



**Kneehill County
Regular Meeting of Council
Minutes**

**October 22, 2024, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Deputy Reeve
Debbie Penner, Councillor
Jerry Wittstock, Councillor
Carrie Fobes, Councillor (Video Conf)
Laura Lee Machell-Cunningham, Councillor
Wade Christie, Councillor
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer
Mike Ziehr, Director of Infrastructure
Kevin Gannon, Director of Community Services
Theresa Cochran, Director of Corporate Services
Barb Hazelton, Manager of Planning and Development
Marika Von Mirbach, Manager of Financial Planning
Ushba Khalid, Municipal Intern
Carolyn Van der Kuil, Legislative Services Manager

1. Call Meeting to Order

Reeve King called the meeting to order at 10:15 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Additions under Council & Committee Reports

- 9.2 Division 5 Report
- 9.3 Drumheller Solid Waste
- 9.4 Central Alberta Economic Partnership
- 9.5 Division 7 Report

Additions under Closed Session

- 11.1 Third Party Business (FOIP Section 16)

1.1.2 Adoption of the Agenda

Resolution: 354/24

Moved by: Councillor Christie

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of October 8, 2024

Resolution: 355/24

Moved by: Deputy Reeve McGhee

That Council approves the adoption of the minutes of the October 8, 2024, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

4. Corporate Services

4.1 2025 Budget – Core Operating

Resolution: 356/24

Moved by: Councillor Christie

That Council receive the 2025 Budget Core Operating Budget presentation for information.

CARRIED UNANIMOUSLY

5. Infrastructure- Roads/Bridges/Water/Wastewater/Environment

5.1 Policy 13-10, Mailboxes

The Chair called for a recess at 11:44 a.m. and called the meeting back to order at 11:50 a.m. with all previously mentioned members present.

Resolution: 357/24

Moved by: Deputy Reeve McGhee

That Council approve policy 13-10 Mailboxes as presented.

CARRIED UNANIMOUSLY

5.2 Policy 13-6-7, Gravel Stockpile Leases

Resolution: 358/24

Moved by: Councillor Wittstock

That Council approve the amended revisions to policy 13-6-7 and direct Administration to add gravel stockpile lease rates to the Master Rates Bylaw at the next update.

CARRIED UNANIMOUSLY

6. Community Services

6.1 Planning

6.1.1 Municipal Participation in Lone Butte Solar Project

The Chair called for a recess at 11:59 a.m. and called the meeting back to order at 1:00 p.m. with all previously mentioned members present.

The Chair deferred this item until later in the meeting, in order to accommodate the scheduled Delegation, which was set for 1:30 p.m.

3. Appointments

3.1 Delegation- Kevin Niemi

The Chair called for a recess at 1:26 p.m. and called the meeting back to order at 1:30 p.m. with all previously mentioned members present.

Mr. Niemi presented to Council regarding Council's initial and unapproved draft budget.

Resolution: 359/24

Moved by: Deputy Reeve McGhee

That Council address Mr.Niemi's delegation under Section 8 of today's agenda.

CARRIED

6. Community Services

6.1 Planning

6.1.2 Municipal Participation in Lone Butte Solar Project Cont'd

The Chair called for a recess at 1:58 p.m. and called the meeting back to order at 2:06 p.m. with all previously mentioned members present.

Resolution: 360/24

Moved by: Councillor Cunningham

That Council move that Kneehill County participate in the AUC process regarding the Lone Butte Solar Project.

CARRIED UNANIMOUSLY

Resolution: 361/24

Moved by: Councillor Fobes

That Council discuss specific concerns regarding the Lone Butte Solar Project at the Nov 12, 2024, Regular Council Meeting

CARRIED UNANIMOUSLY

6.3 Protective Services

6.3.1 Disposal of Fire Engines

Resolution: 362/24

Moved by: Deputy Reeve McGhee

That Council donate the two engines (Spare and Kneehill County Three Hills Station) to Alberta Society for Firefighters Abroad – Project Paraguay.

