

Subject: **Town of Three Hills Extension Agreement**
 Meeting Date: Tuesday, November 12, 2024
 Prepared By: Mike Haugen, CAO
 Presented By: Mike Haugen, CAO

STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

RELEVANT LEGISLATION:

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- N/A

BACKGROUND/PROPOSAL:

The Town and County updated several agreements in 2020 as part of the broader Intermunicipal Collaboration Framework (ICF) discussions, including developing an ICF agreement.

In discussion with the Town of Three Hills, it was determined that both parties may be amenable to extending existing agreements, as the Province is expected to announce changes to the ICF process in the Spring of 2025.

The Town of Three Hills has approved the attached Extension Agreement.

Regarding the ICF Agreement itself, the Province has extended the review deadline to 2027. Our specific ICF agreement with the Town of Three Hills outlined a review every 4 years. This was last done in 2022 so does not require review at this time.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

The Town of Three Hills and Kneehill County are parties to many agreements. Many of the agreements are open-ended (weed inspection, grading of municipal roads, etc.) and others have expiry dates far in the future (Equity and Mt. Vernon water agreements), and extension and review of these agreements are not required at this time.

There are two agreements and one arrangement that do require some action to be taken:

1. Fire Services Agreement
2. Recreation Services Agreement
3. Airport Funding

The Extension Agreement outlines that both the Fire Services Agreement and the Recreation Services Agreement will be extended to September 30th, 2025 with the same terms and conditions. Copies of the Agreement are attached for Council's information.



REQUEST FOR DECISION

There is currently no formal agreement providing for airport funding. The County has historically provided \$25,000 per year. This was originally governed by an agreement and was continued in annual budgets after the agreement expired. The extension agreement specifies that this payment will continue in 2025.

FINANCIAL & STAFFING IMPLICATIONS:

All costs are currently included in the draft 2025 Operating Budget. Extending these agreements will not require additional funding.

RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)

Tools: Individual Notification

Other:

ATTACHMENTS:

1. Town of Three Hills ICF Agreement
2. Town of Three Hills Recreation Services Agreement
3. Town of Three Hills Fire Services Agreement

COUNCIL OPTIONS:

1. Council may opt to extend the noted agreements as recommended.
2. Council may opt to undertake negotiations regarding the noted agreements.

RECOMMENDED MOTION:

That Council authorize the Reeve and CAO to sign the Kneehill County – Town of Three Hills Extension Agreement as presented.

FOLLOW-UP ACTIONS:

Administration will finalize the Extension Agreement as required.

APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved-

