



**Kneehill County
Regular Meeting of Council
Minutes**

**January 28, 2025, 8:30 a.m.
1600 2nd Street NE
Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Deputy Reeve
Debbie Penner, Councillor
Jerry Wittstock, Councillor
Carrie Fobes, Councillor
Laura Lee Machell-Cunningham, Councillor
Wade Christie, Councillor
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer
Kevin Gannon, Director of Community Services
Theresa Cochran, Director of Corporate Services
Debra Grosfield, Manager of Protective Services
Will Nyman, Information Management Supervisor
Carolyn Van der Kuil, Legislative Services Manager

1. Call Meeting to Order

Reeve King called the meeting to order at 8:30 a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

Addition under Legislative Services

7.6 Women in Business Awards

Additions under Council & Committee Reports

9.1 Agricultural Service Board Conference

9.2 BREWD Launch

9.3 CRMA General Meeting February 7, 2025

1.1.2 Adoption of the Agenda

Resolution: 025/25

Moved by: Councillor Christie

That Council approve the agenda as amended.

CARRIED UNANIMOUSLY

2. Approval of Minutes

2.1 Regular Council Meeting Minutes of January 14, 2025

Resolution: 026/25

Moved by: Councillor Fobes

That Council approves the adoption of the minutes of the January 14, 2025, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY

3. Appointments

3.1 STARS Air Ambulance

Jackie Seely from STARS Air Ambulance provided Council an Annual Update.

5. Community Services

5.3 Protective Services

5.3.1 Protective Services Report Jan 2025

Resolution: 027/25

Moved by: Councillor Christie

That Council approves the Protective Services Report January 2025 as presented.

CARRIED UNANIMOUSLY

5.3.2 Appointment of Torrington Fire Chief and Deputy Fire Chief

Resolution: 028/25

Moved by: Councillor Penner

That Council appoints Jason Michielsen as Torrington Fire Chief and Derek Benedict as Torrington Deputy Fire Chief for a two-year term to January 31, 2027. Should either of these members leave the department, their position will be deemed vacant immediately.

CARRIED UNANIMOUSLY

6. Corporate Services

6.1 Sunnyslope ANI Request

The Chair called for a recess at 9:19 a.m. and called the meeting back to order at 9:30 a.m. with all previously mentioned members present.

Resolution: 029/25

Moved by: Councillor Fobes

That Council approve the request from the Sunnyslope Community Association to receive insurance as an Additional Named Insured under the Kneehill County insurance policy with RMA.

CARRIED UNANIMOUSLY

7. Legislative Services

7.1 Master Rates Bylaw #1912

Resolution: 030/25

Moved by: Deputy Reeve McGhee

That Council provide third reading, as amended, to Bylaw 1912, that being a bylaw to establish rates, fees and charges for various operations, products, permits and services.

CARRIED UNANIMOUSLY

7.2 Canada Post Engagement

Resolution: 031/25

Moved by: Councillor Christie

That Council accept the Canadian Union of Postal Workers (CUPW) correspondence for information, as presented.

CARRIED UNANIMOUSLY

7.3 Carbon Management Services Agreement

Resolution: 032/25

Moved by: Councillor Wittstock

That Council authorize the Reeve and CAO to sign the Carbon Management Services Agreement as presented.

CARRIED

7.4 RMA Board Governance Review

The Chair called for a recess at 10:28 a.m. and called the meeting back to order at 10:40 a.m. with all previously mentioned members present.

Resolution: 033/25

Moved by: Deputy Reeve McGhee

That Council accept the RMA Board Governance Review Report for information and Council members can participate individually.

CARRIED UNANIMOUSLY

7.5 RMA Meeting – Minister Dreeshen

Resolution: 034/25

Moved by: Councillor Penner

That Council direct Administration to organize a meeting with Minister Dreeshen at the Spring RMA Conference.

CARRIED UNANIMOUSLY

7.6 Women in Business Award

Resolution: 035/25

Moved by: Councillor Fobes

That Council appoint Councillor Cunningham to the Mountain View & Neighbours Women in Business Award Committee for 2025.

CARRIED UNANIMOUSLY

8. Disposition of Delegation & Public Hearing Business

8.1 STARS Air Ambulance

Resolution: 036/25

Moved by: Councillor Penner

That Council move to approve an annual donation of \$7,500 for a period of three years commencing in 2026 to the Shock Trauma Air Rescue Society.

CARRIED UNANIMOUSLY

9. Council and Committee Reports

Resolution: 037/25

Moved by: Councillor Fobes

That Council accepts for information the Council & Committee Report, as presented:

- Agricultural Service Board Conference
- BREWD Launch
- CRMA General Meeting- February 7, 2025

CARRIED UNANIMOUSLY

10. Council Follow-Up Action List

The Chair called for a recess at 11:45 a.m. and called the meeting back to order at 11:50 a.m. with all previously mentioned members present.

Resolution: 038/25

Moved by: Councillor Christie

That Council receive for information the Council Follow-Up Action List as presented.

CARRIED UNANIMOUSLY

11. Closed Session

Resolution: 039/25

Moved by: Councillor Cunningham

That this meeting goes into closed session at 11:55 a.m. for the following reason(s):
Intergovernmental Relations (FOIP-Section 21)
Third Party Business (FOIP-Section 16)
Third Party Business (FOIP-Section 16)

CARRIED UNANIMOUSLY

Resolution: 040/25

Moved by: Councillor Christie

That Council return to open meeting at 12:43 p.m.

CARRIED UNANIMOUSLY

12:43 p.m. - meeting recessed to allow return of public.
12:45 p.m. - meeting resumed.

12. Motions from Closed Session

Resolution: 041/25

Moved by: Councillor Fobes

That Council direct Administration to request information by February 7, 2025, from the Villages of Acme and Linden and Town of Three Hills related to the February 13, 2025, IDP meeting.

CARRIED UNANIMOUSLY

13. Adjourn

The meeting adjourned at 12:47 p.m.

Kenneth King, Reeve

Mike Haugen, CAO