drone Policy</b>	Date: <b>February 27, 2024</b>	Motion No. <b>16/22</b>

**Purpose:**

The purpose of this policy is to ensure that public safety, privacy and mitigation of adverse impacts to residents and visitors, is upheld on municipal property and public lands within Kneehill County by ensuring commercial drone (UAV – unmanned aerial vehicle) flights carry valid insurance and certification, as well as adhere to site rules and regulations. Recreational drone use is not permitted on Kneehill County property.

**Policy Guidelines:**

1. No commercial drone use will occur on or over Kneehill County property until a Drone Permit Application has been submitted and approved. This includes municipally – owned streets, sidewalks, parks, campgrounds, vacant land, parking lots, pathways, trails, infrastructure, and green spaces.
2. Applicants / drone operators are responsible for complying with all federal, provincial, and municipal regulations regarding the use of drones on and above public lands.
3. ~~Drone (UAV) registration must comply~~ ~~Drones (UAVs) must have a valid registration~~ with Transport Canada regulations and requirements.
4. ~~Drone operators must have, at minimum, a valid “Advanced Operators License “Basic Operators License” but may be required to hold an “Advanced Operators License” in compliance with~~ with Transport Canada regulations and restrictions.
- ~~4-5.~~ Documentation for of applicable, valid drone registration and operators license must be provided to Kneehill County upon submission of application.
- ~~5-6.~~ Flight plans must be approved by Kneehill County prior to any drone flight taking place.
- ~~6-7.~~ Applicants must provide a certificate of liability insurance with Kneehill County named as additional insured in the amount of \$5,000,000.00 dollars.
- ~~7-8.~~ Drone (UAV) operators must maintain visual line of sight at ALL times.
- ~~8-9.~~ Drones (UAVs) must not fly within a 100 ft radius of people, vehicles, or buildings.
- ~~9-10.~~ Drone Operators must comply with Transport Canada regulations regarding flight within airspace of municipal airports, private airports, and permanent or temporary heliports.
- ~~10-11.~~ Drones (UAVs) operated by Kneehill County staff or contractors hired by Kneehill County to complete drone (UAV) work are exempt from completing a Drone Permit Application, however they must carry valid drone (UAV) insurance, license, and registration.
- ~~11-12.~~ Drones used for emergency services operations are exempt from completing a Drone Permit Application.
- ~~12-13.~~ If the Applicant or Drone Operator is flying over privately owned property, they must have permission from the property owner.

**Policy Procedure:**

1. Applicants must complete a Drone Permit Application
2. Applicants must provide proof of certification and insurance

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Ken King,  
Reeve

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Mike Haugen,



# POLICY

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CAO

Approved: February 27, 2024 16/22  
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