



**Kneehill County**  
**Regular Meeting of Council**  
**Minutes**

**May 14, 2024, 8:30 a.m.**  
**1600 2nd Street NE**  
**Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Councillor  
Debbie Penner, Councillor  
Jerry Wittstock, Deputy Reeve  
Carrie Fobes, Councillor  
Laura Lee Machell-Cunningham, Councillor  
Wade Christie, Councillor  
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer  
Mike Ziehr, Director of Infrastructure  
Kevin Gannon, Director of Community Services  
Theresa Cochran, Director of Corporate Services  
John McKiernan, Manager of Environmental Services  
Barb Hazelton, Manager of Planning and Development  
Brandy Morgan, Planning and Development Officer  
Deanna Keiver, Planning and Development Officer  
Mike Conkin, Project Construction Supervisor  
Wendy Gerbrandt, Economic Development Manager  
Rajeana Nyman, Property Tax Officer  
Carolyn Van der Kuil, Legislative Services Coordinator

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**1. Call Meeting to Order**

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

**Additions under Council & Committee Reports**

- 9.3 Red Deer River Municipal Users Group
- 9.4 Police Advisory Committee
- 9.5 Division 5 Ratepayer Event
- 9.6 Division 1 Report
- 9.7 Kneehill Regional Doctor Recruitment and Retention Committee
- 9.8 Trochu Housing Committee
- 9.9 Rocky View County/Kneehill County Inter-Municipal Committee Meeting

**Additions under Closed Session**

12.2 Confidential Evaluations (FOIP- Section 19)

1.1.2 Adoption of the Agenda

**Resolution: 118/24**

**Moved by:** Councillor Christie

That Council approve the agenda as amended.

**CARRIED UNANIMOUSLY**

**2. Approval of Minutes**

2.1 Regular Council Meeting Minutes of April 23, 2024

**Resolution: 119/24**

**Moved by:** Councillor Cunningham

That Council approves the adoption of the minutes of the April 23, 2024, Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY**

**4. Community Services**

4.1 Planning

4.1.1 Bylaw 1895 & 1896 Land Use Bylaw Amendment

The Chair called for a recess at 9:30 a.m. and called the meeting back to order at 9:36 a.m. with all previously mentioned members present.

The Chair called for a recess at 9:58 a.m. and called the meeting back to order at 10:02 a.m. with all previously mentioned members present.

**Resolution: 120/24**

**Moved by:** Councillor McGhee

That Council move second reading of proposed Bylaw 1895 for the purpose of amending Land Use Bylaw 1808 by redesignating the NE 2-29-24-W4, portions of the NW 2-29-24-W4, SE 2-29-24-W4 and SW 2-29-24-W4 from Agriculture District to Direct Control District 7.

For (1): Councillor McGhee

Against (6): Councillor Penner, Deputy Reeve Wittstock, Councillor Fobes, Councillor Cunningham, Councillor Christie, and Reeve King

**DEFEATED (1 to 6)**

**Resolution: 121/24**

**Moved by:** Councillor Fobes

That Council move second reading of proposed Bylaw 1896 for the purpose of amending Land Use Bylaw 1808 by redesignating portions of the NW 2-29-24-W4 and the SW 2-29-24-W4 from Agriculture District & Local Rural Commercial District to Direct Control District 8.

For (1): Councillor McGhee

Against (6): Councillor Penner, Deputy Reeve Wittstock, Councillor Fobes, Councillor Cunningham, Councillor Christie, and Reeve King

**DEFEATED (1 to 6)**

**3. Appointments**

3.1 Delegation: FCSS Community Coach Report

The Chair called for a recess at 10:07 a.m. and called the meeting back to order at 10:11 a.m. with all previously mentioned members present.

Michaela Clark and Shelley Jackson-Berry provided Council highlights from the 2023 Kneehill Regional Family and Community Support Services Community Support Program.

**4. Community Services**

4.1 Planning

4.1.2 Road Closure Bylaw 1870 – Undeveloped Road Allowance Adjacent West of Section 25-33-25 W4

The Chair called for a recess at 10:43 a.m. and called the meeting back to order at 10:50 a.m. with all previously mentioned members present.

**Resolution: 122/24**

**Moved by:** Councillor Christie

That Council approve and accept a value of \$15,500 for approximately 5.651 +/- acres of the undeveloped road allowance on the west side of the west half of section 25-33-25 W4.

