



Kneehill County
Regular Meeting of Council
Minutes

March 26, 2024, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0

Council Present: Faye McGhee, Councillor
Debbie Penner, Councillor
Jerry Wittstock, Deputy Reeve
Carrie Fobes, Councillor
Laura Lee Machell-Cunningham, Councillor
Wade Christie, Councillor
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer
Mike Ziehr, Director of Infrastructure
Kevin Gannon, Director of Community Services
Theresa Cochran, Director of Corporate Services
Barb Hazelton, Manager of Planning and Development
Marika Von Mirbach, Financial Planning Coordinator
Carolyn Van der Kuil, Legislative Services Coordinator

1. Call Meeting to Order

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Additions under Council & Committee Reports

- 9.2 Kneehill Housing
- 9.3 ASHA Convention
- 9.4 RMA Conference

Additions under Closed Session

- 11.1 Third Party Business (Section 16)

1.1.2 Adoption of the Agenda

Resolution: 065/24

Moved by: Councillor Christie

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of March 12, 2024

Resolution: 066/24

Moved by: Councillor McGhee

That Council approves the adoption of the minutes of the March 12, 2024, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

5. Community Services

5.1 Planning

5.1.1 Bylaw 1895 & 1896 Land Use Bylaw Amendment to Direct Control

Resolution: 067/24

Moved by: Deputy Reeve Wittstock

That Council move first reading of proposed Bylaw 1895 for the purpose of Amending Land Use Bylaw 1808 by redesignating the NE 2-29-24-W4, portions of the NW 2-29-24-W4, SE 2-29-24-W4 and SW 2-29-24-W4 from Agriculture District to Direct Control District 7.

CARRIED UNANIMOUSLY

Resolution: 068/24

Moved by: Councillor Christie

That Council move first reading of proposed Bylaw 1896 for the purpose of Amending Land Use Bylaw 1808 by redesignating portions of the NW 2-29-24-W4 and the SW 2-29-24-W4 from Agriculture District & Local Rural Commercial District to Direct Control District 8.

CARRIED UNANIMOUSLY

Resolution: 069/24

Moved by: Councillor Penner

That Council move to schedule the Public Hearing, for Bylaw 1895 and 1896 as per Sections 216.4 & 692 of the Municipal Government Act, to be held on April 23, 2024, at 10:00 a.m. at the County office.

CARRIED UNANIMOUSLY

5.3 Protective Services

5.3.1 Annual Appointment of Fire Guardians

Resolution: 070/24

Moved by: Councillor Cunningham

That Council appoint the following as Fire Guardians for the issuance of Fire Permits to March 31, 2025:

- Three Hills Fire Department: Chris Evans, Murray Fenton, Brandon Rempel
- Acme Fire Department: Brian Fradgley, Bert Jackson, Robb Scott
- Carbon Fire Department: Jody Kranzler, Jordan Reed, Jeremy Kranzler, Austin Larsen, Travis Cormier, Riddel Wiebe
- Linden Fire Department: Kenton Klassen, Shawn Klassen, Carson Reimer, Max Penner
- Torrington Fire Department: Doug Fretz, Jason Michielsen, Derek Benedict
- Trochu Fire Department: Richard Hoppins, Alan Adam, Lawrence Hogg
- Kneehill County Administrative: CAO, Director of Community Services, Manager of Protective Services, Rural Fire Chief

CARRIED UNANIMOUSLY

6. Corporate Services

6.1 2023 Q4 Report – Preliminary Operating and Capital Budget Results

The Chair called for a recess at 9:30a.m. and called the meeting back to order at 9:40 a.m. with all previously mentioned members present.

The Chair called for a recess at 9:55 a.m. and called the meeting back to order at 10:01 a.m. with all previously mentioned members present.

The Chair deferred this item until later in the meeting, in order to accommodate the scheduled Delegation, which was set for 10:00 a.m.

3. Appointments

3.1 Delegation- Wind Concerns Kneehill County

Kelly Tainsh and a group of concerned citizens provided a presentation expressing their concerns about the Wind Project proposed in Kneehill County.

6. Corporate Services

6.1 2023 Q4 Report – Preliminary Operating and Capital Budget Results Continued

The Chair called for a recess at 10:39 a.m. and called the meeting back to order at 10:50 a.m. with all previously mentioned members present.

