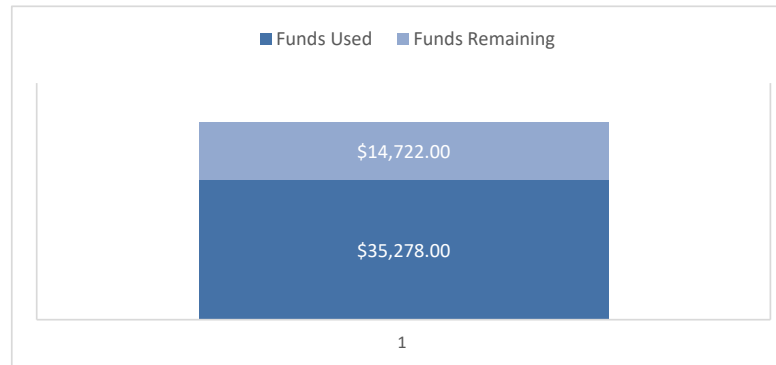


KNEEHILL COUNTY - COMMUNITY GRANTS TO NON PROFIT ORGANIZATIONS - POLICY #15-3

Summary of Applications 2023



Total of 2023 Budget	\$50,000.00
One Off Council Approval	\$17,500.00
Round One Funding February	\$17,778.00
Round Two Funding October	\$0.00
Balance for 2023	\$14,722.00



One-Off January 24, 2023 Council Meeting

No.	Name of Applicant	Location	Project Amount	Amount Request	Purpose of Application	Amount Approved	Comments
2023-01	Trochu & District Agricultural Society	Trochu	\$70,000.00	\$17,500.00	New Bleachers at Rodeo Grounds	\$17,500.00	Grant funding is conditional on the organization being approved for the #35,000 CFEP Grand
		TOTALS	\$70,000.00	\$17,500.00		\$17,500.00	

Round One March

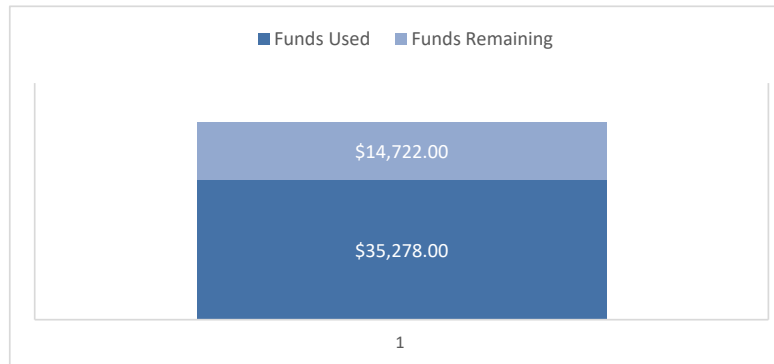
No.	Name of Applicant	Location	Project Amount	Amount Request	Purpose of Application	Amount Approved	Comments
2023-02	Three Hills Minor Softball	Three Hills	\$4,000.00	\$2,000.00	Softball Equipment for Girls aged 7-13	\$2,000.00	2020- Purchase cages or lockers to store ball equipment \$2000.
2023-03	Three Hills & District Agricultural Society	Three Hills	\$7,768.00	\$3,884.00	Purchase Snowdog Track Setter with Cross-Country Attachment	\$3,884.00	No funding has been provided to this organization in the past.
2023-04	Swalwell Ladies Town and Country Club	Swalwell	\$2,919.75	\$1,200.00	To mark the last of the unmarked cemetery plots at the Swalwell Cemetery	\$1,200.00	2010- New Stove- \$3900.00 2011-Cemetery Repairs \$1500.00 2013- Replace water damaged shelving in basement of hall \$1000.00 2019-Purchase AED for Swalwell Hall \$1878.74
2023-05	Kneehill Bow Hunters & Archers Society	Kneehill	\$3,000.00	\$1,500.00	New Targets	\$1,500.00	No funding has been provided to this organization in the past.

KNEEHILL COUNTY - COMMUNITY GRANTS TO NON PROFIT ORGANIZATIONS - POLICY #15-3

Summary of Applications 2023



Total of 2023 Budget	\$50,000.00
One Off Council Approval	\$17,500.00
Round One Funding February	\$17,778.00
Round Two Funding October	\$0.00
Balance for 2023	\$14,722.00



2023-06	Trochu Golf and Country Club	Trochu	\$11,850.00	\$5,925.00	Replace Three Irrigation Controllers	\$5,925.00	2010-Parking Lot and Road to Maintenance Shop Repair \$2200.00 2013-Purchase gravel for parking lot and Campground \$350.00 2015-Replacement of Snack Shack and the Storm Shelter \$5000.00
2023-07	Trochu Pottery Club	Trochu	\$6,539.25	\$3,269.00	Purchase New Kiln	\$3,269.00	No funding has been provided to this organization
		TOTALS	\$36,077.00	\$17,778.00		\$17,778.00	

Round Two October

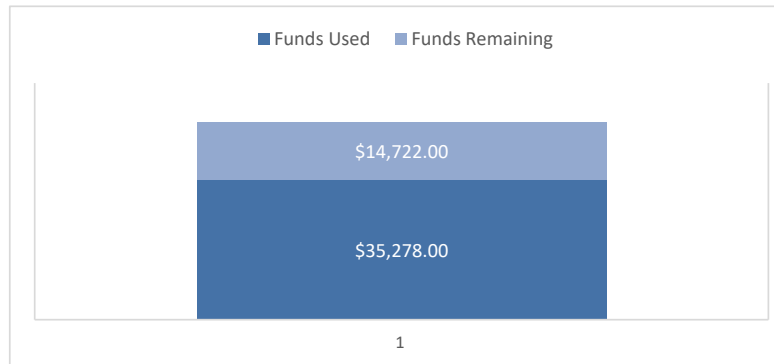
No.	Name of Applicant	Location	Project Amount	Amount Request	Purpose of Application	Amount Approved	Comments
2023-08	Three Hills Skating Club	Three Hills	\$2,340.00	\$1,170.00	To purchase Synchronized Skating Dresses and Can Skate Equipment		Past Funding 2015- \$2,960 Purchase Equipment 2020- \$1,169.99 Training Equipment 2022-\$1,000 Upgrade Skating Dressess
2023-09	Huxley Community Association	Huxley	\$2,500.00	\$1,250.00	Replace Toliets and Taps in Hall		Past Community Grant Funding 2017- \$2900 replace door and lock to hall 2020-\$865.20 Replace toliets and taps in Curling Rink 2023-Received \$10,000 from Council Contingency to assist with repairing the roof of the hall.
2023-10	Acme Playschool Association	Acme	\$985.00	\$490.00	Improve Reading Centre		No funding through the Community Grant Program has been provided to this organization.
2023-11	Three Hlls Arts Academy	Three Hills	\$37,390.00	\$5,000.00	To assist in cost of putting on 5 productions		2015- \$2019 to purchase sound board and electric piano 2011 \$5000 to upgrade lgihts and sound 2013 \$1200 purchase new camera Motion #45/18, 2018-2021- Council committed \$1,000 per year for 4 years

