



**Kneehill County**  
**Regular Meeting of Council**  
**Minutes**

**July 23, 2024, 8:30 a.m.**  
**1600 2nd Street NE**  
**Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Councillor  
Debbie Penner, Councillor  
Jerry Wittstock, Deputy Reeve  
Carrie Fobes, Councillor  
Laura Lee Machell-Cunningham, Councillor  
Wade Christie, Councillor  
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer  
Mike Ziehr, Director of Infrastructure  
Kevin Gannon, Director of Community Services  
Theresa Cochran, Director of Corporate Services  
Debra Grosfield, Manager of Protective Services  
John McKiernan, Manager of Utilities  
Barb Hazelton, Manager of Planning and Development  
Deanna Keiver, Planning and Development Officer  
Fallon Sherlock, Manager of Parks and Agricultural Services  
Wendy Gerbrandt, Economic Development Manager  
Carolyn Van der Kuil, Legislative Services Manager

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**1. Call Meeting to Order**

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

**Additions under Council & Committee Reports**

9.3 Drumheller Solid Waste Management & Division 2 Update

9.4 Police Advisory Committee & Division 5 Update

9.5 Three Hills Parade

**Additions under Closed Session**

11.4 Third Party Business (Section -16)

1.1.2 Adoption of the Agenda

**Resolution: 198/24**

**Moved by:** Councillor Christie

That Council approve the agenda as amended.

**CARRIED UNANIMOUSLY**

**2. Approval of Minutes**

2.1 Regular Council Meeting Minutes of June 25, 2024

**Resolution: 199/24**

**Moved by:** Councillor McGhee

That Council approves the adoption of the minutes of the June 25, 2024, Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY**

**4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

4.1 EPR Extended Producer Responsibility

**Resolution: 200/24**

**Moved by:** Councillor McGhee

That Council direct Administration to pursue the 'Opt-out' service model with Circular Materials.

**CARRIED UNANIMOUSLY**

**5. Community Services**

5.1 Planning

5.1.1 Bylaw 1904, Land Use Bylaw Amendment

**Resolution: 201/24**

**Moved by:** Councillor Cunningham

That Council move first reading of proposed Bylaw 1904, for the purpose of amending Land Use Bylaw 1808, by redesignating a portion of SW 26-29-21 W4, Plan 821 0253, Block 1, Lot 1, from Agriculture District to Recreation District.

**CARRIED UNANIMOUSLY**

**Resolution: 202/24**

**Moved by:** Deputy Reeve Wittstock

That Council move to schedule the Public Hearing, as per Section 216.4 & 692 of the Municipal Government Act, to be held on August 20, 2024, at 10:30 a.m.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_Initials

5.2 Agricultural Service Board & Parks

5.2.1 2024 Horseshoe Canyon Master Plan

The Chair called for a recess at 10:06 a.m. and called the meeting back to order at 10:23 a.m. with all previously mentioned members present.

**Resolution: 203/24**

**Moved by:** Councillor McGhee

That Council direct Administration to bring back changes to the 2024 Horseshoe Canyon Master Plan to the August 20, 2024, Council Meeting.

**CARRIED UNANIMOUSLY**

11. **Closed Session**

**Resolution: 204/24**

**Moved by:** Deputy Reeve Wittstock

That this meeting goes into closed session at 11:02 a.m. for the following reason(s):

- Privileged Information (FOIP-Section 27)

**CARRIED UNANIMOUSLY**

**Resolution: 205/24**

**Moved by:** Councillor Fobes

That Council return to open meeting at 12:49 p.m.

**CARRIED UNANIMOUSLY**

12:50 p.m. - meeting recessed to allow return of public.

12:50 p.m. - meeting resumed.

5. **Community Services**

5.4 Economic Development

5.4.1 Economic Development Plan 2024 - 2027

The Chair called for a recess at 12:50 p.m. and called the meeting back to order at 1:23 p.m. with all previously mentioned members present.

**Resolution: 206/24**

**Moved by:** Councillor Cunningham

That Council direct Administration to update the 3-Year Economic Development Plan and bring back to a future Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

5.3 Protective Services

5.3.1 Bylaw #1903, Unsightly Premises Bylaw

**Resolution: 207/24**

**Moved by:** Councillor McGhee

That Council approve first reading of Bylaw 1903, Unsightly Premises.

**CARRIED**

**Resolution: 208/24**

**Moved by:** Councillor McGhee

That Council provide second reading to Bylaw 1903, Unsightly Premises.

**CARRIED**

**Resolution: 209/24**

**Moved by:** Councillor McGhee

That Council provide unanimous consent for third reading to Bylaw 1903.

**DEFEATED**

6. **Corporate Services**

6.1 Bylaw 1898, Town of Trochu Senior's Living Complex Borrowing Bylaw

**Resolution: 210/24**

**Moved by:** Councillor Christie

That Council give second reading of Bylaw # 1898, that being a borrowing bylaw for Town of Trochu Senior's Living Complex.

**CARRIED UNANIMOUSLY**

**Resolution: 211/24**

**Moved by:** Councillor Penner

That Council give the third and final reading of Bylaw # 1898, that being a borrowing bylaw for Town of Trochu Senior's Living Complex.