CARRIED UNANIMOUSLY

7. Legislative Services

7.1 Community Grants Round Two 2024

Resolution: 363/24

Moved by: Councillor Penner

That Council approve the following Round Two Community Grants for the listed non-profit organizations:

Trochu Dance Troupe Society	\$ 425.00	Purchase mirror coverings in their dance studio
Torrington & District Ag Society	\$ 480.37	Purchase new goalie net netting
Kneehill Minor Hockey Assoc	\$1,470.00	Replace worn out goalie equipment
Kneehill Adult Learning	\$2,750.00	For minor renovations to learning and office space
TOTAL	\$5,125.37	

CARRIED UNANIMOUSLY

7.2 Renewable Energy Reclamation Security Engagement

Resolution: 364/24

Moved by: Councillor Cunningham

That Council direct Administration to submit a written response as part of the Renewable Energy Reclamation Security Engagement based on the amended answers discussed submitted by October 25th, 2024.

CARRIED UNANIMOUSLY

_____Initials

7.3 Central Alberta Economic Partnership

Resolution: 365/24

Moved by: Councillor Penner

That Council direct Administration to seek applications for the CAEP Business Representative position from the community for consideration at the November 12th, 2024 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.4 Kneehill County Governance Model

Resolution: 366/24

Moved by: Deputy Reeve McGhee

That this meeting goes into closed session at 3:30 p.m. for the following reason(s).

- Disclosure Harmful to Personal Privacy (FOIP: Section 17)

CARRIED

Resolution: 367/24

Moved by: Councillor Christie

That Council return to open meeting at 3:57 p.m.

CARRIED UNANIMOUSLY

4:02 p.m. - meeting recessed to allow return of public.

4:07 p.m. - meeting resumed.

Resolution: 368/24

Moved by: Councillor Christie

That Council direct Administration to develop a Kneehill County Governance Model document for Council approval, with funding coming from the 2024 approved Operating Budget.

CARRIED

8. Disposition of Delegation & Public Hearing Business

8.1 Kevin Niemi Delegation

Resolution: 369/24

Moved by: Councillor Christie

That Council direct Administration to proceed with a written response to Mr. Niemi regarding his delegation at today's meeting.

CARRIED

9. Council and Committee Reports

9.1 Community Futures Wildrose

Councillor Christie provided minutes from the September 5, 2024 meeting and the most recent Loan Portfolio Monthly Report and provided an update on the Heart of our Community Small Business Award.

9.2 Division 5 Report

Councillor Cunningham provided a verbal update on the meetings she attended and the business she completed.

9.3 Drumheller Solid Waste Association

Councillor Penner provided a verbal report on the activities and developments at the Drumheller Solid Waste Association.

9.4 Central Alberta Economic Partnership

Councillor McGhee provided an update on the event she attended, hosted by the Central Alberta Economic Partnership.

9.5 Division 7 Report

Reeve King provided a written report on the Rural Health Professions Action Plan Conference he attended and the Trochu Housing Project.

9. Council and Committee Reports

Resolution: 370/24

Moved by: Councillor Wittstock

That Council accepts for information the Council & Committee Report, as presented.

CARRIED UNANIMOUSLY

10. Council Follow-Up Action List

Resolution: 371/24

Moved by: Councillor Penner

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

11. Closed Session

Resolution: 372/24

Moved by: Councillor Penner

That this meeting goes into closed session at 4:50 p.m. for the following reason(s):

Third Party Business (FOIP- Section 17)

CARRIED UNANIMOUSLY

Resolution: 373/24

Moved by: Councillor Christie

That Council return to open meeting at 4:56 p.m.

CARRIED UNANIMOUSLY

4:58 p.m. - meeting recessed to allow return of public.

4:58 p.m. - meeting resumed.

13. Adjourn

The meeting adjourned at 4:58 p.m.

Kenneth King, Reeve

Mike Haugen, CAO