KNEEHILL COUNTY - COMMUNITY GRANTS TO NON PROFIT ORGANIZATIONS - POLICY #15-3

Summary of Applications 2023



Total of 2023 Budget	\$50,000.00
One Off Council Approval	\$17,500.00
Round One Funding February	\$17,778.00
Round Two Funding October	\$0.00
Balance for 2023	\$14,722.00



2023-12	Three Hills Golf Club	Three Hills	\$7,600.00	\$3,800.00	To assist in the cost of replacing irrigation heads	2011- \$1500 Refurbish bridges 2015 \$5000 Hook Up golf course to county waterline 2017 \$5000 Upgrade power at campground
2023-14	Torrington Tourism Action Society	Torrington	\$10,150.00	\$5,000.00	Creation of new displays and renovations to existing displays at Gopher Hole Museum	No funding through the Community Grant Program has been provided to this organization.
		TOTALS	\$60,965.00	\$16,710.00		\$0.00



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

RECEIVED

SEP 18 2023

Organization Legal Name:
KNEEHILL COUNTY

ORGANIZATION INFORMATION

Date: September, 2023

Three Hills Skating Club.

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

For Synchronized Skating Dresses and Can Skate Supplies.

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
 - An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
 Application Form- Schedule "A"
 POLICY #15-3

PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)			\$ 1170.00
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project			\$ 1170.00
Other grants applied for			\$ NONE
Volunteer Labour*			\$ NONE
Donated In-Kind (including equipment and material)*			\$ NONE
Other Funding Sources			\$ NONE
Total Project Funding (This amount must equal the Total Project Cost)			\$ 2340.00

* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: *Steghan Tetz*
 Name Printed: Steghan Tetz
 Date: Sept 14, 23

Signature: *Stacey Hoppas*
 Name Printed: Stacey Hoppas
 Date: Sept 14, 2023

Kneehill County
Community Grants to Non-Profit Organizations
Application Form-Schedule "A"
Policy #15-3

Skate Canada is a not-for-profit organization. It is the oldest and largest figure skating organization in the world. The Three Hills Skating Club has now celebrated its 50 years in the town of Three Hills and with Skate Canada. The Three Hills Skating Club is a proud to be part of this organization. Our Club provides quality, competitive and recreational skating programs including: CanSkate, Pre-StarSkate, Starskate and Synchronized Skating programs from children ages 3 to 18.

Our CanSkate program teaches skating skills that can be applied to figure skating, hockey, ringette, or just to enjoy a fun skating experience. The StarSkate programs help develop our skaters into a more competitive skater. The club has introduced synchronized skating in the last year and the club participated in the first regional competition in Carstairs at IceFest in March. The synchro skating is helping to build the club and bring in a group program for the club.

The Three Hills Skating Club provides children a positive sport experience that teaches values of fairness, excellence, inclusion and fun. Our programs also aid in the development of sportsmanship, self-esteem, self-discipline, dedication, teamwork, respect for self and others, coaches and parents. This year we will influence 50-60 skaters from the community, and their families.

This year, we will be operating with six volunteer board members, other various parent volunteers, three skating coaches, and four program assistants. Our program assistants consist of our young, volunteer StarSkaters.

This year we are looking to upgrade ten skating dresses for our synchronized skating program which will also be worn for our community individual competitive skaters as well at \$200 each. Skating dresses are costly but very important. A great figure skating dress will join synchronized skaters together to perform seamlessly as they move together in unison throughout the ice and while they tell a story on the ice. The right dress helps a skater to feel more confident on the ice. The right competition skating dress should attract attention, and the triumph for the skater on ice, and the community that they will represent. Worth Every Penny.

Your organization's objectives and outline of services and programs:

Skate Canada is a not-for-profit organization. It is the oldest and largest figure skating organization in the world. The Three Hills Skating Club celebrated 50 years with Skate Canada and is proud to be a part of this organization. Our club provides quality, competitive and recreational skating programs including: CanSkate, Pre-StarSkate, StarSkate and Synchronized Skating programs for children aged 3 to 18.

Our CanSkate program teaches skating skills that can be applied to figure skating, hockey, ringette, or just to enjoy a fun skate. The StarSkate programs help develop our skaters into a more competitive skater. The club had introduced synchronized skating and this will help build the club and group programs.

We provide children a positive sport environment that teaches value of fairness, excellence, inclusion and fun. Our programs also aid in the development of sportsmanship, self-esteem, self-discipline, dedication, teamwork, respect for self, others, coaches and parents. This year, we will influence approximately 50-60 skaters from the community, and their families.

Purpose and Function to which grants will be expended:

- StarSkate/Synchronized Skating dresses x 10 @ \$200 each
- CanSkate supplies which include :
- Bingo dobbers to mark the ice as a teaching aid \$40
- Carnival Props for decoration and supplies \$300

Total amount of \$2340.00

Currently, other sources of potential income are: fundraising through Purdy's Chocolates and Little Ceasars Pizza, donations, and registration fees. Expenses continue to increase, and we wish to maintain reasonable registration fees for all participants. This creates a challenge to find needed funds.

How will Community and/or participants benefit?

Skating dresses can be quite costly but are crucial when competing in either individual or synchronized. In synchronized skating all participants need to be in unison with the right dress and complimentary music to tell a story on the ice as they move creating a flawless synchronized movements. The right dresses help skaters to feel more confident in competition

and may become an ultimate factor in a judge's decision among skaters with equal skating skills. A competition dress should attract attention, and the triumph for the skaters on the ice-and the community that they represent.

