






Subject: **Kneehill County Governance Model**
 Meeting Date: Tuesday, October 22, 2024
 Prepared By: Mike Haugen, CAO
 Presented By: Mike Haugen, CAO

STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

RELEVANT LEGISLATION:

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- N/A

BACKGROUND/PROPOSAL:

Council directed Administration to develop a budget for creating a Kneehill County governance model document similar to the one recently developed by Red Deer County. The project scope would only be for the development of the document.

A copy of the Red Deer County document is attached for awareness.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

A document of this type is designed to formalize governance structures and clarify them for members of the Council, Administration, and the public.

The document provides a roadmap that fosters continued good governance for Council now and for future Councils. Such a communication tool would also be of value to anyone contemplating running for Council in the future and could be included in nomination packages.

A Kneehill County document would not be identical to Red Deer County's but could be heavily modelled on it.

It is expected that this project would begin with a consultant engaging with Council and Senior Administration to provide a refresh on good governance and good governance principles that, after Council deliberation, may be incorporated into the document. The document's contents could be developed in-house and a graphic designed would be utilized to ultimately provide a finished version.

FINANCIAL & STAFFING IMPLICATIONS:

Administration estimates that a document of this type could be developed for between \$7500 and \$15,000, depending on the chosen speaker. This can be accommodated within the Council portion of the existing approved budget.

Much of the document would be developed in-house, which would utilize staff resources and could be accommodated within existing work plans. Council time and honoraria would also be required and accommodated within the existing approved budget.

RECOMMENDED ENGAGEMENT:



REQUEST FOR DECISION

Directive Decision (Information Sharing, One-Way Communication)

Tools:

Individual Notification

Other:

ATTACHMENTS:

Red Deer County Governance Model

COUNCIL OPTIONS:

1. Council may opt to move forward with the development of a Kneehill County Governance Model as outlined.
2. Council may opt to develop a Kneehill County Governance Model through an alternate process:
 - a) Utilize a third party for all aspects of development (increased costs)
 - b) Forgo a consultant engagement with Council and Senior Staff (decreased costs)Both options can be accommodated within Council's approved budget.
3. Council may opt not to develop a formal governance model.

RECOMMENDED MOTION:

That Council direct Administration to develop a Kneehill County Governance Model document for Council approval, with funding coming from the 2024 approved Operating Budget.

FOLLOW-UP ACTIONS:

Administration will schedule the necessary meetings and work accordingly.

APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved-

