



Community Grants to Non-Profit Organizations
Application Form
POLICY #15-3

ORGANIZATION INFORMATION

Date: February 25 2024

Organization Legal Name: Three Hills Soccer Association
Society Registration Number: [REDACTED]
Contact Person: Allen McLeay



Cheques made payable to:

ORGANIZATION DESCRIPTION

Please provide a brief explanation of your organization, it could include your mission statement, activities you preform, or any relevant information.

Non Profit Grassroot Soccer program for youth U5-U19 within Three Hills and Surround

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Upgrade portable soccer goal nets 6-8 goals in total

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

Purchase of durable portable aluminum frame soccer goal nets. This will allow better equipment for training and competition. Location will be central fields in Three Hills

- If this project involves land and/or facilities, a Certificate of Title must be included with application.

- Yes No Will this project be completed within the current year?
 Yes No Would you like to present to Council? (This is not mandatory)
 Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form
 POLICY #15-3

PROJECT FUNDING

Project Funding Details – Please identify all sources of funding for this project

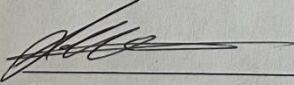
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$2000.00
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.			
	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project		2000.00	\$2000.00
Other grants applied for	0	0	\$0
Volunteer Labour*	0	0	\$0
Donated In-Kind (including equipment and material)*	0	0	\$0
Other Funding Sources	0	0	\$0
Total Project Funding (This amount must equal the Total Project Cost)			\$4000.00

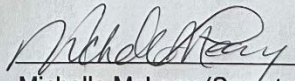
* Rates are: \$20/hr for unskilled labour, \$35/hr for skilled labour and \$70/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 
 Name Printed: Allen McLeay (President)
 Date: February 25 2024

Signature: 
 Name Printed: Michelle McLeay (Secretary)
 Date: February 25 2024

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403-443-5541.

Hello,

Here is our application for a community grant for Three Hills Soccer Association.

Project description is to purchase durable aluminum frame goal nets for our lower age groups. This equipment will provide a better training environment for all the players. The portable nets will also be used for competition in some age groups. Location of project will be Centennial Fields in Three Hills.

Thanks

Allen McLeay

President

Three Hills Soccer Association.



Community Grants to Non-Profit Organizations
Application Form
POLICY #15-3

ORGANIZATION INFORMATION

Date: February 16th, 2024

Organization Legal Name:

Linden and District Agricultural Society

~~CRA~~

Society Registration Number:

Contact Person:

Daniel Lauper

Cheques made payable to: Linden Ag Society

ORGANIZATION DESCRIPTION

Please provide a brief explanation of your organization, it could include your mission statement, activities you perform, or any relevant information.

Attached

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Purchase a new Snow Blade

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
 - An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

- Yes No Will this project be completed within the current year?
- Yes No Would you like to present to Council? (This is not mandatory)
- Yes No If you do not receive this grant, will the project take place?



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PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$ 2550.00
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.			
	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	2550.00		\$ 2550.00
Other grants applied for			\$
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 5100.00

* Rates are: \$20/hr for unskilled labour, \$35/hr for skilled labour and \$70/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature:
 Name Printed: Daniel Lauper
 Date: 22 February 2024

Signature:
 Name Printed: RICHARD EIS
 Date: 22 FEB 2024

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403-443-5541.

Attached Information – Linden & District Agricultural Society

Application to Purchase a New Snow Blade

Organization Description

The Linden Agricultural Society is a community organization dedicated to promoting strengthening a rural community through community engagement, and recreational activities in Linden, Alberta. The society maintains various facilities such as the pathway from town to the nursing home, the outdoor rink, and support buildings to foster outdoor recreation and community gatherings. Additionally, they organize and host numerous events throughout the year, fostering a sense of community spirit and cooperation among residents. Through its activities and initiatives, the Linden Agricultural Society plays a vital role in enriching the social and cultural fabric of the community.