**CARRIED UNANIMOUSLY**

**Resolution: 123/24**

**Moved by:** Deputy Reeve Wittstock

That Council provide second reading to Bylaw 1870, that being a bylaw to pursue the road closure and consolidation of the undeveloped road allowance adjacent the west side of the west half of section 25-33-25 W4.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_Initials

**Resolution: 124/24**

**Moved by:** Councillor Fobes

That Council provide third and final reading to Bylaw 1870, that being a bylaw to pursue the road closure and consolidation of the undeveloped road allowance adjacent the west side of the west half of section 25-33-25 W4.

**CARRIED UNANIMOUSLY**

4.1.3 Bylaw 1900 Land Use Bylaw Amendment

**Resolution: 125/24**

**Moved by:** Councillor Penner

That Council move first reading of proposed Bylaw 1900 for the purpose of amending Land Use Bylaw 1808 by redesignating portions of the SW 13-29-25-W4, Plan 861 0569, Blk 2 from Agriculture District to Local Rural Commercial.

**CARRIED UNANIMOUSLY**

**Resolution: 126/24**

**Moved by:** Councillor Cunningham

That Council move to schedule the Public Hearing, for Bylaw 1900 as per Sections 216.4 & 692 of the Municipal Government Act, to be held on June 11, 2024, at 10:00 a.m.

**CARRIED UNANIMOUSLY**

4.4 Economic Development

4.4.1 CAEP Economic Development Events in Central Alberta

**Resolution: 127/24**

**Moved by:** Councillor Penner

That Council direct Administration to purchase tickets for the Central Alberta Economic Partnership Economic Development event on May 23<sup>rd</sup> to be funded through Strategic Initiatives.

**CARRIED UNANIMOUSLY**

**Resolution: 128/24**

**Moved by:** Councillor McGhee

That Council direct administration to purchase tickets for Council to attend the Business and Blue Jeans event to be funded through Strategic Initiatives.

**CARRIED UNANIMOUSLY**

**5. Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

5.2 Three Hills Cruise - Water Truck Request

**Resolution: 129/24**

**Moved by:** Councillor Cunningham

That Council approve the use of a water truck and operator and supply water to fill barricades for the 2024 Three Hills Cruise Weekend races.

**CARRIED**

**6. Corporate Services**

6.1 Bylaw 1901- 2024 Local Improvement Bylaw Amendments

**Resolution: 130/24**

**Moved by:** Deputy Reeve Wittstock

That Council provide first reading to Bylaw 1901, that being a bylaw for the Sunnyslope Water “Pressure” Local Improvement Bylaw Amendment, replacing Schedule B of Bylaw 1689 due to subdivision activity.

**CARRIED UNANIMOUSLY**

**Resolution: 131/24**

**Moved by:** Councillor Cunningham

That Council provide second reading to Bylaw 1901.

**CARRIED UNANIMOUSLY**

**Resolution: 132/24**

**Moved by:** Councillor Christie

That Council provide unanimous consent to hold third reading to Bylaw 1901.

**CARRIED UNANIMOUSLY**

**Resolution: 133/24**

**Moved by:** Councillor Fobes

That Council provide third and final reading to Bylaw 1901.

**CARRIED UNANIMOUSLY**

6.2 Additional Named Insured (ANI) Request – Lunch with Friends Society

**Resolution: 134/24**

**Moved by:** Deputy Reeve Wittstock

That Council approve the Lunch with Friends Society being added as an Additional Named Insured (ANI) under the County's Insurance Policy for the 2024 year and reviewed for the 2025 year.

**CARRIED UNANIMOUSLY**

**Resolution: 135/24**

**Moved by:** Councillor McGhee

That Council direct Administration to develop criteria and a policy for the management of additional named insured applications within Kneehill County.

**CARRIED UNANIMOUSLY**

**7. Legislative Services**

7.1 Three Hills Thrashers Sponsorship 2024

**Resolution: 136/24**

**Moved by:** Councillor Cunningham

That Council provide support to the Three Hills Thrashers Junior "B" Hockey Club, by sponsoring \$500.00 from the Community Enrichment Support Program.

**CARRIED UNANIMOUSLY**

7.2 Trochu & District Agricultural Society

**Resolution: 137/24**

**Moved by:** Councillor Fobes

That Council provide the Trochu and District Agricultural Society sponsorship in the amount of \$250.00 to assist in the costs associated with hosting the 2024 Rodeo event, with funds to come from the Community Enrichment Support Program.

**DEFEATED**

**Resolution: 138/24**

**Moved by:** Councillor McGhee

That Council provide the Trochu and District Agricultural Society sponsorship in the amount of \$500.00 to assist in the costs associated with hosting the 2024 Rodeo event, with funds to come from the Community Enrichment Support Program.