If the grant is not approved, what impact could it have on the organization:

Upgrading our skating dresses for our competitive synchronized skating and StarSkate skaters can get costly. Keeping up with other clubs is a must when it comes to competition. Doing this will increase self-esteem, possibly attract more participants, and increase the overall well-being of the club. Competing and/or performing with the same attire year after year may be doing a disservice to our skaters, and club and community giving them an overall disadvantage. Receiving this grant would keep us in the competition, and keep our community proud.



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: September 18th, 2023

Organization Legal Name: Huxley Community Association
50500507

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Replacing Taps and Toilets

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
 - An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403-443-5541.



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3

PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request for this application (Minimum \$250)			\$ 1250.00
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	1250.00		\$ 1250.00
Other grants applied for			\$
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 2500.00

* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: *Cody Bowie*
 Name Printed: Cody Bowie
 Date: Sept 18 2023

Signature: *Brandy Hay-Morgan*
 Name Printed: Brandy Hay-Morgan
 Date: Sept 18, 2023

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403-443-5541.

Perbeck Plumbing Ltd.

HCA Hall Estimate:

Remove and Replace 3 toilets with new ADA White toilets and seats complete with all hardware
Remove and Replace 2 wall hung sinks and moen taps w/open grid drains.

\$2500.00
GST \$ 125.00

Total \$2625.00

Backing and drywall repair may be needed for sink mounts.

Kneehill County Community Grants to Non-Profit Organizations

Huxley Community Association

Location: 205 Main Street – Huxley, AB

Attached Details

The Huxley Community Association pursues activities that benefit the residents in and surrounding the hamlet of Huxley, Alberta. Primarily, this is accomplished through the operation and programming of the Community Hall and Curling Rink.

We rent out both the Curling Rink and the Hall to outside community groups. They are used to host bonspiels, family reunions, anniversaries, birthdays, and other events. The local 4-H club and Legion also use our facility to hold their regular meetings. The Curling Rink is used multiple times during winter months for league curling.

The Huxley Community Centre has long been a vital hub for residents of Kneehill County, providing a space for social gatherings, events, and community activities. However, as with any aging infrastructure, the facility is in dire need of essential upgrades to maintain its functionality and safety. These improvements will not only enhance the overall user experience but also contribute to the sustainability and continued relevance of this community treasure.

Project Benefits to The Community

The current toilets, sinks, and taps at the Huxley Community Centre have served well beyond their expected lifespan. Their deteriorating condition poses safety risks to users, including the potential for accidents due to leaks or structural weaknesses. Moreover, maintaining proper hygiene standards has become increasingly challenging with aging plumbing fixtures.

Upgrading the plumbing fixtures will breathe new life into the building, attracting more residents to utilize its facilities. This, in turn, will foster a sense of community and increase its relevance in the lives of Kneehill County residents.

This upgrade is needed and will contribute to improving the overall lifespan of this community facility. Materials will be purchased locally if possible, and local companies will be hired. This will produce short-term economic benefits. In these trying times, any work and economic benefit created locally is a benefit to the entire area.

This project will improve the efficiency of the facility, helping to conserve water consumption. Any step toward water conservation is a benefit to the area. While the initial investment may seem significant, replacing the worn-out fixtures with water-efficient models will result in long-term savings for the Huxley Community Centre. Lower utility bills and reduced maintenance costs will offset the initial expenses over time.

The population of Huxley is 85, the number of volunteers involved with this organization is approximately 19, and we often have up to 120 people registered to curl each year. On top of these numbers, up to 400 people make use of this facility annually. When you consider the small population of Huxley and realize the high level of community involvement in our organization, it is easy to see that our facility is extremely important to the community and is producing numerous benefits. This project is a step in the direction of keeping this facility viable continuing to benefit the area. This facility is used yearly, and everyone who makes use of it will directly benefit from the installation of new toilets and taps.

Conclusion

The Huxley Community Centre is a cherished institution within Kneehill County, and this renovation is essential to its continued success and relevance. By approving a grant for the replacement of three worn-out toilets, sinks, and taps, Kneehill County can invest in the safety and sustainability of this vital community asset. This investment will not only benefit current residents but also ensure that future generations can enjoy the rich cultural heritage and community spirit that the Huxley Community Centre embodies.

Budget

Description	Total Cost
Toilets, sinks, taps and drains	\$2,500.00
Total Project	\$2,500.00



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

PURPOSE

Kneehill County recognizes that volunteer community associations are vital to the health, well-being and social development of our community. Each year Kneehill County Council allocates a predetermined amount of money towards project based initiatives and non-operational expenditures through a grant process that responds to community need and are community driven. Funding under this policy is a one-time interim measure and is not to be relied on as a continuing source of revenue. Council fully expects community organizations to be self-sustaining and to develop working relationships with other contributing partners.

ELIGIBILITY

Who can apply?

- Non-Profit Organizations, Societies, or Associations who operate within Kneehill County and have had a society status for a minimum of 2 (two) years and:
 - are able to match the funding request at a minimum of 50% of the total project cost.
 - can complete their project within one year of funding approval.
 - have not received a Kneehill Community Grant in the prior year of more than \$1,000.
 - have projects that haven't already been started or completed.
 - have project-based initiatives and not operational expenditures.
 - are responsible for the financial operation of the project.
 - have projects that do not enhance or create a fully owned municipal asset.

Who is ineligible to apply?

- Municipalities or Individual Persons.
- Organizations that provide services or programs that are the responsibility of another level of government, including Health, Education, Libraries and Social Services
- Religious Organizations or Organizations with political affiliations



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

APPLICATION DEADLINE

1. There are two application deadlines per year they are:
 - The first Wednesday of March at 4:00 p.m.
 - The first Wednesday of October at 4:00 p.m.
2. Funding requests received after the application deadline will not be accepted.
3. If the application is not properly filled out, the grant application will not be considered.

GENERAL GUIDELINES

1. Due to limited funds and the anticipated large volume of applications, not all requests meeting the established criteria will obtain Community Grant funding.
2. Applicants will be notified upon Council's approval of this application.
3. The Kneehill County grant portion will be forwarded to the applicant once Council has approved the grant by resolution during a regular Council meeting.
4. Organizations receiving funding will have a one-year period to use the funds and submit a final report to the County that includes copies of all receipts and full accounting. The Accountability Form will be mailed with the cheque.
5. This application form is a brief summary of the policy requirements. For more details on the Community Grant Program, please refer to Kneehill County's Policy #15-3, Community Grants to Non-Profit Organizations.

