

Kneehill Housing Corporation - Board Meeting Minutes

Regular Meeting - November 27, 2024, at 6:00p.m.

1. Call to Order: 6:12pm

2. Persons Present

- Carrie Fobes, Dennis Hazelton, Bill Cunningham, Sonia Ens, Dennis Kuiken, Laura Lee Machell-Cunningham, Byrne Lammle, Amanda Kinniburgh and Amanda Gill
- Absent: Travis Cormier

3. Agenda Review and Approval

Director Bill Cunningham moved to approve agenda. All In Favor.

4. Agenda Amendments (If required)

Director Bill Cunningham moved to approve agenda. All In Favor.

Carried

5. Approval of Minutes

- October 2, 2024

Director Bill Cunningham moved to accept October 2, 2024, minutes. All in Favor.

Carried

6. Finance – 2025 Budget / Profit & Loss

2025 Golden Hills Lodge budget presented. Finance committee has reviewed.

Director Dennis Hazelton moved to accept 2025 Lodge budget. All in Favor.

Carried

7. Old Business

- Grant Matching funds available – tabled from October 2, 2024
- Board Service Review – tabled from October 2, 2024 – Completed prior to regular meeting.
- Chair Carrie Fobes moved to table grant matching funds to a meeting when funds are needed for a grant, following January meeting. All in Favor.

Carried

8. CAO Report

CAO Gill provided update on Kneehill Housing Corporation.

Director Laura Lee Machelles-Cunningham moved to accept CAO Report. All in Favor.

Carried

9. Board Chair Report

- Discussion on recent reviews with Peninsula.
- Updates on Board policy manual.

10. Committee Reports

- None currently.

11. New Business

- Operations VS Governance discussion
- CAO Gill to track down any previous governance documentation pertaining to Board Bylaws.
- Approval of the Organizational Review Policy.

Director Byrne Lammle moved to approve Organizational Review Policy. All In Favor.

Carried

12. In Camera

Director Dennis Kuiken moved meeting to in camera at 7:24pm. All in favour.

Carried

Director Dennis Hazelton moved meeting out of camera at 7:41pm. All in favour.

Carried

13. Agenda Additions:

Vice Chair Sonia Ens moved to have CAO Gill sign Peninsula agreement for removal. All In Favor.

Carried

Director Byrne Lammle moved to amend signing authority section on Organizational Policy, to ensure it is reviewed during this process, as well as add appointing auditor, and secretary. All In Favor.

Carried

14. Date of Next Meeting

Reviewed all dates presented in agenda for upcoming meetings 2025. Jan 15, Feb 12, March 12, April 16, May 14, June 18, July 16, Sept 17, Oct 15, Nov 19.

Next meeting – January 15, 2025.

15. Adjournment - Adjourned at 7:46pm.