

Kneehill Regional Family and Community Support Services
March 12, 2024 Meeting Minutes

A Regular Meeting of the Kneehill Regional Family and Community Support Services (FCSS) board was held at the Kneehill Regional FCSS Office in Three Hills, Alberta on March 12, 2024, commencing at 7:04 p.m.

PRESENT:

Kenneth King	Kneehill County Councilor Representative and Chairperson
Sonia Ens	Village of Linden Councilor Representative and Vice Chairperson
Jaime Martel	Town of Trochu Councilor Representative
Trina Anderson	Village of Carbon Councilor Representative
Marilyn Sept	Town of Three Hills Councilor Representative
Shelley Jackson Berry	Kneehill Regional FCSS Director and Recording Secretary
Angie Stewart	

ABSENT:

Jason Bates Village of Acme Councilor Representative

Board Package (attached and forming part of the minutes)

BOARD PACKAGE The following documentation has been distributed to the Board:

- Agenda
- January 9, 2024 regular meeting minutes
- Kneehill Community Support Coach 2023 Annual Report
- Kneehill Regional FCSS Director's Report
- Kneehill Family and Marriage Counselling 2023 Annual Report
- KRFCSS 2023 yearend financials
- FWW 2023 yearend financials
- KRFCSS 2024 year to date financials
- FWW 2024 year to date financials
- Kneehill Community Support Coach contract information

CALL TO ORDER Mr. King called the meeting to order at 7:04 p.m.

AGENDA **1.0 Adoption of Agenda**
06/24 *Mrs. Anderson moved approval of the agenda as presented.*

CARRIED

MINUTES **2.0 Approval of Minutes**
07/24 *Mrs. Sept moved approval of the January 10, 2024 regular meeting minutes.*

CARRIED

DELEGATION **3.0 Delegation**
3.1 Kneehill Community Support Coach
FCSS Kneehill Community Support Coach Michaela Clark presented the 2023 Annual Report. The board requested that the presentation be emailed to them and that Ms. Jackson Berry write a letter to the municipalities requesting to present the report at an upcoming council meeting.

08/24 *Mrs. Martel moved to receive the Kneehill Community Support Coach's report.*

CARRIED

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**BUSINESS
ARISING**

4.0 Business Pending from the Minutes
No business pending.

**DIRECTOR'S
REPORT**

5.0 Reports
5.1 Director's Report
FCSS

- Written report attached.

FAMILY WELLNESS PROGRAM

- Written report attached.

SENIORS OUTREACH

- Written report attached.

09/24

Mrs. Ens moved to receive the Director's report.

CARRIED

FIN REPORTS

6.0 Financial Reports

10/24

Mrs. Ens moved to put \$380.60 into Deferred for the Tools for School Program.

CARRIED

11/24

Mrs. Sept moved to put \$5830 into Reserves from CVITP federal funding and general donations.

CARRIED

12/24

Mrs. Anderson moved to take \$20,228.53 out of Reserves instead of the budgeted \$58,246.00.

CARRIED

13/24

Mrs. Martel moved to accept the 2023 year-end financial reports and the 2024 year to date financial reports.

CARRIED

NEW BUSINESS

7.0 New Business
7.1 Kneehill Community Support Coach

14/24

Mrs. Ens moved to extend the Kneehill Community Support Coach contract to June 30, 2025.

CARRIED

NEXT MEETING

8.0 Next Meeting

The next meeting has been scheduled for Tuesday, May 14, 2024 at the Kneehill Regional FCSS office in Three Hills, Alberta, commencing at 7:00 p.m.

ADJOURNMENT

9.0 Adjournment

The meeting adjourned at 8:17 p.m.

Kenneth King, Chairperson

Angie Stewart, Recording Secretary