SEND YOUR COMPLETED APPLICATION TO:

Kneehill County
Grant Program
PO Box 400
Three Hills, AB
T0M 2A0

Or alternatively via email:
execassist@kneehillcounty.com

*Please direct all application inquiries to:
Carolyn Van der Kuil at 403-443-5541.*



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: October 2, 2023

Organization Legal Name: Acme Playschool Association

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Improve Reading Centre in the program area

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3


PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)			\$ 490
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	\$470	\$465	\$ 935
Other grants applied for	0	0	\$
Volunteer Labour*	\$25	\$25	\$ 50
Donated In-Kind (including equipment and material)*	0	0	\$
Other Funding Sources	0	0	\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 985

* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 
 Name Printed: Jessica Kerr
 Date: October 2, 2023

Signature: _____
 Name Printed: _____
 Date: _____



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: 9/26/23

Organization Legal Name: The Three Hills Arts Academy Society

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

2023-2024 Season Productions

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3


PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)			\$ 5000.00
Additional revenues to complete the project: Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.			
	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	17390.00		\$ 17390. ⁰⁰
Other grants applied for		15000.00	\$ 15000. ⁰⁰
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 37390.00


* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 
 Name Printed: Christina Harkack
 Date: October 3, 2023

Signature: 
 Name Printed: Chelsea Pike
 Date: October 3, 2023



Three Hills Arts Academy Society

September 26, 2023

Kneehill County Council,

The Three Hills Arts Academy Society is committed to bringing quality art, education and entertainment to the residents of Kneehill County and beyond. Having a healthy art community goes a long way to enhancing and improving the area's quality of life, economy and vibrancy. We do this in several ways. We offer Music lessons, put on community theatre productions, offer summer camps, Handbell choir and voice choir. We aim to bring art in a variety of ways to Kneehill County. When we have shows in production this brings people to our community, many from as far away as Calgary and Edmonton, and these people boost the local economy, because they come to eat and make other purchases while here.

We face numerous challenges with increased costs for facilitating a space and costs for programs. Previously, Council had put through Motion 45/18 and committed to an annual donation for us to put toward our yearly season of shows. The Council committed to this amount for 5 years. We in turn had your logo on all posters, programs and our website and had verbal recognition of your support at all productions. Currently the Town of Three Hills have committed to an annual \$5000 Grant awarded to us and we also applied for Alberta Foundation for the Arts Community Performing Arts Organizations funding.

As per your Recreation, Community, Arts & Cultural Events Sponsorship, we would request that this application for funding is for all 5 shows we have scheduled for our fiscal year. They are Scheduled as follows and will take place in Three Hills:

- Night on Broadway "80's Night at the Movies" October 26-28, 2023
- "Little Match Girl" November 16- 18, 23-25, 2023
- "Sherlock" February 15-17, 22-24, 2024
- "Clue" March 22-24, 29-31, 2024
- "Joseph and the Amazing Technicolor Dreamcoat" May 30-June 2, June 6-9, 2024

We hope you would kindly consider this a seasonal request for the above projects at an amount of \$1000 per show. The proposed \$5000 is over the amount normally allotted a single arts and culture event project and we know that the decision is at the discretion of Council. Any amount decided on will help keep us going!

Attached are copies of Programs, which displayed your logo at previously produced shows, and Kneehill County was given verbal recognition at each show as one of our grant supporters. We did this during 2022/2023, even though we haven't received funding from the County since 2021. We continue to appreciate and depend on your support, so we hope that you will continue to approve our grant application!

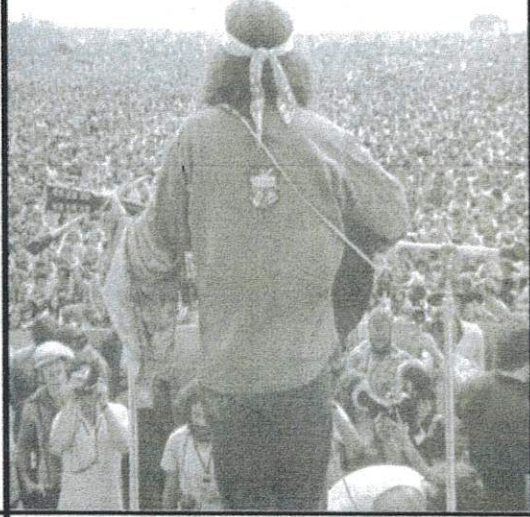
With kind regards and thanks,

Chelsea Pike

Executive Director
The Three Hills Arts Academy Society

The Three Hills Arts Academy
Presents

NIGHT ON BROADWAY
**Folk Rock
Festival
Classics**



October 27, 28 & 29, 2022 at 7 PM

MADE POSSIBLE BY GRANTS FROM



Alberta
Foundation
for the Arts



Nutcracker was made possible in part by grants from:



And was proudly sponsored by:



**DRYWALL
WORKS**

A Special Thank You to local businesses **TRADERS** for the generous loan of the beautiful chair used during the show,
HOME HARDWARE for Set Construction Materials and
THREE HILLS BOOKS for partnering with us on our toy drive!

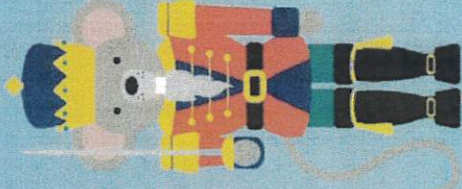
The Three Hills Arts Academy will be back
February 9-11 & 16-18 2023, when we present:



Program printed with care by INKERS FINE PRINTING

Three Hills Arts Academy
presents

Nutcracker



featuring

Three Hills Dance Celebration

November 17, 18 & 19

and

November 24, 25 & 26, 2022

Book and lyrics By PATRICK RAINVILLE DORN Music Arrangement By BILL FRANCOEUR
Produced by special arrangement with Pioneer Drama Service, Inc., Englewood, Colorado

Three Hills Arts Academy
presents

The Nerd

A Comedy by Larry Shue



February 9 & 10, 7PM
February 11, 2PM & 7PM

February 16 & 17, 7PM
February 18, 2PM & 7PM

THE NERD is presented by special arrangement with Broadway Licensing, LLC,
servicing the Dramatists Play Service collection. (www.dramatists.com)