Project Description: Purchase of Snow Blade for Linden-Nursing Home Pathway

Overview: The Linden and District Agricultural Society, in collaboration with local farmers, established a vital pathway connecting the Village of Linden and the Linden Nursing Home fourteen years ago. (It is important to note this pathway is located on the private land of Kneehill County farmers, who believed in the project enough to allow this to happen, however maintenance falls to Linden Ag Society volunteers) This pathway serves as a crucial link for the community, including the Linden Lodge, enhancing accessibility and connectivity. However, maintaining the pathway, especially during winter months, has been a challenging task for volunteers. To address this, the Society borrowed a specific type of snow blade for testing purposes, which significantly improved snow-clearing efficiency and safety. Consequently, the Society aims to procure its own snow blade to ensure continued maintenance of the pathway, promoting safety and accessibility for all residents.

Project Objectives:

- Purchase a snow blade to facilitate efficient snow removal along the Linden-Nursing Home pathway.
- Enhance safety and accessibility for residents, particularly during winter months.
- Reduce volunteer effort and time required for pathway maintenance.
- Ensure sustainability and longevity of the pathway as a vital community asset.

Project Scope:

- Procurement of a suitable snow blade tailored to the needs of the Linden-Nursing Home pathway.
- Installation and testing of the snow blade to ensure proper functionality and compatibility.
- Training volunteers on the operation and maintenance of the snow blade.

Conclusion: The acquisition of a snow blade for the Linden-Nursing Home pathway represents a critical investment in the safety and accessibility of our community. By securing this equipment, the Linden and District Agricultural Society aims to continue its commitment to serving the needs of residents and maintaining essential infrastructure for years to come.



Customer

Contact

Dealer

Bobcat of Calgary, Calgary, AB
4403 112 AVE. SE
CALGARY, AB, T2C 5C5

Item Name	Item Number	Quantity	Price Each	Total
96" Snow Blade	6716838	1	5,711.06	5,711.06
Total for 96" Snow Blade				5,711.06
Quote Total - CAD				5,711.06
Brokerage Charge				25.00
Discount				
<i>HLA 1000 Price Match</i>				-636.06
Sales total before Taxes				5,100.00
Taxes				255.00
Quote Total - CAD				5,355.00

Notes:

Unit is in stock and delivery can be arranged at no charge.



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: February 12, 2024

Organization Legal Name: Huxley Legion Branch #002
Society Registration Number: #002
Contact Person: Christina Hoppins

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Would like to purchase & mount a defibrillator in the Huxley Hall.

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3

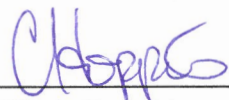
PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
	Total Amount		
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)	\$ 1300.00		
Additional revenues to complete the project: <small>Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.</small>	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	1300.00	0	\$ 1300.00
Other grants applied for	0	0	\$ 0
Volunteer Labour*	0	0	\$ 0
Donated In-Kind (including equipment and material)*	0	0	\$ 0
Other Funding Sources	0	0	\$ 0
Total Project Funding (This amount must equal the Total Project Cost)			\$ 2600.00

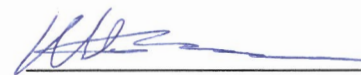
* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 
 Name Printed: Christina Hoppins
 Date: February 12, 2024

Signature: 
 Name Printed: Allan Anderson
 Date: February 12, 2024

Huxley Legion Branch #002 Grant Application

February, 2024

The project that we have in mind is putting a defibrillator in the Huxley Community Hall, located at 225 main street in Huxley. We believe there is a need for one in the Huxley community, as many different events take place there throughout the year, between the community hall, curling rink, and ball diamond building. As the community population is aging, and there are sports events being held both at the ball diamond and curling rink, we feel this defibrillator is a necessary life saving tool, as the nearest other defibrillator is located at least 15 minutes away.

The technology today associated with defibrillators makes them very easy for the general public to use, you do not need special training to know how to use one. The local Trochu fire chief has agreed to assist us with maintaining the defibrillator unit, to ensure it is checked frequently and is in good working order.

The Huxley Legion members and the Huxley Community Association members will work together to both order and install the defibrillator in the hall. We anticipate to have roughly 4 legion members, and 4 HCA members working on this project, which will take roughly 3 volunteer hours to complete.



