



**Kneehill County  
Regular Meeting of Council  
Minutes**

**June 11, 2024, 8:30 a.m.  
1600 2nd Street NE  
Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Councillor  
Debbie Penner, Councillor  
Jerry Wittstock, Deputy Reeve  
Carrie Fobes, Councillor  
Laura Lee Machell-Cunningham, Councillor  
Wade Christie, Councillor  
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer  
Mike Ziehr, Director of Infrastructure  
Kevin Gannon, Director of Community Services  
Theresa Cochran, Director of Corporate Services  
Barb Hazelton, Manager of Planning and Development  
Brandy Morgan, Planning and Development Officer  
Ashley Olson, Financial Controller  
Carolyn Van der Kuil, Legislative Services Coordinator

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**1. Call Meeting to Order**

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

**Additions under Council & Committee Reports**

9.1 Federation of Canadian Municipalities Conference

1.1.2 Adoption of the Agenda

**Resolution: 171/24**

**Moved by:** Councillor Christie

That Council approve the agenda as amended.

**CARRIED UNANIMOUSLY**

**2. Approval of Minutes**

2.1 Regular Council Meeting Minutes of May 28, 2024

**Resolution: 172/24**

**Moved by:** Councillor Cunningham

That Council approves the adoption of the minutes of the May 28, 2024, Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY**

**5. Community Services**

5.3 Protective Services

5.3.1 Protective Services Report June 2024

**Resolution: 173/24**

**Moved by:** Councillor Christie

That Council accepts the June 2024, Protective Services Report, as presented.

**CARRIED UNANIMOUSLY**

**6. Corporate Services**

6.1 Policy #16-12, County Credit and Fuel Cards

**Resolution: 174/24**

**Moved by:** Deputy Reeve Wittstock

That Council approve the revised Policy #16-12, County Credit and Fuel Cards, as presented.

**CARRIED UNANIMOUSLY**

6.2 Policy #16-6, Additional Named Insured Policy

**Resolution: 175/24**

**Moved by:** Councillor Penner

That Council approve Policy #16-6, Additional Named Insured Policy, as presented.

**CARRIED UNANIMOUSLY**

**3. Appointments**

3.1 Delegation: Kneehill Regional Family and Community Support Services Annual Report

Shelley Jackson-Berry presented to Council the 2023 Kneehill Regional Family and Community Support Services Annual Report.

The Chair called for a recess at 9:42 a.m. and called the meeting back to order at 10:00 a.m. with all previously mentioned members present.

3.2 Public Hearing: Bylaw #1900 Land Use Bylaw Amendment to Local Rural Commercial

**Resolution: 176/24**

**Moved by:** Councillor Fobes

That the Public Hearing for Bylaw #1900 be opened at 10:00 a.m.

**CARRIED UNANIMOUSLY**

Person(s) who presented:

Brandy Hay-Morgan, Planning and Development Manager  
Brendan and Laura Ramsay, Applicant

**Resolution: 177/24**

**Moved by:** Deputy Reeve Wittstock

That the Public Hearing for Bylaw #1900 be closed at 10:27 a.m.

**CARRIED UNANIMOUSLY**

**8. Disposition of Delegation & Public Hearing Business**

8.1 Kneehill Regional Family & Community Support Services Delegation

**Resolution: 178/24**

**Moved by:** Councillor Cunningham

That Council direct Administration to request a presentation to Council by Seniors Outreach regarding their programming and statistics.

**CARRIED**

**Resolution: 179/24**

**Moved by:** Councillor Fobes

That Council receive for information the Kneehill Regional Family and Community Support Services 2023 Annual Report and presentation.

**CARRIED UNANIMOUSLY**

**9. Council and Committee Reports**

**Resolution: 180/24**

**Moved by:** Deputy Reeve Wittstock

That Council accepts for information the Council & Committee Report, as presented.

**CARRIED UNANIMOUSLY**

9.1 FCM Conference

Council provided an update on the Federation of Canadian Municipalities Conference that some members of Council attended last week in Calgary, AB.

**3. Appointments**

3.3 Century Farm Award Presentation: Sept Farm

The Chair called for a recess at 10:55 a.m. and called the meeting back to order at 11:00 a.m. with all previously mentioned members present.

Council presented the Century Farm Award plaque to Nathan and Audrey Sept. Following the presentation, Council took a short break at 11:04 a.m. for a photo opportunity. The meeting resumed at 11:15 a.m.

**10. Council Follow-Up Action List**

**Resolution: 181/24**

**Moved by:** Councillor Cunningham

That Council receive for information the Council Follow-Up Action List as presented.

**CARRIED UNANIMOUSLY**

**11. Closed Session**

**Resolution: 182/24**

**Moved by:** Councillor Christie

That this meeting goes into closed session at 11:20 a.m. for the following reason(s):

- Third Party Business (FOIP-Section 16)

**CARRIED UNANIMOUSLY**

Councillor Fobes left the meeting at 1:04 p.m.

**Resolution: 183/24**

**Moved by:** Councillor McGhee

That Council return to open meeting at 1:18 p.m.

**CARRIED UNANIMOUSLY**

1:18 p.m. - meeting recessed to allow return of public.  
1:18 p.m. - meeting resumed.

**13. Adjourn**

The meeting adjourned at 1:20 p.m.

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Ken King, Reeve

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Mike Haugen, CAO