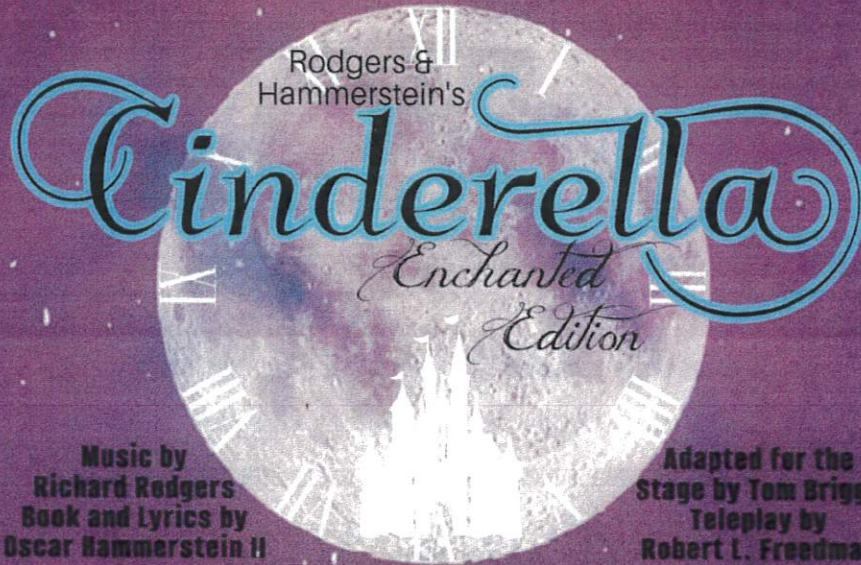
Made possible in part by grants from



Alberta
Foundation
for the Arts

Kneehill
COUNTY

The Three Hills Arts Academy
Presents



Music by
Richard Rodgers
Book and Lyrics by
Oscar Hammerstein II

Adapted for the
Stage by **Tom Briggs**
Teleplay by
Robert L. Freedman

June 1, 2 and 3, 7PM
June 3 and 4, 2PM
June 8, 9 and 10, 7PM
June 10 and 11, 2PM



Alberta
Foundation
for the **Arts**



Kneehill
COUNTY

CINDERELLA is presented by arrangement with Concord Theatricals on behalf of
The Rodgers & Hammerstein Organization. www.concordtheatricals.com



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

PURPOSE

Kneehill County recognizes that volunteer community associations are vital to the health, well-being and social development of our community. Each year Kneehill County Council allocates a predetermined amount of money towards project based initiatives and non-operational expenditures through a grant process that responds to community need and are community driven. Funding under this policy is a one-time interim measure and is not to be relied on as a continuing source of revenue. Council fully expects community organizations to be self-sustaining and to develop working relationships with other contributing partners.

ELIGIBILITY

Who can apply?

- Non-Profit Organizations, Societies, or Associations who operate within Kneehill County and have had a society status for a minimum of 2 (two) years and:
 - are able to match the funding request at a minimum of 50% of the total project cost.
 - can complete their project within one year of funding approval.
 - have not received a Kneehill Community Grant in the prior year of more than \$1,000.
 - have projects that haven't already been started or completed.
 - have project-based initiatives and not operational expenditures.
 - are responsible for the financial operation of the project.
 - have projects that do not enhance or create a fully owned municipal asset.

Who is ineligible to apply?

- Municipalities or Individual Persons.
- Organizations that provide services or programs that are the responsibility of another level of government, including Health, Education, Libraries and Social Services
- Religious Organizations or Organizations with political affiliations



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

APPLICATION DEADLINE

1. There are two application deadlines per year they are:
 - The first Wednesday of March at 4:00 p.m.
 - The first Wednesday of October at 4:00 p.m.
2. Funding requests received after the application deadline will not be accepted.
3. If the application is not properly filled out, the grant application will not be considered.

GENERAL GUIDELINES

1. Due to limited funds and the anticipated large volume of applications, not all requests meeting the established criteria will obtain Community Grant funding.
2. Applicants will be notified upon Council's approval of this application.
3. The Kneehill County grant portion will be forwarded to the applicant once Council has approved the grant by resolution during a regular Council meeting.
4. Organizations receiving funding will have a one-year period to use the funds and submit a final report to the County that includes copies of all receipts and full accounting. The Accountability Form will be mailed with the cheque.
5. This application form is a brief summary of the policy requirements. For more details on the Community Grant Program, please refer to Kneehill County's Policy #15-3, Community Grants to Non-Profit Organizations.

SEND YOUR COMPLETED APPLICATION TO:

Kneehill County
Grant Program
PO Box 400
Three Hills, AB
T0M 2A0

Or alternatively via email:
execassist@kneehillcounty.com

*Please direct all application inquiries to:
Carolyn Van der Kuil at 403-443-5541.*



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: October 3, 2023

Organization Legal Name: Three Hills Golf Club

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Replacement of irrigation heads

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3


PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)			\$ 3800
Additional revenues to complete the project:			
Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project			\$3800
Other grants applied for			\$
Volunteer Labour*			\$
Donated In-Kind (including equipment and material)*			\$
Other Funding Sources			\$
Total Project Funding (This amount must equal the Total Project Cost)			\$

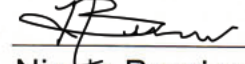
* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT

I DECLARE THAT: (application must be must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 
 Name Printed: Aaron Tullikopf
 Date: October 3, 2023

Signature: 
 Name Printed: Nicole Bernier
 Date: October 3, 2023

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403-443-5541.



To whom it may concern,

Through the Community Grants to Non-Profit Organizations from Kneehill County, Three Hills Golf Club is applying to request funding in the amount of \$3800 to help with the replacement of 16 irrigation heads on the golf course. These heads are \$475 each and replacing 16 of them would bring the total project cost to \$7600. Over time, many of the irrigation heads break down and parts for our older head models are no longer available. With the contribution from this grant, we would be able to replace the older irrigation heads with new ones that function properly and are able to be maintained more effectively.

Our course provides a fantastic site for golfers of all ages and from all areas to enjoy. The irrigation of the course is essential to keeping it in the best condition possible for golfers. Our facility is a destination for all residents of Kneehill County and surrounding areas.

If you have any questions at all, please feel free to contact me directly.

