



Kneehill County
Regular Meeting of Council
Minutes

December 10, 2024, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0

Council Present: Faye McGhee, Deputy Reeve
Debbie Penner, Councillor
Jerry Wittstock, Councillor (Video Conf)
Carrie Fobes, Councillor
Laura Lee Machell-Cunningham, Councillor
Wade Christie, Councillor
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer
Mike Ziehr, Director of Infrastructure
Kevin Gannon, Director of Community Services
Theresa Cochran, Director of Corporate Services
John McKiernan, Manager of Utilities
Barb Hazelton, Manager of Planning and Development
Marika Von Mirbach, Manager of Financial Planning
Deanna Keiver, Planning and Development Officer
Fallon Sherlock, Manager of Parks and Agricultural Services
Mike Conkin, Project Supervisor
Carolyn Van der Kuil, Legislative Services Manager
Ushba Khalid, Municipal Intern

1. Call Meeting to Order

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Additions under Council & Committee Reports

- 9.1 Drumheller Solid Waste
- 9.2 Division 5 Update
- 9.3 Community Futures Wildrose
- 9.4 Division 7 Ratepayer Meeting

1.1.2 Adoption of the Agenda

Resolution: 412/24

Moved by: Councillor Christie

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of November 26, 2024

Resolution: 413/24

Moved by: Councillor Wittstock

That Council approves the adoption of the minutes of the November 26, 2024, Regular Meeting of Council, as amended.

CARRIED UNANIMOUSLY

4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment

4.1 Non-County Water Connection, Acme Golf Course

Resolution: 414/24

Moved by: Deputy Reeve McGhee

That Council approve the request from the Village of Acme on behalf of the Acme Golf Course for a water connection from Kneehill County's rural waterline at the rates set forth in the Master Rates Bylaw and in conjunction with Policy 14-17: Non-County Residential Connection to Rural Waterline; pending the result of an updated Water Modelling Study.

CARRIED UNANIMOUSLY

5. Community Services

5.1 Planning

5.1.1 Bylaw 1906, Road Closure – Railway Ave within Ex-Hamlet of Allingham

Resolution: 415/24

Moved by: Councillor Fobes

That Council approve and accept a value of \$16,000 for approximately 2.09 +/- acres of Railway Avenue within the Ex-Hamlet of Allingham.

CARRIED UNANIMOUSLY

Resolution: 416/24

Moved by: Councillor Penner

That Council move second reading of Bylaw 1906 to pursue the road closure of Railway Avenue within the Ex-Hamlet of Allingham.

CARRIED UNANIMOUSLY

Resolution: 417/24

Moved by: Councillor Wittstock

That Council move third reading of Bylaw 1906 to pursue the road closure of Railway Avenue within the Ex-Hamlet of Allingham.

CARRIED UNANIMOUSLY

5.1.2 Bylaw 1910, Public Hearing Cancellation

Resolution: 418/24

Moved by: Deputy Reeve McGhee

That Council move to cancel the Public Hearing to be held on January 28, 2025, at 10:00 a.m.

CARRIED UNANIMOUSLY

5.2 Agricultural Service Board & Parks

5.2.1 2025-2028 ASB Producer Member Appointment

Resolution: 419/24

Moved by: Councillor Christie

That Council appoints Rinske Metzger to the Agricultural Service Board as a producer member for the 2025-2028 term as recommended by the ASB.

CARRIED UNANIMOUSLY

5.2.2 Vegetation Cutting at Hamlet Community Centers

Resolution: 420/24

Moved by: Councillor Fobes

That Council direct Administration to bring back further information on the Vegetation Cutting at Hamlet Community Centers report to the January 28, 2025 Council meeting.

CARRIED UNANIMOUSLY

5.2.3 Repeal of Policy 1-32, ASB Administrative- Agriculture Pesticide Container Collection

Resolution: 421/24

Moved by: Councillor Fobes

That Council motions to repeal Policy 1-32 ASB Administrative- Agriculture Pesticide Container Collection.

