



Section	Policy No.	Page
ASB	1-1	1 of 1
Policy Title	Date:	Motion No.
ASB Structure and Remuneration	October 8, 2024	308/24

**Purpose:**

To establish the structure of the Agricultural Service Board (ASB) along with the terms of office for the Ratepayer Producer Members appointed to the ASB. In addition, the policy will stipulate who may attend ASB Conferences & ASB Summer Tours. It will also address rate of pay (per diem) and expense reimbursement for the ASB Ratepayer Producer Members.

**Policy Guidelines:**

**1. Structure**

- 1.1. To provide consistency to the Board, the structure of the ASB will be three (3) Council Members appointed at the annual organizational meeting and four (4) ratepayer producer members.
- 1.2. Ratepayer producer members must be active in local agriculture.
- 1.3. Ratepayer producer members should be well versed in diversified County agriculture.
- 1.4. Council will appoint ratepayer producer members.

**2. Terms of office**

- 2.1. Terms of office for ratepayer producer members will be for four (4) years with one replacement annually.
- 2.2. Appointments will be reviewed annually at the County's Organizational Meeting.
- 2.3. Ratepayer producer members have a duty to attend Regional and Provincial ASB Conferences as well as all regular ASB meetings.

**3. Conferences & ASB Summer Tour**

- 3.1. Councillors & Ratepayer Producer Members appointed to the ASB, along with the Agricultural Fieldman and delegate/s, as required, may attend ASB Conference's and the ASB Summer Tour normally held each year.
- 3.2. Spouses of Delegates may attend ASB Summer Tour as partners, or if they wish as delegates. Where any difference in registration costs will be the responsibility of the appointed member.

**4. Member Rates**

- 4.1. Rate of pay, mileage, meals, and convention allowance will be reimbursed to Rate Payer Producer Members as per Policy #3-3, Council Appointees Reimbursement.

---

Kenneth King, Reeve

---

Mike Haugen, CAO

Approved: November 19, 2013 523/13  
Amended: April 25, 2017 255/17  
Amended: September, 8, 2020 351/20  
Amended: July 20, 2021 289/21  
Amended: October 8, 2024 308/24

**Review Date: October 8, 2028**