Thanks,

A handwritten signature in blue ink, appearing to read "Aaron Tullikopf", is written over a light blue circular stamp.

Aaron Tullikopf

General Manager
Three Hills Golf Club



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

PURPOSE

Kneehill County recognizes that volunteer community associations are vital to the health, well-being and social development of our community. Each year Kneehill County Council allocates a predetermined amount of money towards project based initiatives and non-operational expenditures through a grant process that responds to community need and are community driven. Funding under this policy is a one-time interim measure and is not to be relied on as a continuing source of revenue. Council fully expects community organizations to be self-sustaining and to develop working relationships with other contributing partners.

ELIGIBILITY

Who can apply?

- Non-Profit Organizations, Societies, or Associations who operate within Kneehill County and have had a society status for a minimum of 2 (two) years and:
 - are able to match the funding request at a minimum of 50% of the total project cost.
 - can complete their project within one year of funding approval.
 - have not received a Kneehill Community Grant in the prior year of more than \$1,000.
 - have projects that haven't already been started or completed.
 - have project-based initiatives and not operational expenditures.
 - are responsible for the financial operation of the project.
 - have projects that do not enhance or create a fully owned municipal asset.

Who is ineligible to apply?

- Municipalities or Individual Persons.
- Organizations that provide services or programs that are the responsibility of another level of government, including Health, Education, Libraries and Social Services
- Religious Organizations or Organizations with political affiliations



Community Grants to Non-Profit Organizations Application Form- Schedule "A" POLICY #15-3

APPLICATION DEADLINE

1. There are two application deadlines per year they are:
 - The first Wednesday of March at 4:00 p.m.
 - The first Wednesday of October at 4:00 p.m.
2. Funding requests received after the application deadline will not be accepted.
3. If the application is not properly filled out, the grant application will not be considered.

GENERAL GUIDELINES

1. Due to limited funds and the anticipated large volume of applications, not all requests meeting the established criteria will obtain Community Grant funding.
2. Applicants will be notified upon Council's approval of this application.
3. The Kneehill County grant portion will be forwarded to the applicant once Council has approved the grant by resolution during a regular Council meeting.
4. Organizations receiving funding will have a one-year period to use the funds and submit a final report to the County that includes copies of all receipts and full accounting. The Accountability Form will be mailed with the cheque.
5. This application form is a brief summary of the policy requirements. For more details on the Community Grant Program, please refer to Kneehill County's Policy #15-3, Community Grants to Non-Profit Organizations.

SEND YOUR COMPLETED APPLICATION TO:

Kneehill County
Grant Program
PO Box 400
Three Hills, AB
T0M 2A0

Or alternatively via email:
execassist@kneehillcounty.com

*Please direct all application inquiries to:
Carolyn Van der Kuil at 403-443-5541.*



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
POLICY #15-3

ORGANIZATION INFORMATION

Date: October 2, 2023

Organization Legal Name: Acme Playschool Association

PROJECT INFORMATION

Please provide a brief (one sentence) description of the project for which grant funding is requested on the line below. (i.e. upgrade furnace in hall)

Improve Reading Centre in the program area

- Please attach a detailed description of the project for which Community Grant funding is requested and include:
- An indication of how this project will benefit our community.
 - If you are including volunteer labour or any other donation "in-kind", please include detailed information about this in your description. (i.e. how many volunteers and expected volunteer hours etc.)
 - location of the project

If this project involves land and/or facilities, a Certificate of Title must be included with application.

Yes No Will this project be completed within the current year?

Yes No Would you like to present to Council? (This is not mandatory)

Yes No If you do not receive this grant, will the project take place?



Community Grants to Non-Profit Organizations
Application Form- Schedule "A"
 POLICY #15-3


PROJECT FUNDING			
Project Funding Details – Please identify all sources of funding for this project			
			Total Amount
Kneehill County Contribution- Please fill in the funding request (up to 50% of project cost and Min of \$250)			\$ 490
Additional revenues to complete the project: <small>Organizations must contribute an amount equal to or exceeding Kneehill County's Contribution.</small>	Confirmed Amount	Pending Amount	
Organization's cash contribution to the project	\$470	\$465	\$ 935
Other grants applied for	0	0	\$
Volunteer Labour*	\$25	\$25	\$ 50
Donated In-Kind (including equipment and material)*	0	0	\$
Other Funding Sources	0	0	\$
Total Project Funding (This amount must equal the Total Project Cost)			\$ 985

* Rates are: \$10/hr for unskilled labour, \$25/hr for skilled labour and \$50/hr for equipment including operator
 Proof for budgeted in-kind contributions and volunteer labour will be requested on the Accountability form.

APPLICANT AGREEMENT


I DECLARE THAT: (application must be signed by two members of the Society's Executive Committee.)

- I am a duly authorized representative having legal and/or financial signing authority for the above organization.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above organization.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of the project, no later than one year from the date the grant was approved.
- Any grant awarded shall be used solely for the purposes stated within Community Grants to Non-Profit Organizations Policy #15-3.

Signature: 

 Name Printed: Jessica Kerr

 Date: October 2, 2023

Signature: 

 Name Printed: _____

 Date: _____

Kneehill County Community Grant Application

Executive Summary

The World Famous Gopher Hole Museum has been delighting visitors from all over the world for decades. Originally built to bring tourists into the town, thus supporting local businesses, the museum was only expected to exist for five years. Twenty-eight seasons later, most of these businesses have long closed, but the museum is as popular as ever, hosting roughly 10,000 visitors each summer. The museum, located in Kneehill County, was once operated by the town. When Torrington dissolved into Kneehill County, the Torrington Tourism Action Society was created to ensure the museum would continue to open its doors without intrusion from the county. The goals of the society are to promote tourism, social interaction, and economic development within the Hamlet of Torrington. The society's primary duties are to operate the museum as an affordable and unique attraction for the public to enjoy while learning about the history of Torrington and area. While there is little economic benefit to Torrington gained from the popularity of the museum, Kneehill, Starland, and Mountainview Counties as well as the cities of Calgary, Edmonton, and Red Deer, benefit greatly from visitors to this tiny tourist hotspot. We encourage locals to visit the museum anytime, and we have allowed the museum to operate as a place where local youth can entertain themselves in a town with little else to do. More than one local child has gained some volunteer hours helping in the museum, giving them a sense of belonging and gaining job skills.