**CARRIED UNANIMOUSLY**

**Resolution: 212/24**

**Moved by:** Councillor Penner

That Council authorize the Reeve and CAO to sign an updated agreement for the Town of Trochu Senior's Living Complex reflecting updated dates and interest rate.

**CARRIED UNANIMOUSLY**

**7. Legislative Services**

7.1 Three Hills & Acme 2024 FCSS Community Discovery Night

**Resolution: 213/24**

**Moved by:** Deputy Reeve Wittstock

That Council receive for information the Three Hills & Acme Community Discovery Night Report.

**CARRIED UNANIMOUSLY**

7.2 AUC Rule 007 Amendment

The Chair called for a recess at 2:29 p.m. and called the meeting back to order at 2:37 a.m. with all previously mentioned members present.

**Resolution: 214/24**

**Moved by:** Councillor Cunningham

That Council directs Administration to draft a written submission as part of the AUC Rule 007 Review incorporating the following concerns:

- That municipal planning documents be given more weight and consideration in AUC decision-making.
- How the development will contribute to the stability of Alberta's electricity grid with the goal being assurance that energy can be provided at anytime.
- What is the threshold that needs to be met for renewable energy to "co-exist" with agricultural activities.
- How would meaningful co-location be quantified? What would measuring agricultural activities within renewable energy powerplants look like?
- That reclamation security discussions with the developers of power plants be done with Provincial involvement and oversight.
- That the Municipal Engagement Form be mandatory, and the proponent be responsible for filling it out as they are the ones that are looking to place their project in the County.
- That the Municipal Engagement Form demonstrate that consultation with the municipality was meaningful.
- Equitabilty of development locations.
- Clarification of other planning matters (collection lines, traffic, laydown yards, etc.)
- Monitoring and oversight of ongoing operations such as co-existing agriculture uses.

**CARRIED UNANIMOUSLY**

\_\_\_\_\_Initials

7.3 Proposed Medical Clinic Rent Stabilization Program

**Resolution: 215/24**

**Moved by:** Councillor Fobes

That Council approve the Kneehill Medical Clinic Rent Stabilization Pilot Program Agreement and authorize the Reeve and Chief Administrative Officer to sign the agreement, as presented.

**CARRIED UNANIMOUSLY**

7.4 2024 Kneehill County Scholarship Applications

**Resolution: 216/24**

**Moved by:** Councillor McGhee

That Council direct Administration to bring ideas from the Scholarship Applications to a future Committee of the Whole meeting.

**CARRIED UNANIMOUSLY**

**Resolution: 217/24**

**Moved by:** Councillor Cunningham

That Council award the 2024 Kneehill County Scholarship in the amount of \$2,000.00 each to Evan Gorr and Reagan Wiebe.

**CARRIED UNANIMOUSLY**

**9. Council and Committee Reports**

**Resolution: 218/24**

**Moved by:** Deputy Reeve Wittstock

That Council accepts for information the Council & Committee Report, as presented.

**CARRIED UNANIMOUSLY**

9.1 Community Futures Wildrose

Councillor Christie provided the Community Futures Wildrose 2023/2024 Annual Report.

9.2 AQUA 7 Water Services Commission

Deputy Reeve Wittstock provided the AQUA 7 Water Service Commission meeting minutes from the June 26, 2024, meeting.

9.3 Drumheller Solid Waste Management & Division 2 Update

Councillor Penner provided a verbal report on the Drumheller Solid Waste meeting she attended and the Swallowwell Parade.

9.4 Police Advisory Committee & Division 5 Update

Councillor Cunningham provided a verbal report on the Police Advisory meeting and other events that occurred in Division 5.

9.5 Three Hills Parade

Councillor Fobes provided a verbal report on the Three Hills Parade.

**10. Council Follow-Up Action List**

**Resolution: 219/24**

**Moved by:** Councillor Fobes

That Council receive for information the Council Follow-Up Action List as presented.

**CARRIED UNANIMOUSLY**

**11. Closed Session Cont'd**

**Resolution: 220/24**

**Moved by:** Councillor Cunningham

That this meeting goes into closed session at 4:05 p.m. for the following reason(s).

- Disclosure Harmful to Personal Privacy (FOIP-Section 17)
- Personnel (FOIP-Section 17)
- Third Party Business (FOIP-Section 16)

**CARRIED UNANIMOUSLY**

Carolyn Van der Kuil, Recording Secretary, left the meeting at 4:55 p.m. and Mike Haugen, CAO, resumed the role of Recording Secretary for the remainder of the meeting.

Councillor Cunningham left the meeting at 5:30 p.m.

**Resolution: 221/24**

**Moved by:** Councillor Christie

That Council return to open meeting at 6:10 p.m.

**CARRIED UNANIMOUSLY**

6:11 p.m. - meeting recessed to allow return of public.

6:11 p.m. - meeting resumed.

**12. Motions from Closed Session**

**Resolution: 222/24**

**Moved by:** Councillor Penner

That Council direct staff to move forward with market adjustments for applicable staff effective September 1, 2024.

**CARRIED UNANIMOUSLY**

**13. Adjourn**

The meeting adjourned at 6:12 p.m.

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Ken King, Reeve

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Mike Haugen, CAO