



Public Hearing Information

A complete Public Hearing package is available for download on the Kneehill County website at: <https://www.kneehillcounty.com/2226/Public-Hearings>, or by scanning the QR code provided above.

Speaking at the Public Hearing

- To speak to the bylaw, you must register your name on the speakers list in advance. Registration is also required before the deadline if you plan on attending virtually. The Chair will ask if there any additional speakers who wish to speak.
- The Public Hearing will be video recorded and live-streamed. It will also be available for replay on Kneehill County's YouTube Channel.
- Each presenter shall speak only once.

Kneehill County Public Hearing Process

1. The Chair will call for a motion to open the Public Hearing.
2. The Chair will introduce Council members and outline the meeting process.
3. The process will proceed as follows:
 - a. Administration will present information about the proposed bylaw(s)
 - b. The applicant will have up to 20 minutes to speak, followed by questions from Council.
 - c. Speakers from the registered list will be invited in order. Individual presentations are limited to 5 minutes, while groups are allowed up to 10 minutes. A timing indicator will be used.
 - d. After all speakers have been heard, The Chair will confirm no additional speakers remain before allowing the applicant up to 10 minutes for rebuttal.
 - e. Council may ask further questions of administration or the applicant.
 - f. The Chair will call for a motion to close the Public Hearing. Once adjourned, no additional information regarding the matter will be accepted by Council.

Presenter and Applicant Information

1. Individuals who have submitted a written submission may only present new information not included in their letters.
2. Individuals or groups who want to speak in favour or in opposition of the bylaw may attend in-person or virtually.
3. A person may authorize another individual to speak on their behalf, provided the authorization is in writing and submitted to staff before the meeting.
4. The use of audio or video recording devices and cameras by the press or the public is prohibited.
5. Presenters using electronic files must bring their USB drive to the presenter desk, where a staff member will assist with displaying the presentation.
6. Speakers wishing to speak to the bylaw will be given 5 minutes to speak.
7. A spokesperson speaking on behalf of a group may speak for 10 minutes.
8. All questions to Council must be directed through the Chair.
9. No questions shall be taken from the gallery.
10. No debate is allowed.
11. The Meeting Minutes will include the names of all individuals who made a verbal submission to Council or provided written submissions.