ZOLL AED Plus Fully Automatic

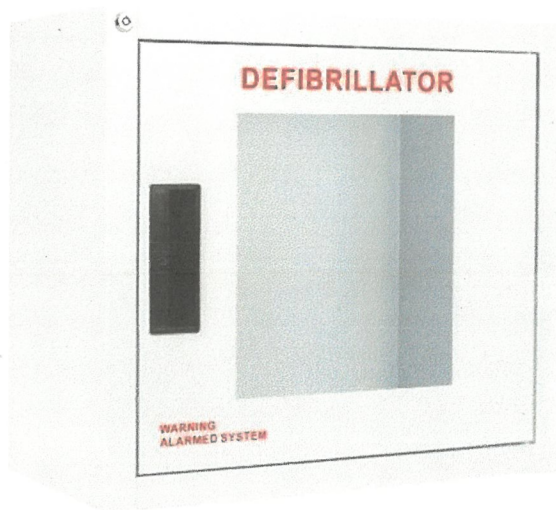
What's Included?

- ✓ ZOLL Fully Automatic AED Plus® with 5-Year Warranty (Warranty extended to 7 years if registered online after purchase)
- ✓ Adult CPR-D Padz® with 5-Year Shelf-Life
- ✓ Duracell Ultra Type 123 Lithium Battery (10/Pack)
- ✓ Soft Carrying Case with Pockets for Extra Storage and Adjustable Shoulder Strap
- ✓ Set-Up/Demonstration Video
- ✓ FREE AED Management – notifications of expiring supplies and ongoing customer support

[More details](#)

\$2,093.00

*plus GST
plus shipping
and an extra set of batteries*



AED Cabinet w/Alarm - Large

- Surface-mounted defibrillator (AED) wall cabinet designed for larger AEDs
- Equipped with a per-installed audible alarm system that activates when the door is opened.
- Includes a recessed door handle and an installed magnetic door seal
- Clear plexiglass provides protection and visibility
- Highly visible bilingual AED sign
- Mounting hardware kit (drywall anchors and screws) and a pair of keys (to activate or deactivate the alarm) included.
- Exterior Dimensions (H x L x D): 14 5/8" x 16" x 8 3/8"
- Suitable for the following AEDs:
 - Cardiac Science
 - Physio-Control
 - Zoll

\$259.99

*272.99
incl. GST
plus shipping*

SKU: 29808

In Stock

Ships within 2-3 business days

Quantity 1

 ADD TO CART



Community Grants to Non-Profit Organizations
Application Form
POLICY #15-3

ORGANIZATION INFORMATION

Date: March 4th, 2024

Organization Legal Name: Three Hills Gymnastics

Society Registration Number: _____

Contact Person: Patricia Barr

Cheques made payable to:

ORGANIZATION DESCRIPTION

Please provide a brief explanation of your organization, it could include your mission statement, activities you preform, or any relevant information.

* Attached

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

New Competitive Suits and Air Mat for Three Hills Gymnastics.

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

- Yes No Will this project be completed within the current year?
 Yes No Would you like to present to Council? (This is not mandatory)
 Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form
 POLICY #15-3

PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$ 2174.50
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	2174.50		\$ 2174.50
Other grants applied for			\$
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 4349.00

* Rates are: \$20/hr for unskilled labour, \$35/hr for skilled labour and \$70/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: Stacey Hoppins
 Name Printed: Stacey Hoppins
 Date: March 3, 2024

Signature: P Barr
 Name Printed: Patricia Barr
 Date: March 5, 2024

Three Hills Gymnastics New Competitive Suits & Air Mat Detailed Project Description

Mandate:

The mission of the Three Hills Gymnastics Club is to provide a safe, inclusive, and nurturing environment where individuals of all ages and abilities can develop their physical, mental, and emotional well-being through the sport of gymnastics. We aim to foster a love for movement, promote lifelong healthy habits, and empower our members to reach their full potential both inside and outside the gym.

Location: Three Hills Community Centre

Overview: The Three Hills Gymnastics Club is embarking on a project to acquire new competitive suits for its competitive gymnasts and an air mat to enhance training opportunities. With the current competitive suits showing signs of wear after years of use and limited access to a spring floor due to space constraints at the Three Hills Community Centre, these investments are crucial to maintaining the club's competitive edge and providing a safe and effective training environment for its athletes.

