






Subject: **New Policy 2-2 Cemetery Grant Funding**
 Meeting Date: Tuesday, February 27, 2024
 Prepared By: Fallon Sherlock, Acting Manager of Parks & Ag Services
 Presented By: Fallon Sherlock, Acting Manager of Parks & Ag Services

RECOMMENDED MOTION:

That Council approve the new Policy 2-2 Cemetery Grant Funding.

STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

RELEVANT LEGISLATION:

Provincial (cite)- N/A
 Council Bylaw/Policy (cite)- N/A

BACKGROUND/PROPOSAL:

At the December 12, 2023 Council Meeting, the 2024 budget was passed including \$4000 in project funding for a new grant program for Cemetery infrastructure improvements.

Currently under the Cemetery Policy Kneehill County only completes maintenance and repairs to existing infrastructure and very specific project-based infrastructure as it relates to solving specific issues with sites such as erosion.

Through the years there have been inquiries from the public about increased infrastructure services at specific cemeteries the County owns. In the interest of equality of service levels and fiscal responsibility these improvements have not been pursued. Recognizing the desire for these improvements by the loved ones of the interned, Parks staff have created the Cemetery Grant Funding Program to allow applicants the opportunity to implement new infrastructure at specific cemeteries through a cost sharing agreement.

This program provides the opportunity for applicants with a direct familial connection to those interned in a county cemetery to implement new infrastructure such as gates, fencing, vegetation, etc. on a 50/50 cost share basis with the county. Projects must be approved by the Manager of Parks & Ag Services to ensure they do not conflict with setbacks, maintenance or internments and materials must meet a standard for public use and safety.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

Please see the attached policy and application for proposed program details.

FINANCIAL & STAFFING IMPLICATIONS:

\$4000 for this program has been approved in the 2024 Operating Budget. Parks staff would absorb the project review and approvals into existing services. Ongoing maintenance for the infrastructure is intended to be minimal and would be included in the regular maintenance program.



RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)

Tools:

Individual Notification

Other:

ATTACHMENTS:

2-2 Cemetery Grant Funding Policy

2-2A Cemetery Grant Funding Application (for information only)

COUNCIL OPTIONS:

1. Council may approve the new policy 2-2 Cemetery Grant Funding
2. Council may make amendments and approve the new policy 2-2 Cemetery Grant Funding as amended.
3. Council may request additional information.

FOLLOW-UP ACTIONS:

Sign approved policy.

APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved-

Kevin Gannon, Director of Community Services

Approved- 