CARRIED UNANIMOUSLY

6. Corporate Services

6.1 2025 Budget Approval

The Chair called for a recess at 9:37 a.m. and called the meeting back to order at 9:50 a.m. with all previously mentioned members present.

Resolution: 422/24

Moved by: Councillor Christie

That the 2025 Operating Budget in the amount of \$32,127,835, as detailed in Appendix A, be approved.

CARRIED

Resolution: 423/24

Moved by: Deputy Reeve McGhee

That the 2025 Operating Budget transfers from reserves and contributions to reserves, as detailed in Appendix B, be approved.

CARRIED

Resolution: 424/24

Moved by: Councillor Penner

That the 2025 Capital and Project Budget, and funding sources in the amount of \$8,149,780, as detailed in Appendix C, be approved.

CARRIED

Resolution: 425/24

Moved by: Deputy Reeve McGhee

That the 2026-2028 Operating Forecast (Appendix D) and 2026-2030 Project Forecast (Appendix E), be approved.

CARRIED

7. Legislative Services

7.1 Rural Resident Connections Grant

The Chair called for a recess at 10:55 a.m. and called the meeting back to order at 11:05 a.m. with all previously mentioned members present.

Resolution: 426/24

Moved by: Councillor Fobes

That Council approve the funding in the amount of \$600.00 to Susan MacKenzie to assist in the costs associated with the Robbie Burns Night, with funding to come from the Rural Resident Connections Grant Policy Program.

CARRIED UNANIMOUSLY

7.2 2025 Election- Returning Officer and Substitute Returning Officer Appointment

Resolution: 427/24

Moved by: Councillor Fobes

That Council appoint Carolyn Van der Kuil as the Returning Officer and Ushba Khalid as the Substitute Returning Officer for the 2025 Municipal Election.

CARRIED UNANIMOUSLY

7.3 Bylaw 1908, Electoral Boundaries and Council Composition

Resolution: 428/24

Moved by: Councillor Penner

That Council provide second reading to Bylaw 1908, that being a bylaw to establish the composition of Kneehill County Council; divide Kneehill County into divisions and establish the boundaries of each division; and determine the title of the positions of Kneehill County's Chief Elected Official and Councillors.

CARRIED

Resolution: 429/24

Moved by: Councillor Christie

That Council provide third and final reading to Bylaw 1908, that being a bylaw to establish the composition of Kneehill County Council; divide Kneehill County into divisions and establish the boundaries of each division; and determine the title of the positions of Kneehill County's Chief Elected Official and Councillors.

CARRIED

7.4 Kneehill County – Village of Carbon Extension Agreement

Resolution: 430/24

Moved by: Councillor Fobes

That Council authorize the Reeve and CAO to sign the Kneehill County – Village of Carbon Extension Agreement.

CARRIED UNANIMOUSLY

7.5 Kneehill County – Village of Linden Extension Agreement

Resolution: 431/24

Moved by: Councillor Cunningham

That Council authorize the Reeve and CAO to sign the Kneehill County – Village of Linden Extension Agreement.

CARRIED UNANIMOUSLY

7.6 Kneehill County – Town of Trochu Extension Agreement

Resolution: 432/24

Moved by: Councillor Christie

That Council authorize the Reeve and CAO to sign the Kneehill County – Town of Trochu Extension Agreement, as amended.

CARRIED UNANIMOUSLY

7.7 Voting Decisions

Resolution: 433/24

Moved by: Councillor Penner

That Council accept Councillor Fobes' statement for information.

CARRIED UNANIMOUSLY

9. Council and Committee Reports

Updates were provided for the following:

- Drumheller Solid Waste Association
- Division 5 Report
- Community Futures Wildrose
- Division 7 Ratepayer Event

Resolution: 434/24

Moved by: Councillor Christie

That Council accepts for information the Council & Committee Report, as presented.

CARRIED UNANIMOUSLY

10. Council Follow-Up Action List

Resolution: 435/24

Moved by: Deputy Reeve McGhee

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

13. Adjourn

The meeting adjourned at 12:07 p.m.

Kenneth King, Reeve

Mike Haugen, CAO