






Subject: **Year in Review Template**  
 Meeting Date: Tuesday, October 15, 2024  
 Prepared By: Mike Haugen, CAO  
 Presented By: Mike Haugen, CAO

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

**Provincial (cite)-** NA

**Council Bylaw/Policy (cite)-** NA

**BACKGROUND/PROPOSAL:**

Development of an annual report was established as a 2024 objective. Administration has developed a template for that report using 2023 data and wishes to obtain Council’s feedback regarding the overall format of the report.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

An example report has been created utilizing 2023 information. Administration is seeking to obtain Council’s feedback about the general document and overall information content. This feedback will be utilized to develop a 2024 Year in Review document.

Administration anticipates that a report of this type will be produced each year in conjunction with approval of the Audited Financial Statements.

**FINANCIAL & STAFFING IMPLICATIONS:**

Production of this report would be incorporated into annual workplans.

**ATTACHMENTS:**

2023 Year in Review Example

**RECOMMENDATION:**

That the Committee of the Whole provide the following feedback to Administration:

**APPROVAL(S):**

Mike Haugen, Chief Administrative Officer

Approved-