**CARRIED**

\_\_\_\_\_Initials

**5. Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

5.1 Hamlet of Huxley Wastewater Study

The Chair called for a recess at 12:18 p.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned members present.

**Resolution: 139/24**

**Moved by:** Councillor McGhee

That Council accepts the Hamlet of Huxley Wastewater Study as information.

**CARRIED UNANIMOUSLY**

**Resolution: 140/24**

**Moved by:** Councillor Cunningham

That Council directs Administration to coordinate a community engagement session with Huxley residents to present the findings of the wastewater study.

**CARRIED UNANIMOUSLY**

**8. Disposition of Delegation & Public Hearing Business**

8.1 Kneehill Regional FCSS, Community Support Program, Annual Report 2023

**Resolution: 141/24**

**Moved by:** Councillor Cunningham

That Council receive for information the Kneehill Regional Family Community Support Services Annual Report and presentation.

**CARRIED UNANIMOUSLY**

**9. Council and Committee Reports**

9.1 Kneehill Housing Corporation

Kneehill Housing Corporation minutes from the January 31st, 2024, meeting were provided.

9.2 Community Futures Wildrose

Community Futures Wildrose Annual Performance Report was provided.

9.3 Red Deer River Municipal Users Group

Reeve Wittstock provided a verbal report on the Red Deer River Municipal Users Group irrigation system project.

9.4 Police Advisory Committee

Councillor Cunningham provided a verbal report on the Police Advisory Committee.

9.5 Division 5 Ratepayer Event

Councillor Cunningham provided a verbal report on the Division 5 meeting.

9.6 Division 1 Update

Councillor McGhee provided a verbal report on Central Alberta Economic Partnership, Marigold Library and the Economic Development Conference.

**3. Appointments**

3.2 Delegation- Natural Resources Conservation Board

The Chair called for a recess at 1:57 p.m. and called the meeting back to order at 2:02 p.m. with all previously mentioned members present.

Andy Cumming, Sean Royer and Kevin Seward from the Natural Resources Conservation Board presented to Council at the request from Council in accordance with Council's resolution from the February 13, 2024, Council meeting.

**9. Council and Committee Reports**

9.7 Doctor Recruitment and Retention Committee

The Chair called for a recess at 3:05 p.m. and called the meeting back to order at 3:10 p.m. with all previously mentioned members present.

Reeve King provided a verbal report on the meeting he attended on May 8, 2024.

9.8 Trochu Housing Corporation

Reeve King provided a verbal report on the meeting he attended on May 13, 2024.

9.9 Rocky View County/Kneehill County Inter-Municipal Collaboration Meeting

Reeve King provided a verbal report on the meeting he attended on May 9, 2024.

**9. Council and Committee Reports**

**Resolution: 142/24**

**Moved by:** Deputy Reeve Wittstock

That Council accepts for information the Council & Committee Report, as presented.

**CARRIED UNANIMOUSLY**

**10. Council Follow-Up Action List**

**Resolution: 143/24**

**Moved by:** Councillor McGhee

That Council receive for information the Council Follow-Up Action List as presented.

**CARRIED UNANIMOUSLY**



**8. Disposition of Delegation & Public Hearing Business**

8.2 Natural Resources Conservation Board Delegation

**Resolution: 144/24**

**Moved by:** Councillor Christie

That Council receive for information the presentation provided by the Natural Resources Conservation Board.

**CARRIED UNANIMOUSLY**

**11. Closed Session**

**Resolution: 145/24**

**Moved by:** Councillor Cunningham

That this meeting goes into closed session at 3:15 p.m. for the following reason(s):  
Third Party Business (FOIP-Section 16)  
Confidential Evaluations (FOIP-Section 19)

**CARRIED UNANIMOUSLY**

**Resolution: 146/24**

**Moved by:** Councillor McGhee

That Council return to open meeting at 4:56 p.m.

**CARRIED UNANIMOUSLY**

4:56 p.m. - meeting recessed to allow return of public.

4:57 p.m. - meeting resumed.

**12. Motions from Closed Session**

**Resolution: 147/24**

**Moved by:** Councillor Fobes

That Council approve, in principle, the participation in the proposed Stabilization Program and proceed with development of a formal Memorandum of Understanding.

**CARRIED UNANIMOUSLY**

**13. Adjourn**

The meeting adjourned at 4:58 p.m.

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Ken King, Reeve

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Mike Haugen, CAO