Project Components:

New Competitive Suits:

The current competitive suits used by the gymnasts are several years old and have been shared and swapped among athletes for at least five years.

These suits are now showing signs of wear and are in need of replacement to ensure the safety, comfort, and confidence of the gymnasts during competitions.

Additionally, the club lacks a sufficient range of sizes to accommodate older gymnasts, further necessitating the acquisition of new suits to meet the needs of all athletes.

Air Mat:

Due to space limitations at the Three Hills Community Centre, the club does not always have the opportunity to utilize a spring floor for tumbling practice.

An air mat would provide a safe and versatile alternative for gymnasts to practice their tumbling skills, even on days when the spring floor is unavailable.

The air mat's portability and ease of setup make it an ideal solution for maximizing training opportunities within the club's limited space, ensuring that gymnasts can continue to develop their skills effectively.

Benefits to the Community:

Enhanced Safety and Comfort: The acquisition of new competitive suits will ensure that gymnasts have access to attire that is in optimal condition, providing enhanced safety, comfort, and performance during competitions and training sessions.

Improved Training Opportunities: The addition of an air mat will expand the club's training capabilities by providing gymnasts with a suitable surface for practicing tumbling skills, even in the absence of a spring floor. This will allow athletes to progress and refine their techniques more effectively, ultimately improving their performance in competitions.

Inclusivity and Accessibility: By addressing the need for a wider range of suit sizes and providing alternative training equipment, the project promotes inclusivity and accessibility within the club, ensuring that all members have the opportunity to participate and excel in gymnastics regardless of age or size.

Community Engagement: The project demonstrates the club's commitment to its athletes' development and well-being, fostering a sense of belonging and pride within the Three Hills community. It also encourages support and involvement from community members, businesses, and stakeholders who recognize the value of investing in youth sports and recreation.

Overall, the acquisition of new competitive suits and an air mat represents a significant investment in the Three Hills Gymnastics Club's continued success and the development of its athletes. By providing essential equipment and training opportunities, the project contributes to the club's mission of promoting physical, mental, and emotional well-being through the sport of gymnastics, benefiting both individual athletes and the broader community.

Detailed Budget

Revenue

Source	Confirmed	Amount
Three Hills Gymnastics	Yes	\$2,174.50
Kneehill County	No	\$2,174.50
Total		\$4,349.00

Expenses

Description	Amount
Gymnastics Suits \$200 each X 15	\$3,000.00
Tumble Trax Air Floor Mat	\$1,349.00
Total	\$4,349.00



Community Grants to Non-Profit Organizations
Application Form
POLICY #15-3

ORGANIZATION INFORMATION

Date: March 1/24

Organization Legal Name: Linden Benevolent Society/Linden Lodge

Society Registration Number: _____

Contact Person: Christine Coggins

Cheques made payable to: Linden Benevolent Society

ORGANIZATION DESCRIPTION

Please provide a brief explanation of your organization, it could include your mission statement, activities you preform, or any relevant information.

The Linden Lodge provides room and board for functionally independent seniors.

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Window replacement in the resident's rooms.

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
 - An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

- Yes No Will this project be completed within the current year?
- Yes No Would you like to present to Council? (This is not mandatory)
- Yes No If you do not receive this grant, will the project take place?

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PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$ 7500
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.		Confirmed Amount	Pending Amount
Organization's cash contribution to the project		8000	\$
Other grants applied for			\$
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 15000

* Rates are: \$20/hr for unskilled labour, \$35/hr for skilled labour and \$70/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature:

Name Printed:

Christine Coggins

Date:

March 4, 2024

Signature:

Name Printed:

Victor Thiessen

Date:

06 March 2024

Linden Benevolent Society o/a Linden Lodge

Window Project Information

The Linden Lodge was built in four different Phases, the first being completed 30 years ago in 1994. The windows in Phase 1 are desperately in need of replacement. They are old and not very energy efficient. They let a considerable amount of heat in, which makes summers in that phase uncomfortable at best. A number of the residents have air conditioning units, which is a significant draw on our electricity. We would like to get these windows replaced to make it much more comfortable for the residents.

