



Appendix C: 2024 Operating Project Summary

as at December 31, 2024

Project	Budget	Funding Source	Costs Incurred to Dec. 31, 2024	Year-End Variance	Year-End Status	Carry-Forward Amount	Start Date	Projected End Date	Comments
1 Road Network Study	27,516	Revenue Stabilization	11,883	15,633	Carry Forward	15,633	2024-01-01	2025-04-30	Obtaining final report.
2 Asset Management	63,664	Revenue Stabilization	31,168	32,496	Complete	-	2023-01-01	2024-12-31	Complete.
3 Fire Training	22,750	Revenue Stabilization	20,047	2,703	Complete	-	2022-01-01	2024-12-31	Complete.
4 Corporate Initiatives	250,000	Revenue Stabilization	12,706	237,294	Carry Forward	250,000	2024-01-01	Ongoing	Initiatives include payroll software, staff library, Grammarly, budgeting software and bids and tenders.
5 Strategic Initiatives	100,000	Contingency	69,873	30,127	Carry Forward	100,000	2024-01-01	Ongoing	Initiatives include MDP engagement, virtual city hall, renewable energy information night, airport marketing, Torrington zamboni, medical clinic rent stabilization.
6 Automation and Control Systems Master Plan (SCADA)	25,000	Contingency	18,868	6,132	Carry Forward	6,132	2024-06-17	2025-04-30	Expecting the final draft report at the end of February/ beginning of March. Will need to review and finalize the report when recieved.
7 Huxley Wastewater Assessment	12,896	Contingency	11,135	1,761	Complete	-	2024-01-01	2024-03-19	Complete.
8 Gravel Inventory Replacement Strategy	22,562	Contingency	21,992	569	Complete	-	2024-01-01	2025-01-01	Complete.
9 Wimborne Fluoride Reduction Study	10,544	Contingency	10,748	(204)	Complete	-	2024-01-01	2024-04-25	Complete.
10 Security Upgrades (Formerly IT Master Plan)	20,000	Contingency	21,853	(1,853)	Complete	-	2024-09-01	2024-11-29	Complete.
11 Facility Condition Assessment and Asset Retirement Obligation	364,625	Contingency	154,011	210,614	Carry Forward	210,614	2023-10-01	2026-12-31	ARO portion completed. FCA round 1 completed in 2024, FCA round 2 field assesments completed for 2025.
12 Growing Kneehill Event	66,000	Parks Reserve	8,865	57,135	Complete	-	2024-01-01	2025-01-07	Initial Market event work came to \$2,639 before cancelling the event. Open Farm Days Event completed, expenses came in at \$4,387. Vendor survey completed spending \$1,905 and the results presented to Council in January.
13 Utility Master Plan - Torrington	105,600	Water Reserve	7,254	98,346	Carry Forward	98,346	2024-07-17	2025-12-01	Through the process of tendering this out it was found that it needed to be re-assessed. Is being resent out to Consultants to complete in 2025.
14 Concrete Crushing	55,000	Contingency	41,000	14,000	Complete	-	2024-09-01	2024-12-12	Complete.
15 PSD Maintenance Manager Enhancements	22,000	Building Capital Replacement	-	22,000	Cancelled	-	2024-01-01	2024-12-31	In 2024, funds were allocated to implement Maintenance Manager in City Wide for Facilities, with an additional \$22,000 planned in 2025 for implementation in the Ag and Parks Department. However, with the Asset Management Department now established and under the direction of the Manager of Asset Management & Facilities, this project will be implemented in-house at no additional cost. As a result, the previously allocated budget is no longer required, and the project will proceed without contractor involvement.
16 WaterCAD Implementation	5,500	Water Reserve	-	5,500	Carry Forward	5,500	2024-01-01	2025-09-01	Is an ongoing process. Should have the program integrated in 2025.
17 Pavement Condition Assessment Report	110,000	Roads Reserve	87,711	22,289	Carry Forward	22,289	2024-07-01	2025-08-01	Final report being completed.
Total 2024 Operating Projects	1,283,657		529,113	754,542		708,514			