

Subject: **Committee of the Whole Meeting Dates 2025**
 Meeting Date: Tuesday, October 22, 2024
 Prepared By: Carolyn Van der Kuil, Legislative Services Manager
 Presented By: Mike Haugen, CAO

STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

RELEVANT LEGISLATION:

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- Bylaw 1846, under Section 10 (5)

BACKGROUND/PROPOSAL:

Section 10 (5) of Kneehill County's Procedural Bylaw #1846 states that The Committee of the Whole (COW) meeting schedule shall be established by motion at the annual organization meeting or at a regular meeting following the organizational meeting, as may be appropriate.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

In the past we have scheduled the COW meetings every third Tuesday of the Month, and no COW meetings during the summer months.

The January, March & November date conflicts with Conferences.

The October COW meeting date is scheduled the day after elections.

Due to the budgetary process in December, it is recommended that the COW meeting be on December 2, 2025, before the December 9th, 2025 Council meeting.

FINANCIAL & STAFFING IMPLICATIONS:

N/A

RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Individual Notification	Other:	
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ATTACHMENTS:

Calendar Plan for 2025

COUNCIL OPTIONS:

1. To approve the recommendations to the Council Calendar
2. To amend the recommendations to the Council Calendar
3. To receive as information.



RECOMMENDED MOTION:

That Council approve the third Tuesday of every month at 8:30 a.m. for a Committee of the Whole meeting, with the following exceptions:

- January 21, 2025
- March 18, 2025
- July 15, 2025
- August 19, 2025
- October 21, 2025
- November 18, 2025

and the December Committee of the Whole Meeting be held on December 2nd, 2025.

FOLLOW-UP ACTIONS:

Administration will Advertise dates on our website and local newspaper.

APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved-

