



**Kneehill County**  
**Regular Meeting of Council**  
**Minutes**

**February 11, 2025**  
**8:30 a.m.**  
**1600 2nd Street NE**  
**Three Hills, AB T0M 2A0**

Council Present: Faye McGhee, Deputy Reeve  
Debbie Penner, Councillor  
Jerry Wittstock, Councillor  
Carrie Fobes, Councillor  
Laura Lee Machell-Cunningham, Councillor  
Wade Christie, Councillor  
Kenneth King, Reeve

Staff Present: Mike Haugen, Chief Administrative Officer  
Mike Ziehr, Director of Infrastructure  
Kevin Gannon, Director of Community Services  
Theresa Cochran, Director of Corporate Services  
Barb Hazelton, Manager of Planning and Development  
Carolyn Van der Kuil, Legislative Services Manager  
Cody Dale-McNair, Asset Manager  
Ushba Khalid, Municipal Intern

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**1. Call Meeting to Order**

Reeve King called the meeting to order at 8:31a.m.

1.1 Agenda

1.1.1 Additions to the Agenda

**Additions under Council & Committee Reports**

- 9.1 Division 5 Report
- 9.2 RMA Central Zone
- 9.3 Women in Business
- 9.4 Travel Drumheller Innovation and Collaboration Workshop
- 9.5 Community Futures Wildrose
- 9.6 Brownlee Law Seminar
- 9.7 Alberta Economy & Agriculture Discussion

**Additions under Closed Session**

- 11.3 Intergovernmental Relations (FOIP-Section 21)

1.1.2 Adoption of the Agenda

**Resolution: 042/25**

**Moved by:** Councillor Christie

That Council approve the agenda as amended.

**CARRIED UNANIMOUSLY**

**2. Approval of Minutes**

2.1 Regular Council Meeting Minutes of January 28, 2025

**Resolution: 043/25**

**Moved by:** Councillor Penner

That Council approves the adoption of the minutes of the January 28, 2025, Regular Meeting of Council, as presented.

**CARRIED UNANIMOUSLY**

**4. Infrastructure- Roads/Bridges/Water/Wastewater/Environment**

4.1 Bylaw #1911, Community Aggregate Payment Levy First Reading

**Resolution: 044/25**

**Moved by:** Councillor Christie

That Council amend the proposed bylaw #1911, so that the CAP Levy rate will read .30 cents per tonne of aggregate.

**CARRIED**

**Resolution: 045/25**

**Moved by:** Deputy Reeve McGhee

That Council approve first reading of Bylaw #1911, that being a bylaw to authorize the implementation of a Community Aggregate Payment Levy.

**CARRIED**

**Resolution: 046/25**

**Moved by:** Councillor Penner

That Council approve Second Reading of Bylaw #1911, that being a bylaw to authorize the implementation of a Community Aggregate Payment Levy.

**CARRIED**

**Resolution: 047/25**

**Moved by:** Councillor Fobes

That Council grant unanimous consent to proceed with the Third Reading of Bylaw #1911.

**DEFEATED**

**5. Community Services**

5.1 Planning

5.1.1 Naming Unnamed Roads in Kirkpatrick Area

The Chair called for a recess at 9:23 a.m. and called the meeting back to order at 9:30 a.m. with all previously mentioned members present.

**Resolution: 048/25**

**Moved by:** Deputy Reeve McGhee

That Council renames "Service Road" to "Kirkpatrick Close" and "Range Road 211" to "Deer Valley Lane" adhering to the Naming of County Roads Policy # 5-19, and authorizing the required public notice as well as the necessary updates to County maps and road signage.

**CARRIED UNANIMOUSLY**

5.4 Economic Development

5.4.1 International Women's Day

**Resolution: 049/25**

**Moved by:** Councillor Fobes

That Council accept the International Women's Day report for information as presented.

**CARRIED UNANIMOUSLY**

**7. Legislative Services**

7.1 Exploration of a Regional Fire Service – Grant Support Letter

**Resolution: 050/25**

**Moved by:** Councillor Penner

That Council support the Village of Acme's application to Alberta Community Partnership to explore Regional Fire Services.

**CARRIED UNANIMOUSLY**

**9. Council and Committee Reports**

**Resolution: 051/25**

**Moved by:** Councillor Cunningham

That Council accepts for information the Council & Committee Report, as presented:

- Division 5 Report
- RMA Central Zone
- Women in Business
- Travel Drumheller Innovation and Collaboration Workshop
- Community Futures Wildrose
- Brownlee Law Seminar
- Alberta Economy & Agriculture Discussion

**CARRIED UNANIMOUSLY**

**10. Council Follow-Up Action List**

**Resolution: 052/25**

**Moved by:** Councillor Christie

That Council receive for information the Council Follow-Up Action List as presented.

**CARRIED UNANIMOUSLY**

**11. Closed Session**

The Chair called for a recess at 10:32 a.m. and called the meeting back to order at 10:45 a.m. with all previously mentioned members present.

**Resolution: 053/25**

**Moved by:** Councillor Fobes

That this meeting goes into closed session at 10:46 a.m. for the following reason(s):

- Intergovernmental Relations (FOIP-Section 21)
- Intergovernmental Relations (FOIP-Section 21)
- Third Party Business (FOIP-Section 16)

**CARRIED UNANIMOUSLY**

**Resolution: 054/25**

**Moved by:** Councillor Christie

That Council return to open meeting at 12:59 p.m.

**CARRIED UNANIMOUSLY**

1:00 p.m. - meeting recessed to allow return of public.

1:00 p.m. - meeting resumed.

**12. Motions from Closed Session**

**Resolution: 055/25**

**Moved by:** Councillor Fobes

That Council direct Administration to bring to a future Council meeting an amending bylaw to revise Bylaw 1898, that being a bylaw to authorize the guarantee of a loan by the Town of Trochu, to set the maximum allowable interest rate at 6%.

**CARRIED UNANIMOUSLY**

**13. Adjourn**

The meeting adjourned at 1:02 p.m.

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Kenneth King, Reeve

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Mike Haugen, CAO