






Subject: **Agricultural Fieldman Appointment**  
Meeting Date: Tuesday, May 28, 2024  
Prepared By: Fallon Sherlock, Manager of Parks & Ag Services  
Presented By: Fallon Sherlock, Manager of Parks & Ag Services

### RECOMMENDED MOTION:

That Council appoint Fallon Sherlock as Agricultural Fieldman for Kneehill County.

### STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

### RELEVANT LEGISLATION:

**Provincial (cite)-** Agricultural Service Board Act Section 8 (1)(2)(3)

**Council Bylaw/Policy (cite)-** N/A

### BACKGROUND/PROPOSAL:

In compliance with the Alberta Agricultural Service Board Act Section 8 and subsection (1), (2), & (3) below, the Agricultural Fieldman must be made a Designated Officer through Council.

*8(1) If a council has established a board, the council, in consultation with the board, must appoint a qualified person as agricultural fieldman to implement agricultural policies and programs and to manage the agricultural resources of the municipality.*

*(2) The agricultural fieldman shall act as a designated officer of the municipality*

*(a) in carrying out the functions, duties and powers of the municipality under any Act relating to agriculture, and*

*(b) in implementing projects respecting agriculture agreed on between the council and the Minister.*

*(3) An agricultural fieldman is, in the municipality employing that fieldman,*

*(a) a municipal inspector under the Weed Control Act,*

*(b) an inspector of the municipality under the Agricultural Pests Act, and*

*(c) a soil conservation officer of the municipality under the Soil Conservation Act.*

RSA 1980 cA-11 s12;1997 c1 s11



**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

The Agricultural Fieldman is a required position under the Agricultural Service Board (ASB) Act if a municipality has an ASB and subsequent ASB grant agreement in place between itself and the Province.

Fallon Sherlock was previously appointed Interim Agricultural Fieldman while the Manager role was being filled in 2021 and again in 2023 while the previous Manager was away on leave. She her Certified Agricultural Fieldman training and has been working in the Ag Services & Parks Department for 11 years leading seasonal teams and assisting with budget and policy. She brings a strong understanding of the Provincial Acts and legislated requirements for this appointment.

**FINANCIAL & STAFFING IMPLICATIONS:**

n/a

**RECOMMENDED ENGAGEMENT:**

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Public Notification	Other:	
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**ATTACHMENTS:**

n/a

**COUNCIL OPTIONS:**

1. That Council appoint Fallon Sherlock as Agricultural Fieldman
2. That Council appoints another staff member

**FOLLOW-UP ACTIONS:**

Administration will carry out Agriculture Fieldman duties as legislated and directed by Council and the Agriculture Service Board.

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-

