



Section Development Control	Policy No. 5-19	Page 1 of 4
Policy Title Naming of County Roads	Date: March 23, 2021	Motion No. 141/21

Purpose:

To provide a policy for administering applications requesting the naming of County roads that are not part of the existing Township, Range Road grid or are previously unnamed roads due to road diversions and service roads formed on approved developments.

Policy Guidelines:

1. All County roads that are part of the Township, Range Road grid will be provided a number using a rural addressing system. This will be their identifier and will not be considered to be renamed.
2. Applications will be considered for roadways that are:
 - a. Not part of the existing Township, Range Road grid
 - b. Unnamed roads due to road diversions
 - c. Approved development projects where a service road is required
3. Applications will be submitted on the prescribed form and directed to the Chief Administration Officer or designate.
4. Names proposed for the above mentioned roadways shall meet one (1) or more of the following criteria:
 - a. be positive in nature;
 - b. descriptive of an area;
 - c. in common use, and;
 - d. of regional significance or theme;
 - e. Use of family names might be restricted
5. The name of the road cannot be duplicated within the County.
6. All requests, in any case, will be subject to the approval of Council.
7. Proposed names will be circulated to internal County departments for comments or concerns. Administration will work with the applicant to address any comments or concerns identified during the referral process and to ensure that proper road name suffixes are applied (Appendix A).
8. Prior to proceeding with road naming, an advertisement shall be published in the local newspaper and website to notify the public of the proposal.
9. Alberta Transportation shall be contacted regarding the supply and installation of road signs that are to be placed adjacent to primary highways. All other road signs will be supplied and purchased by Kneehill County.
10. Current approved Road Names are contained within "Appendix B".
11. Council may alter, modify, change or cancel names of roads and remove the signs whenever it is deemed necessary.



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Responsibilities:

1. Council
 - a. The authority for naming a road.
2. Administration
 - a. Receive, review and circulate all naming proposals for roads and will prepare a report for recommendation to Council for decision.
 - b. Maintain and update "Schedule A" attached to this policy.
 - c. Purchase and install signs and work with Alberta Transportation for signs that are to be placed adjacent to primary highways.
 - d. Include officially designated road names on future editions of the County map.



Jerry Wittstock,
Reeve



Mike Haugen,
CAO

Approved: March 23, 2021 141/21
Review Date: **March 23, 2025**



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Appendix A: Common Road Suffix Definitions for Reference

Wherever possible, Administration will ensure that appropriate road name suffixes are applied and upheld during the naming process.

Avenue	AV	A main road or thoroughfare predominantly running in an east-west direction
Close	CL	A road of relatively short length closed on one end created by six or more lot fronts
Crescent	CRES	A curved road connecting to an adjacent road at both ends
Drive	DR	A meandering main road or thoroughfare
Lane	LN	A road providing access or located adjacent to a particular location.
Loop	LOOP	A road beginning and ending in the same location.
Road	RD	A public or private thoroughfare running in any direction as defined in this document.
Street	ST	A main road or thoroughfare predominately running in a north-south direction
Trail	TR	A road indicating a heritage or historical connection
Way	WY	A road which may change direction beginning or ending at the same location



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Appendix B:

Twin Creek Close (The service road into Twin Creek Estates)

Access to Country Residential Properties off of Hwy 806, south of Linden (June 22, 2021)

