

# POLICY



Section <b>Grants/Scholarships/Awards/Donations</b>	Policy No. <b>15-6</b>	Page <b>1 of 1</b>
Policy Title <b>Promotional Items</b>	Date: <b>September 8, 2020</b>	Motion No. <b>363/20</b>

**Purpose:**

To establish a policy defining the distribution of promotional items.

Kneehill County believes that it is beneficial for the promotion of the County to distribute promotional items in controlled quantities.

**Policy Guidelines:**

Kneehill County believes that it is beneficial for the promotion of the County to distribute promotional items in controlled quantities.

- 1.1. County Council shall establish an annual budget for Promotional Items.
- 1.2. County Council-and Administration shall use discretion in the distribution of Promotional Items.
- 1.3. Less expensive items such as pins, pens, etc. can be freely donated by Councillors and Administrative Staff. However, items valued at over \$200.00 require CAO (or designate) approval prior to distribution.

A handwritten signature in blue ink, appearing to read "J. Wittstock".

Jerry Wittstock,  
Reeve

A handwritten signature in blue ink, appearing to read "Mike Haugen".

Mike Haugen,  
CAO

Approved: April 12, 2005 179/05  
Amended: December 18, 2006 606/06  
Amended: January 12, 2016 15/16  
Approved: September 8, 2020 363/20  
Review Date: September 8, 2024

