

Subject: **Central Alberta Economic Partnership**

Meeting Date: Tuesday, July 22, 2025

Prepared By: Wendy Gerbrandt, Manager, Economic Development

Presented By: Kevin Gannon, Director of Corporate Services

## STRATEGIC PLAN ALIGNMENT: (Check all that apply)

	<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

## RELEVANT LEGISLATION:

**Provincial (cite)-** N/A

**Council Bylaw/Policy (cite)-** Policy 3-3 - Council Appointees Reimbursement

## BACKGROUND/PROPOSAL:

Central Alberta Economic Partnership (CAEP) is a regional economic development organization who supports its membership through investment attraction preparedness and capacity-building to grow sustainable, diversified economies throughout Central Alberta. Kneehill County has been a CAEP member for over 15 years.

## DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:

At today's Council meeting, Paul Salvatore, Executive Director with CAEP presented an overview and update of CAEP's future direction and how CAEP will continue to provide support to its membership.

Currently, Deputy Reeve McGhee is appointed to the CAEP board of directors and Amy Merrill is appointed as a committee member at large. CAEP will appoint its board members at the annual fall meeting in November 2025.

Kneehill County's membership is due for renewal, and thus, a decision is required to determine whether Council wishes to renew for the upcoming year. The membership renewal fee is \$4,017.60 plus GST. The membership fee is calculated at a rate of \$0.80 per capita (5,002 population). When a municipality becomes a member, a representative is appointed to the Board and thus that member would be reimbursed for costs associated for travel and per diem's as per Kneehill County Policy 3-3 – Council Appointees Reimbursement.

## FINANCIAL & STAFFING IMPLICATIONS:

Financial contribution for membership renewal is \$4,017.60 plus GST.

Per Diem and travel expenses incurred for the Council-appointed board representative to attend meetings.

CAEP membership and per diem and travel expenses are included in the annual Operating Budget.

## RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)			
Tools:	Individual Notification	Other:	



### ATTACHMENTS:

Membership Renewal Letter.pdf

Membership Value Proposition.pdf

### COUNCIL OPTIONS:

That Council motion to accept the information from CAEP as presented and renew the membership to Central Alberta Economic Partnership for 2025.

That Council motion to accept the information from CAEP as presented and not renew the 2025 membership to the Central Alberta Economic Partnership.

That Council motion to accept the information presented from CAEP for information.

### RECOMMENDED MOTION:

That Council motion to accept the information from CAEP as presented and renew the membership to Central Alberta Economic Partnership for 2025.

### FOLLOW-UP ACTIONS:

Administration to process the invoice for payment and notify Central Alberta Economic Partnership of the membership renewal.

### APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved- ☒