Resolution: 071/24

Moved by: Deputy Reeve Wittstock

That Council approves reserve contributions of \$3,077,826, as detailed in Appendix C.

CARRIED UNANIMOUSLY

Resolution: 072/24

Moved by: Councillor Christie

The Council approves a draw of up to \$60,000 from the Contingency reserve to fund the Municipal Intern program.

CARRIED UNANIMOUSLY

Resolution: 073/24

Moved by: Councillor Cunningham

That Council approves a draw of \$25,000 from the Contingency reserve for the Kneehill Historical Society in relation to Council motion 85/23.

CARRIED UNANIMOUSLY

Resolution: 074/24

Moved by: Councillor Penner

That Council approves \$959,557 of operating project carryforwards, including funding sources, as detailed in Appendix D.

CARRIED UNANIMOUSLY

Resolution: 075/24

Moved by: Councillor McGhee

That Council approves \$40,072 for one over budget capital project to be funded through the Capital Equipment Plan reserve, as detailed in Appendix E.

CARRIED UNANIMOUSLY

Resolution: 076/24

Moved by: Councillor Penner

That Council approves \$5,695,480 of capital project carryforwards, including funding sources, as detailed in Appendix E.

CARRIED UNANIMOUSLY

6.3 2024 Requisitions and Ratepayer Impacts

The Chair called for a recess at 12:03 p.m. and called the meeting back to order at 12:45 p.m. with all previously mentioned members present except Councillor Fobes.

Resolution: 077/24

Moved by: Councillor McGhee

That Council direct Administration to incorporate full mitigation of the Kneehill Housing requisition increase in the amount of \$220,024 in the 2024 mill-rate discussion.

CARRIED UNANIMOUSLY

Resolution: 078/24

Moved by: Deputy Reeve Wittstock

That Council direct Administration to incorporate full mitigation of the Alberta School Fund 2023 requisition under-levy in the amount of \$640,286 in the 2024 mill-rate discussion.

CARRIED UNANIMOUSLY

Resolution: 079/24

Moved by: Councillor Cunningham

That Council direct Administration to request from Alberta Municipal Affairs an explanation on the significant error in assessment in the 2023 calculation of the Alberta School Fund requisition.

CARRIED UNANIMOUSLY

7. Legislative Services

7.1 Trochu Flower, Baking and Photography Show Sponsorship

Resolution: 080/24

Moved by: Councillor Christie

That Council provide the Trochu and District Arboretum Society sponsorship in the amount of \$1,122 to assist in the costs associated with hosting the Trochu Flower, Baking and Photography Show.

CARRIED UNANIMOUSLY

8. Disposition of Delegation & Public Hearing Business

8.1 Wind Concerns Kneehill County Delegation

Resolution: 081/24

Moved by: Councillor Penner

That Council receive for information the presentation presented by the Wind Concerns Kneehill County delegation.

CARRIED UNANIMOUSLY

9. Council and Committee Reports

Resolution: 082/24

Moved by: Councillor Christie

That Council accepts for information the Council & Committee Report, as presented.

CARRIED UNANIMOUSLY

9.1 Community Futures Wildrose

Councillor Christie provided the meeting minutes from the February 1, 2024, Community Futures Wildrose meeting.

9.2 Kneehill Housing Corporation

Councillor Cunningham provided a verbal report on the Kneehill Housing Corporation.

9.3 Alberta Senior and Housing Conference

Councillor Cunningham provided a verbal report on the conference that both she and Councillor Fobes attended.

9.4 Rural Municipalities of Alberta Conference

Councillor Cunningham provided a verbal report on the Rural Municipalities of Alberta conference.

10. Council Follow-Up Action List

Resolution: 083/24

Moved by: Deputy Reeve Wittstock

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

11. Closed Session

Resolution: 084/24

Moved by: Councillor Penner

That this meeting goes into closed session at 1:40 pm for the following reason:

Third Party Business (Section 16)

CARRIED UNANIMOUSLY

Resolution: 085/24

Moved by: Councillor Cunningham

That Council return to open meeting at 2:26 p.m.

CARRIED UNANIMOUSLY

2:26 p.m. - meeting recessed to allow return of public.

2:27 p.m. - meeting resumed.

13. Adjourn

The meeting adjourned at 2:27 p.m.

Ken King, Reeve

Mike Haugen, CAO