The project is a large one, encompassing all 12 suites in Phase 1 along with large dining room windows. We have tried to obtain funding for through the Community Facility Enhancement Program but have been informed that they prioritize non-residential facilities such as rec centers, so we have been unsuccessful.

We are coming to you now to get funding for at least part of the project. We are starting on the most urgent areas, which is the south side of Phase 1, encompassing six suites. We are actively pursuing funding for the rest of the project and hope to have it all completed within 3 years.

Christine Coggins

From:
Sent:
To:
Subject:

Hello Christine,

To supply and install windows into phase 1 resident rooms:

6 - 59 1/2 x 59 1/2, pic over slider window inserts, w/ jamb ext for 2x6 walls, and nailing flange, double glazed w/ 2 low e coatings on sealed units
\$1593.48 x 6 = \$9560.90

6 - 47 3/4 x 32 slider inserts, w/ jamb ext for 2x6 walls, nailing flange, double glazed w/ 2 low e coatings on sealed units. (Current size does not meet egress as a slider window.)
\$991.89 x 6 = \$5951.34

Price includes removal and disposal of existing windows. Install new windows into openings, 1 in living area and 1 in bdrm in 6 units. Secure, seal, insulate and trim, using existing trim if possible. Replace exterior drip cap if necessary.

Estimate
\$15,512.24 + GST

*50% deposit required at time of order.

*Estimated delivery of product is determined by date ordered.

Thank you for the opportunity to work with you on this project.

Respectfully Submitted,

Sheri Cooper
Active Glass Ltd.



Community Grants to Non-Profit Organizations
Application Form
POLICY #15-3

ORGANIZATION INFORMATION

Date: March 01, 2024

Organization Legal Name: Kneehill Adult Learning Society
Society Registration Number: 50672281
Contact Person: Emma Dabrowski

Cheques made payable to: Kneehill Adult Learning Soc

ORGANIZATION DESCRIPTION

Please provide a brief explanation of your organization, it could include your mission statement, activities you perform, or any relevant information.

Kneehill Adult Learning Society has been enthusiastically serving the County of Kneehill

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Minor renovations/upgrades to learning and office space

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
 - An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

409 and 411 Main Street, Three Hills Alberta

- If this project involves land and/or facilities, a Certificate of Title must be included with application.

- Yes No Will this project be completed within the current year?
- Yes No Would you like to present to Council? (This is not mandatory)
- Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form
 POLICY #15-3

PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$ 4615
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.			
	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	200		\$ 200
Other grants applied for			\$
Volunteer Labour*	3385		\$ 3385
Donated In-Kind (including equipment and material)*	1030		\$ 1030
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 9230

* Rates are: \$20/hr for unskilled labour, \$35/hr for skilled labour and \$70/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature:
 Name Printed: Emma Dabrowski
 Date: March 1, 2024

Signature:
 Name Printed: Dennis Punter
 Date: March 1 / 24



March 2024

Re: Application for Kneehill County Community Grants to Non-Profits

Background and value to Kneehill County:

Kneehill Adult Learning & Newcomer Services has been serving Kneehill County for more than 50 years. We began as a lifelong learning program offering valuable continuing education and general interest classes for adults. In 1995, we incorporated as a provincial nonprofit. We are the Community Adult Learning Program for Kneehill County. In 2022, we became the provincial newcomer settlement and integration provider and provide support for newcomers to Canada and local employers of Temporary Foreign Workers. We had over 1,100 registrations for our programs and services in 2023, benefiting the people of Kneehill County through:

- ESL classes and tutoring
- literacy and numeracy tutoring
- basic digital skills training
- provincial newcomer services and supports
- community workshops
- support and information for parents with children who have Learning Disabilities
- book clubs and learning opportunities for adults with diverse abilities
- Food Safe training and Babysitting courses
- volunteer mentoring for Lunch With Friends
- Cree, French, and Spanish classes
- access to technology (wifi, computer use, fax)
- exam invigilation for local post-secondary students taking on-line university courses
- assistance with forms & applications
- referrals to local organizations and resources
- post-secondary info and planning support
- employment services

