






Subject: Policy #15-3, Community Grants to Non-Profit Organizations  
 Meeting Date: Tuesday, November 28, 2023  
 Prepared By: Carolyn Van der Kuil, Legislative Services Coordinator  
 Presented By: Carolyn Van der Kuil, Legislative Services Coordinator

**RECOMMENDED MOTION:**

That Council approve Policy #15-3, Community Grants to Non-Profit Organizations, as presented.

**STRATEGIC PLAN ALIGNMENT: (Check all that apply)**

	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>
High Quality Infrastructure		Economic Resilience		Quality of Life		Effective Leadership		Level of Service	

**RELEVANT LEGISLATION:**

Provincial (cite)- N/A

Council Bylaw/Policy (cite)- Policy #15-3, Community Grants to Non-Profit Organizations

**BACKGROUND/PROPOSAL:**

As part of Council's four-year Policy Review Schedule, Administration presented a review of the existing grant policies at the June 20th Committee of the Whole Meeting. During that meeting, Council did not express any concerns with this existing policy.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES/OTHER CONSIDERATIONS:**

The attached documents comprise a marked-up version and a finalized draft of Policy 15-3, "Community Grants to Non-Profit Organizations." The policy edits include the following changes:

- Removal of the requirement for programs, events, and activities to be excluded from County support when covered by other programs or policies, except for the Kneehill County Rural Community Halls listed in Policy #15-13. A new policy is in development to address Rural Hall Capital Expenditures, and as Council is the final approval, it is ultimately your decision whether you approve a program that has received support from the County from another funding source.
- Elimination of the General Ledger account number.
- An increase in the value of volunteerism to align with the figures used in the Community Facility Enhancement Program.
- Removal of the grant application form as Schedule "A" to this policy. This allows Administration to modify the application form without the need for Council approval.
  - Once the policy has been approved a review of the grant application will happen with the addition of providing a brief explanation about your association as discussed at the last Community Grant selection meeting.
- Elimination of the requirement that "the grant will be advertised in the Three Hills Capital newspaper at least three (3) times prior to each application deadline." The decision on where and how frequently the policy will be advertised is now at the discretion of Administration.



## REQUEST FOR DECISION

- Flexibility regarding the review of applications, allowing it to take place in either a Committee of the Whole meeting or a regular Council meeting, depending on convenience for both Administration and Council.
- Removal of any reference to the Accountability Form Schedule "B." Administration has the flexibility to make changes to the form without requiring Council approval.

### FINANCIAL & STAFFING IMPLICATIONS:

The funding for this program was initially set at \$50,000. However, due to the introduction of the new Rural Hall Capital Grant Policy, \$20,000 has been reallocated from the Community Grants to Non-Profit budget to support this program. As a result, this program will now operate with a total funding of \$30,000.

### RECOMMENDED ENGAGEMENT:

Directive Decision (Information Sharing, One-Way Communication)

Tools:	Individual Notification	Other:	
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### ATTACHMENTS:

Revised- Policy #15-3, Community Grants to Non-Profit Organizations

Current- Policy #15-3, Community Grants to Non-Profit Organizations

### COUNCIL OPTIONS:

1. That Council approve as presented.
2. That Council amend the Policy.
3. That Council receive for information.

### FOLLOW-UP ACTIONS:

Administration will print the policy, get signed, and post internally and on our website.

### APPROVAL(S):

Mike Haugen, Chief Administrative Officer

Approved-