Aside from a one-time \$9,000 grant to start the museum, the board takes great pride in having been 100% self-sufficient, operating entirely from public donations for twenty-eight years. In the CBC Gem Documentary, "World Famous Gopher Hole Museum", which premiered at the Toronto International Film Festival in 2015, long-time director Dianne Kurta (retired 2018) can be heard saying, "It's two dollars. It's always been two dollars. It will never be more than two dollars." That is a lovely sentiment,

but this policy has not fed the coffers. In the past four seasons, charging admittance 'by donation' has been a positive change, though it is coming too late and the buildings are in need of replacement.

Alberta is infamous for repurposing its buildings. Torrington is no different. The museum and gift store was constructed, joining a one-room rural schoolhouse, later teacherage, and a former grain elevator office. The buildings, rich with the area's history, have held for decades but are rapidly showing decline and could soon present problems for those with mobility issues and continue to degrade. We are actively working on sponsorship for a new building and are optimistic we will have one in place for next season. Once the new building is in place, there will be more room for additional displays that visitors have been requesting for years that will add to the entertainment of the museum as well as continue to celebrate the diverse stories of the area with affordable, meaningful, inclusive experiences that build community and foster goodwill for rural Alberta and its people. Our vision is to promote an environment where all people feel safe, valued, and welcome in our museum and hamlet and continue to act as an ambassador of rural Alberta.

Statement of Need

Small-town Alberta has been fading for decades. Torrington, like many other rural communities across the country that used to be a vibrant hub of activity, was hobbled when the CPR decommissioned the railway tracks. This once tight-knit town has lost what once made it strong...community. There is an aging population, and younger people are drawn to economic, educational, and recreational opportunities in larger centers, there is no public transportation, and travel to businesses is often can be daunting. Many leave due to a lack of services, and those left behind face burnout. Against all odds, a tiny little museum is a gem in an otherwise dreary story of the death of rural Alberta. People of every race, religion, gender, and political affiliation gather here and have created their own community of sorts and bond over the silliness they find inside. A dying town reinvented itself in the most unusual way

through tourism. Indeed tourism plays a very important role in much of rural Alberta. According to Leanne McTavish, who wrote “Voluntary Detours”, Alberta has the most museums...and the most unusual museums of any place in the world. This is not an accident. In some cases, museums like the World Famous Gopher Hole Museum are pit stops along the way to something bigger. More and more, however, these little places are the big experience tourists are seeking out. In either case, they inject a great deal of money into the local economy. Adding to the museum will allow it to continue hosting visitors from all over the globe and injecting people and dollars into the area. An expansion will bring these people back again and again. Additionally, expanding the space opens up the opportunity for employment in an otherwise economically depressed location.

Description:

Objectives

The objectives are to create 20 additional dioramas with the same intricate art backdrops and attention to detail that the existing ones have enchanted visitors with. This potentially would allow for the hiring of 4 part seasonal staff as well as design and develop a formal volunteer plan for the area's youth.

Methods

- Craft a new diorama boxes (five weeks).
- Painting of dioramas (six weeks)
- Taxidermy and dressing of new ground squirrels (four weeks).
- Outfit dioramas with props (eight weeks)
- Repair/replace older/damaged structures (four weeks).

Timeline

November 1 – December 20, 2023

- Seek contractor quotes for work to be done and an invitation to apply.

January 5 - February 2, 2024

- Build and paint outsides of dioramas

February 14-March 20 2024

- Painting insides of dioramas

March 20 – April 20, 2024

- Gather supplies for props and create props

April 24 – June 1, 2024

- Taxidermy ground squirrels and put dioramas together

June 2-15, 2024

- Construction (electrical, drywall, painting) of prefab expansion
- Notify staff and volunteers of upcoming training dates

July 1 – September 4, 2023

- Start daily summer hours

October 15 – 29, 2023

- Prepare the final report for the Board
- Report completed outcomes and feedback to supporters

- Submit recommendations for 2024

Budget

Anticipated Income	
Source	Amount
Grant Funding	\$5000
Corporate Sponsorship	\$500
Total Anticipated Income \$5500	

Anticipated Expenses	
Source	Amount
Diorama Build	5700
Paint and supplies	1500
Taxidermy	2700
Electrical installation	1100
Props and costuming	500
Total Anticipated Expenses \$	

Conclusion

Obviously, rural communities are facing a variety of obstacles that do not exist in urban areas. This does not make them any less important or deserving. While struggling to survive, these communities are still standing with organizations like the World Famous Gopher Hole Museum. While the museum has never asked for help in the past, the fund output for the new building is forcing the situation. Having been entirely self-sustainable for nearly three decades is a testament to the sound management of the board

many of whom continue to serve. The museum serves a greater purpose in Alberta than just an odd curiosity. Indeed it is considered one of the top Alberta attractions and ranks high on many bucket lists. With your support, it can continue entertaining thousands of visitors for many more years bringing bodies and dollars to the local economy.

Qualitative: The community will have a sense of pride knowing that they continue to house a popular tourist attraction and individuals will get a sense of satisfaction realizing they do not need to travel out of town for employment.

Quantitative: This will be measured by museum revenues.

POLICY



Section Grants/Scholarships/Awards/Donation	Policy No. 15-3	Page 1 of 4
Policy Title Community Grants to Non-Profit Organizations	Date: December 10, 2019	Motion No. 533/19

Policy Statement:

Kneehill County recognizes that volunteer community associations are vital to the health, well-being and social development of our community. Each year Kneehill County Council allocates a predetermined amount of money towards project based initiatives and non-operational expenditures through a grant process that responds to community need and are community driven. Funding under this Policy is a one- time interim measure and is not to be relied on as a continuing source of revenue. Council fully expects community organizations to be self-sustaining and to develop working relationships with other contributing partners.

Purpose:

This policy is intended to address grant requests from Non-Profit Organizations. This policy and its associated procedure establishes eligibility criteria and a process for receiving grant applications from Non-Profit Organizations, as well as protocols for distributing grants and receiving reports that outline how funds have been expended.