We also provide a safe place for other valuable organizations to meet with their local clients. These organizations include:

- MH Enterprises (employment counselors)
- TrueNorth (supporting people impacted by domestic violence)
- Community Legal Clinic (immigration consultants and free legal support)
- John Howard Society (assisting people navigating the criminal justice system)
- Fisher Farm (community supports for adults with diverse abilities)



Project Information:

Over the past few years, we have gradually outgrown our main office and classroom spaces as the need for newcomer services and foundational learning opportunities has increased. We have a great strategic and convenient primary location on Main Street in Three Hills and did not want to move from this location. At the beginning of the year (January 2024), we decided to rent the building next door, the former Capital offices, and expand our space through an addition. This expansion significantly increases our available programming area and provides office space for other valuable community non-profits to meet with their clients. We can provide more settlement and integration services to newcomers in Kneehill County. We can also increase the number of foundational learning opportunities and workshops for community members.

We used a federal grant to complete the necessary construction to facilitate accessibility for people with physical barriers. This grant also supplied accessible technology for our foundational digital skills program, which is accessed by many seniors. We did a lot of the deep cleaning and minor upgrades ourselves and with volunteers and changed how we allocated the use for each space/room. Now we need to put the finishing touches on our entire office, making it fully suitable for learning, community access, and other programs, including addressing sensory barriers.

Our goal is to maintain the safe and welcoming environment we have in the original office, focusing on comfort, a calm and quiet atmosphere in which to learn, versatility of the space for community and program use, and confidentiality for staff, volunteers, and clients. To achieve this, our project proposal to the Kneehill County Community Grants program includes the following jobs:

- Enhancing acoustic properties of the walls in two offices
- Patching and painting walls in our smaller classroom
- Extending and painting walls in our main classroom
- Adding proper cabinets and a small dishwasher to the kitchen area

All activities of this project will be completed within one year of receipt of funds.



KNEEHILL ADULT LEARNING & NEWCOMER SERVICES



Budget Details:

Material costs were estimated from current costs as per Home Depot and Home Hardware. Material contributions are fair market value of materials being repurposed from elsewhere in the building and leftovers from the accessibility grant construction. We are trying to waste as little as possible. Volunteer hours were estimated with input from licensed builders. The skilled labour hours will be completed by licensed builders and contractors, as well as volunteers with professional experience in the area where they are helping us. Our organization functions with the help of dozens of volunteers. In 2023, we recorded over 1000 volunteer hours. Our last major renovation was in 2015 when we first moved into our current location, 409 Main Street. This work was completed with 1630 volunteer hours.

Jobs:		Materials		Volunteer Labour			Material + Labour Totals	Labour + Material contribution	Grant Request Total
		Total	KALS matching	20 Unskilled	35 Skilled	\$ Value Total			
Kitchen	Cabinets	1755			4	16			
	Dishwasher	650							
	Totals	2405		80	560	640	3045	640	2405
Office acoustic enhancements	2 partition walls	1100	830		12	36			
	2 party walls	1120	200						
	Totals	2220	1030	240	1260	1500	3720	2530	1190
Classrooms- patching, painting, wall extending with acoustic panels	Paint	150			5	7			
	Totals	150		100	245	345	495	345	150
	Walls	650			3	24			
Totals	650		60	840	900	1550	900	650	
Project Manager	Paid, 12 hours \$35/hour	420	200				420	200	220
Total Project cost:		5425	1030	480	2905	3385	9230	4615	4615
Total towards matching:								4615	
Total Grant request:								4615	

If we do not receive funding for this project from Kneehill County, we will complete the project in very small increments when we have extra funds available. This will be disruptive to our programming and means that we will be serving the Kneehill County community amidst constant upgrades and construction. This is far from ideal so we are seeking the funding to allow us to complete these upgrades in an efficient and timely manner.

Thank you for considering this avenue of support for Kneehill Adult Learning & Newcomer Services!

~Emma Dabrowski, Executive Director