Policy Guidelines/Procedures:

1. Eligibility

1.1. Community Grants to Non-Profit Organizations shall be limited to those organizations that:

- a) Have short-term minor projects
- b) Have Projects that can be completed within one year of funding approval
- c) Are responsible for the financial operation of the project
- d) Have project-based initiatives and not operational expenditures
- e) Are able to match the funding requested at a minimum of 50 per cent of the total project cost

1.2. The following organizations are eligible for funding under this policy:

- a) Non-profit organizations, societies, or associations
 - i) Who have society status for minimum of 2 (two) years and be in good standing
 - ii) Who operate within Kneehill County and project is completed within Kneehill County boundaries

1.3. The following are not eligible for funding under this policy:

- a) Municipalities
- b) Individual persons
- c) Organizations that provide services or programs that are the responsibility of another level of government, including Health, Education, Libraries and Social Services



POLICY

Section Grants/Scholarships/Awards/Donation	Policy No. 15-3	Page 2 of 4
Policy Title Community Grants to Non-Profit Organizations	Date: December 10, 2019	Motion No. 533/19

- d) Religious organizations; however, we will consider organization with religious affiliations that are seeking funding for non-denominational initiative that is open to the community-at-large
- e) Organizations with political affiliations
- f) Projects that have already been started or completed
- g) Programs, events and activities that receive support from the County through other programs or policies with the exception of the Kneehill County Rural Community Halls listed in Policy #15-13
- h) Programs, events and activities that have received support from the County through another application from another non-profit organization
- i) Organizations that received Kneehill Community Grant to Non-Profit Organizations funding in the prior year of more than \$1,000 are not eligible this year
- j) Project cannot enhance or create a fully owned municipal asset. Applications involving land and/or facilities must include a Certificate of Title.
- k) Organizations must be able to match the funding requested at a minimum of 50% of the total project cost.

2. Funding Allotment & Allocation

- 2.1. The amount and availability of grants will be determined by Council at the annual budget deliberations and shall be counted for through General Ledger Account # 97-000-00-27750.
- 2.2. Grant funding is approved on a matching basis. This means organizations must contribute an amount equal to or exceeding the actual Community Grant. The matching requirement may be met in the form of any combination of money, volunteer labour, services, donated materials or equipment, all of which must be specifically related to the project.
 - a) The value of volunteerism for Community Grant is based on:
 - \$10.00/hour for unskilled labour;
 - \$25.00/hour for skilled labour;
 - Donated materials and professional services at verified fair market value; and
 - Donated heavy equipment (incl. operator) \$50.00/hour.
 - b) Time and labour provided towards preparation of Community Grant funding applications, committee planning meetings, fundraising and similar activities are not eligible for Community Grants matching purposes.
- 2.3. Funding is limited to a minimum of \$250 dollars
- 2.4. Organizations can request to present to Council but is not mandatory.
- 2.5. Additional information or clarification may be requested by Council before approval of funds



POLICY

Section Grants/Scholarships/Awards/Donation	Policy No. 15-3	Page 3 of 4
Policy Title Community Grants to Non-Profit Organizations	Date: December 10, 2019	Motion No. 533/19

3. Applications

- 3.1. Grant Applications forms attached to this policy as schedule "A" must be completed in full and contain the following: (no other form of application will be accepted)
 - a) Name, address and contact information of the organization;
 - b) The amount of financial support being requested;
 - c) A description of the program, event or activity and associated dates and timelines;
 - d) Benefit to Kneehill County;
 - e) A budget identifying the proposed revenues and expenditures of the program, and contributions by the organization toward the project and confirmation of where the other funds will come from to complete the project within the one-year time period must be included.
- 3.2. Application forms can be picked up at the Kneehill County Administration Building, and are also available electronically online at www.kneehillcounty.com.
- 3.3. All applications will be signed by two members of the society's Executive Committee.
- 3.4. The grant will be advertised in the Three Hills Capital newspaper at least three (3) times prior to each application deadline.
- 3.5. There will be two (2) application and distribution dates each year:
 - a) The first application deadline is the first Wednesday of March
 - b) The second application deadline is the first Wednesday of October
- 3.6. Funding requests received after the application deadline will not be accepted and the applicant will be requested to submit an application for the next grant period.
- 3.7. If the application form is not properly filled out, the grant application will not be considered.

4. Review Process

- 4.1. Administration will review the submission and short-list those that appear to be fully eligible to make application.
- 4.2. Decision on Community Grants will be made at a Committee of the Whole meeting by Council. The Committee will bring forward a recommendation to a regular Council Meeting, where Council will approve funding for selected project(s) by resolution.
- 4.3. Due to limited funds and the anticipated large volume of applications, not all requests meeting the established criteria will obtain Community Grant funding.



POLICY

Section Grants/Scholarships/Awards/Donation	Policy No. 15-3	Page 4 of 4
Policy Title Community Grants to Non-Profit Organizations	Date: December 10, 2019	Motion No. 533/19

5. Disbursement of Funds

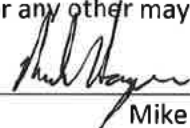
- 5.1 Applicants will be notified upon Council approving their application.
- 5.2 Grant funding will be approved in full amount requested or not approved at all.
- 5.3 Where a grant is awarded, 100% of the grant amount portion will be forwarded to the applicant once Council has approved the grant by resolution during a regular Council meeting.

6. Accountability of Funds

- 6.1 Organizations receiving funding approval have a one-year period to use the funds and submit a final report to Kneehill County that includes copies of all receipts and a full accounting. Successful applicants will be provided with a template for the final report which is attached to this policy as Schedule "B".
- 6.2 Organizations provided financial support pursuant to this policy shall be accountable for the expenditure of funds provided.
- 6.3 The program, event and activity shall be undertaken without material alteration.
- 6.4 The entire amount of financial support provided must be used exclusively for the project program, event or activity identified in the application.
- 6.5 If the organization is unable to conduct the project program, event or activity in the current year, a written letter of request for an extension must be submitted.
- 6.6 Requests for an extension will require approval from the Chief Administrative Officer, with Council being updated on the Chief Administrative Officer's decision.
- 6.7 If an extension request is not received, or if an extension is not granted, the organization shall return the funds provided by the County.
- 6.8 Organizations receiving support pursuant to this policy must repay to the County any unexpended portion of the funds provided, or any amounts expended for purposes other than those specified in the application.
- 6.9 If the organization does not comply with the requirements of Sections 6.1 to 6.8 of this policy, future financial support from the County pursuant to this policy or any other may not be considered.



Jerry Wittstock,
Reeve



Mike Haugen,
CAO

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